

To: Appointed representatives of
Allington Parish Council
Bothenhampton and Walditch Parish Council
Bradpole Parish Council
Bridport Town Council
Symondsburry Parish Council
(one representative per Council)

Bob Gillis
Clerk to Joint Committee
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15 December 2014

Dear Councillor,

You are hereby summoned to attend a meeting of the NEIGHBOURHOOD PLAN LOCAL COUNCIL JOINT COMMITTEE to be held in Mountfield, Bridport on **Friday 19 December 2014 at 10.00 a.m.**, when it is proposed to transact the following business.

Yours sincerely

Clerk to Joint Committee

This meeting is open to the press and public

AGENDA

1. TO APPOINT A CHAIRMAN OF THE JOINT COMMITTEE 2014/15
2. APOLOGIES
To receive apologies for absence submitted by Members.
3. DECLARATIONS OF INTEREST
To receive any declarations of interest by members.
4. TERMS OF REFERENCE OF JOINT COMMITTEE
To note and endorse its terms of reference.
5. NEIGHBOURHOOD PLAN STEERING GROUP
To receive a report from the Project Manager on the establishment of the Steering Group and to agree to discuss and approve the proposed membership in closed session under Local Government (Admission to Meetings) Act 1960.
6. FUNDING
To receive an update on funding for the Neighbourhood Plan.
7. WORKING ARRANGEMENTS AND FUTURE MEETINGS
To consider future working arrangements.