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To all Town Councillors

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13 September 2011

Dear Councillor

You are hereby summoned to attend a meeting of the Town Council to be held at **MOUNTFIELD**, Bridport on **Tuesday 20 September 2011 at 7:00 pm**, when it is proposed to transact the following business.

Yours sincerely

Town Clerk

The meeting is open to the public

AGENDA

PUBLIC FORUM

Immediately preceding the Council's meeting a period of up to 30 minutes or less as the case may be, will be allowed for members of the public present, who are electors of residents in the parish of Bridport or adjoining parishes, to ask questions and make statements primarily in respect of items on the agenda of this Town Council meetings but also in the interests of wider public discussion.

Prior to the start of the meeting there will also be a presentation from Roger Greene, West Dorset District Council Monitoring Officer, on the Councillors' Code of Conduct.

1. **APOLOGIES**

To receive apologies for absence submitted by Members.

2. **MINUTES**

To confirm the minutes of the meeting of the Town Council held on 21 June 2011 (copy herewith)

heavy vehicles onto unsuitable roads in rural areas and consequently causing damage and traffic chaos in small communities. Routes need to be checked by Local Highway Authorities as to their suitability in both weight and width restrictions before licences are issued to SATNAV. “

5. Child Okeford Parish Council

“We request that DAPTC discuss the perception that Development Control at North Dorset appears to be allowing too many applications for development in Conservation Areas in the towns and villages to be approved. This is destroying the integrity of Conservation Areas in general.”

b. Finance and General Purposes: 14 September 2011 (to follow)

The minutes of 14 September will include the following recommendations, subject to the decisions of the Committee:

(Min 38) Financial Estimates 2011/2012 – 1st Revision

RECOMMEND: that the 1st revision of the estimates for the year 2011/2012 be approved.

(Min 47) Local Government Resource Review: Proposals for Business Rates

RECOMMEND: to agree a response to Government proposals to amend the collection of business rates

(Min 49) Honorary Townsperson Procedure

RECOMMEND: that the process for consideration of nominations for Honorary Townsperson be approved as set out in the report.

(Min 50) Bridport Area Development Trust AGM

RECOMMEND: that a councillor be nominated as a representative of the Town Council on the Bridport Area Development Trust (nomination to be included in the minutes)

(Min 52) DAPTC – Motions for AGM

RECOMMEND: that the two motions relating to financial matters, due to be submitted to the Dorset Association of Parish and Town Councils AGM, be supported as set out below:

1 Arne Parish Council

“Given the current financial straits all councils are finding themselves in and fully understanding why consultations and large documents are being sent by email to clerks, this action nevertheless is exclusive for those councillors who are not on the internet and if county and district councils cannot afford to print off copies then clearly parish and town councils cannot. DAPTC accepts that all local authorities will continue to email their consultations and large documents but that a hard copy be sent to any parish or town council that asks for it.”

2. St Leonards and St Ives Parish Council

”St Leonards and St Ives Parish Council urges the National Association of Local Councils to seek government funding support for smaller councils who are faced with unbudgeted legal and clean-up costs incurred in the removal of illegal encampments of gypsies and travellers.”

c. Environment & Social Wellbeing 31 August 2011 (copy herewith)

The minutes of 31 August include the following recommendation:

(Min 26.) Consultation on the Future of Dorset County Council's Day Services and Vocational Services

RECOMMEND: that the Town Clerk be given delegated authority to respond following further consideration by members in the Social Wellbeing Working Group.

6. BRIDPORT AND WEST BAY TOWN PLAN – FIRST DRAFT FOR CONSULTATION

To receive a report from the Town Clerk [ENCL: 2440](#)

7. STATEMENT OF ACCOUNTS AND ANNUAL GOVERNANCE STATEMENT 2010/2011

Town Clerk to report and for the Council to note latest position.

8. COMMUNICATIONS

To receive such communications as the Town Mayor, ENCL: 2441, Leader of the Council and the Town Clerk may wish to report to Council.

The next meeting of Bridport Town Council will be held on 29 November 2011