

To: Appointed representatives of
Allington Parish Council
Bothenhampton and Walditch Parish Council
Bradpole Parish Council
Bridport Town Council
Symondsburry Parish Council
(one representative per Council)

Bob Gillis
Clerk to Joint Committee
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24 January 2017

Dear Councillor,

You are hereby summoned to attend a meeting of the NEIGHBOURHOOD PLAN LOCAL COUNCIL JOINT COMMITTEE to be held in Mountfield, Bridport on **Monday 30 January 2017 at 10.00 a.m.**, when it is proposed to transact the following business.

Yours sincerely

Clerk to Joint Committee

This meeting is open to the press and public
AGENDA

1. ELECTION OF CHAIR
To elect a Chair of the Joint Committee for 2016/17.
2. APOLOGIES
To receive apologies for absence submitted by Members.
3. MINUTES
To confirm the Notes of the Inquorate meeting on 5 October 2016 (attached) and the minutes (previously circulated) from 5 July 2016.
4. DECLARATIONS OF INTEREST
To receive any declarations of interest by members.
5. PROJECT UPDATE AND REVIEW
To receive an update including:
 - Project timetable
 - Forthcoming meeting with West Dorset District CouncilThe Chair of the Steering Group will be attending for this item.
6. BUDGET
To receive a report on the latest budget position and authorise any expenditure (to be reported).
7. JOINT COMMITTEE ROLE AND MEMBERSHIP
Clerk to report
8. OTHER INFORMATION UPDATE ITEMS:
 - Reshaping Councils Update
 - Section 106 And Community Infrastructure Levy
 - Community Bus Project Feasibility Work
9. FUTURE MEETINGS
To agree dates for future meetings.