

**Bob Gillis
Town Clerk**

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To all Town Councillors

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22 November 2011

Dear Councillor

You are hereby summoned to attend a meeting of the Town Council to be held at **MOUNTFIELD**, Bridport on **Tuesday 29 November 2011 at 7:00 pm**, when it is proposed to transact the following business.

Yours sincerely

Town Clerk

The meeting is open to the public

AGENDA

PUBLIC FORUM

Immediately preceding the Council's meeting a period of up to 30 minutes or less as the case may be, will be allowed for members of the public present, who are electors of residents in the parish of Bridport or adjoining parishes, to ask questions and make statements primarily in respect of items on the agenda of this Town Council meetings but also in the interests of wider public discussion.

At this time, the Mayor will make a presentation to the outgoing macebearer, Mr Bert Burden.

1. **APOLOGIES**

To receive apologies for absence submitted by Members.

2. **MINUTES**

To confirm the minutes of the meeting of the Town Council held on 20 September 2011 (copy herewith).

3. **DECLARATIONS OF INTEREST**

To receive any declarations of interest by members.

4. **STANDING ORDER 14(b)**

Questions, if any, pursuant to Standing Order 14(b).

5. **COMMITTEES**

To receive and consider the minutes of the following meetings:

- a. **Plans:** **3 October 2011** (previously circulated)
31 October 2011 (copy herewith)

- b. **Finance and General Purposes:** **4 October 2011** (previously circulated)
Special Meeting
23 November 2011 (to follow)

The minutes of 23 November will include the following recommendations, subject to the decisions of the Committee:

(Min no 74) Cemetery Management Policy

RECOMMEND: that the draft management policy be approved for consultation.

(Min no 77) External Audit 2010/2011 – Completion Of Audit

RECOMMEND: that the completion of the audit be noted.

(Min no 78) Financial Estimates 2011/2012 – 2nd Revision

RECOMMEND: that the 2nd revision of the estimates for the year 2011/2012 be approved.

(Min no 85) Appointments and Representatives Of The Council

RECOMMEND: to agree further appointments to Town Council member level bodies or outside bodies (nominations to be reported).

- c. **Environment & Social Wellbeing: 16 November 2011** (copy herewith)

(Min no 45) Local Plan Consultation

The following general principles were discussed (in respect of the ongoing consultation on the District wide Local Plan):

- should demonstrate the need for growth.
- that the level of growth should not exceed the level of local need.
- that the sites to be developed should be sustainable, ensuring the infrastructure was in place to support the development.
- affordable housing should be the priority and take precedence over private housing.
- the development of the Local Plan and inclusion of new sites should be community led.

- there should be room within allocations for affordable community-led business development, such as small start up units.
- there was a need to consider changes to the administrative boundaries for sites surrounding Bridport, that will use services and facilities in the town.
- the local Plan should consider the designation of St Michael's Trading Estate as an enterprise zone and also enhance the use of the bus station as a transport hub.

RECOMMEND: that the principles set out above be supported as a response to the consultation process on the new district-wide Local Plan.

(Min no 46) Mental Health Care Services Consultation

RECOMMEND: that NHS Dorset be invited to attend a meeting of this Committee to discuss its proposals for providing care for people with serious mental illness in West Dorset.

(Min no 47) Review Of Outpatient Services At Bridport Community Hospital

RECOMMEND: that concerns be raised regarding the reported withdrawal of services at Bridport Community Hospital and that representations be made to NHS Dorset seeking information on the review including the timescale, the scope of the consultation to be undertaken and the opportunity for public involvement in the consultation process.

6. LOCALISM ACT

Town Clerk to update and summary from NALC, ENCL: 2469.

7. GOVERNMENT CONSULTATIONS (NEIGHBOURHOOD PLANNING, COMMUNITY INFRASTRUCTURE LEVY, TECHNICAL REFORMS OF COUNCIL TAX – PROCESS TO RESPOND

To consider a report of the Town Clerk, [ENCL: 2471](#).

8. MACE BEARER

Town Clerk to report.

9. COMMUNICATIONS

To receive such communications as the Town Mayor, [ENCL: 2470](#).

Leader of the Council and the Town Clerk may wish to report to Council.

**The next meeting of Bridport Town Council will be held
on 31 January 2012**