

Bob Gillis
Town Clerk

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To: Cllrs: G.J. Ackerman, Miss S A Brown,
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Ms S J Williams

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(Copy for information to all
Town Councillors)

25 October 2011

Dear Councillor,

A meeting of the MARKET AND BUSINESS LIAISON SUB COMMITTEE of the Finance and General Purposes Committee will be held at Mountfield, Bridport on **Tuesday 1 November 2011 at 10.00 a.m.**, to consider the business on the following agenda.

Yours sincerely

Town Clerk

This meeting is open to the press and public

AGENDA

PUBLIC FORUM

Immediately preceding the Committee's meeting, a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport, or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Market and Business Liaison Sub Committee.

1. **ELECTION OF CHAIRMAN**
To elect a Chairman for the Municipal Year 2011/2012.

2. APOLOGIES
To receive any apologies for absence.
3. MINUTES
To confirm the minutes of the meeting of the committee held on 15 February 2011 (previously circulated but enclosed for the convenience of members of the Sub Committee).
4. DECLARATIONS OF INTEREST
To receive any declarations of interest.
5. MARKET OPERATION
 - (a) To receive a verbal update of the Market Superintendent on the operation of the market.
 - (b) To receive an information report of stall numbers and takings, ENCL: 2448.
 - (c) To receive an information report of registered / casual trader attendance, ENCL: 2449.
 - (d) Town Surveyor to provide an information update including:
 - Late Night Markets.
 - Park and Ride
6. HEALTH AND SAFETY AUDIT
Town Clerk to report on numbers of stalls, stall positions and any ongoing issues.
7. TERMS AND CONDITIONS AND PARKING PERMITS
Town Surveyor to report.
8. MARKET CHARGES
Town Clerk to report on the process to consider charges for 2012/2013 and support for market on Wednesday.
9. MARKET TRADERS
To consider any issues to be raised by the Chairman of the Bridport Branch of the National Market Traders' Federation.
10. ADVERTISING
Town Clerk to report for information.
11. CHRISTMAS FESTIVAL
To note arrangements for the late night shopping event on Wednesday 7 December 2011.

12. TOWN HALL
Town Surveyor to report for information.
13. REGENERATION GRANT FOR BRIDPORT
Town Clerk to report on WDDC regeneration grant.
14. BRIDPORT CHAMBER OF TRADE AND COMMERCE
To receive a report for information on recent meetings.

**The next meeting of the Market and Business Liaison Sub
Committee will be held on 14 February 2012**