

Bob Gillis
Town Clerk

To: Members of the Finance and General
Purposes Committee -
Cllrs: Geoffrey Ackerman, Sandra Brown,
Kelvin Clayton, Keith Day, Gillian Massey,
Maggie Ray, Martin Ray, Anne Rickard and
Sarah Williams.

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(Copy for information to other Members of the
Town Council)

11 January 2017

Dear Town Councillor,

A meeting of the Finance and General Purposes Committee is to be held in Mountfield, Bridport on **Wednesday 18 January 2017 at 7.00 p.m.** when it is proposed to transact the following business.

Yours sincerely

Town Clerk

This meeting is open to the press and public

AGENDA

PUBLIC FORUM

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Finance and General Purposes Committee meeting.

1. **APOLOGIES**
To receive apologies for absence submitted by Members.
2. **MINUTES**
To confirm the minutes of the meeting of the Committee held on 9 November 2016 (previously circulated but enclosed for members of the Committee).

3. DECLARATIONS OF INTEREST
To receive any declarations of interest of members.
4. BEST VALUE AND SCRUTINY SUB COMMITTEE
To receive the minutes of the meeting held on 6 December 2016 and consider the recommendations therein (copy enclosed).
5. TOWN PLAN PROJECTS UPDATE
To consider a report of the Town Clerk, [ENCL: 3163.](#)
6. LOCAL GOVERNMENT REORGANISATION UPDATE
To consider a report of the Town Clerk, [ENCL: 3164.](#)
7. FINANCIAL ESTIMATES 2016/17 – 3rd REVISION
To consider a report of the Town Clerk, [ENCL: 3159.](#)
8. BUDGET AND ESTIMATES 2017/18
To consider a report of the Town Clerk, [ENCL: 3160.](#)
9. MARKET - ADOPTION OF THE FOOD ACT 1984
To consider a report of the Town Clerk, [ENCL: 3161.](#)
10. WEB SITE
Town Clerk to report.
11. DAPTC
Town Clerk to report.
12. REVIEW OF THE EFFECTIVENESS OF INTERNAL AUDIT AND APPOINTMENT OF AN INTERNAL AUDITOR FOR 2017/18
To consider a report of the Town Clerk, [ENCL: 3165.](#)
13. RISK ASSESSMENT AND MANAGEMENT: ANNUAL REVIEW
To consider a report of the Town Clerk, [ENCL: 3166.](#)
14. SERVICES ADMINISTERED BY THE TOWN SURVEYOR
To consider a report of the Town Surveyor, [ENCL: 3168.](#)
15. NEIGHBOURHOOD PLAN UPDATE
Town Clerk to report.
16. TOURIST INFORMATION CENTRE
Town Clerk to report.
17. CHRISTMAS CHEER – MANAGEMENT ARRANGEMENTS
To consider a report of the Town Clerk, [ENCL: 3167.](#)

18. COMMUNITY FAIR
Town Clerk to report.
19. TOWN CRIER'S ENGAGEMENTS AND COMPETITION
To consider a report of the Town Clerk, [ENCL: 3162.](#)
20. REPORTS FROM OUTSIDE BODIES
To receive any updates within the remit of this Committee.
21. CORRESPONDENCE
Town Clerk to report any correspondence for information.
22. ANNOUNCEMENTS
To receive Council announcements from the Leader and the Town Clerk, and Mayoralty matters from the Town Mayor.
23. PAYMENTS OF ACCOUNTS
List number 4 - 2016/2017 will be laid on the table.
24. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*
"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."
25. INSURANCE
Town Clerk to report.
26. PROPERTY MATTERS – MOUNTFIELD UPDATES
Town Clerk to report.
27. STAFFING MATTERS
To consider a report of the Town Clerk, ENCL: 3169.

The next meeting of the Committee will be on 22 March 2017