

FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes of the meeting of the BEST VALUE AND SCRUTINY SUB COMMITTEE of Bridport Town Council held at Mountfield, Bridport on Tuesday 6 December 2016 at 11.00am

PRESENT Cllr Sandra Brown (Chairman)

Cllrs:	Geoffrey Ackerman	Maggie Ray
	Kelvin Clayton	Martin Ray
	Barry Irvine	Anne Rickard

Also in attendance: Cllr Sarah Williams

PUBLIC FORUM

There were no members of the public present.

21. APOLOGIES

Apologies for absence were received from Cllrs Keith Day and Dave Rickard.

22. MINUTES

The minutes of the meeting of the Best Value and Scrutiny Sub Committee held on 6 September 2016 were confirmed as a correct record and signed by the Chairman.

23. DECLARATIONS OF INTEREST

There were no declarations of interest.

24. HEALTH AND SAFETY

The Town Clerk reported on the recent visit by Ellis Whittham, which included the annual health and safety audit. An action plan will be produced, but there were no high priority issues and the outcome was generally very good.

RESOLVED: that the update be noted.

25. TOURIST INFORMATION CENTRE TRANSFER – IMPLICATIONS FOR EXISTING TERMS AND CONDITIONS

The Town Clerk reported that, as part of the transfer of the TIC staff, it was necessary to protect the existing conditions of staff transferring from the District Council, whilst also looking to see where it was necessary to harmonise conditions of the existing staff. The only issues where there was a difference related to redundancy policy and annual leave and this might require a change to the terms for the existing staff. This would be reported to the next Finance and General Purposes Committee.

RESOLVED: that the update be noted.

26. PAYMENT APPROVAL

The Town Clerk reported that it would be helpful to add two further signatories to the payment approval group.

RECOMMEND: that Cllrs Gill Massey and Sarah Williams be added to the list of councillors authorised to approve payments. If approved, the updated list to be:

Geoffrey Ackerman
Sandra Brown
Gillian Massey
Martin Ray
Dave Rickard
Sarah Williams

27. INVESTMENTS

The Town Clerk reported on the presentation by Mark Davies of Churches, Charities and Local Authorities (CCLA), immediately preceding this meeting.

Members felt that all options, including the consideration of independent financial advice, should be looked at before a decision was taken. The Town Clerk was asked to report back on this matter, before a decision was taken by March 2017.

RESOLVED: that the update be noted and the Town Clerk report back on options, to enable a decision to be taken by March 2017.

28. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED: that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw.

29. DRAFT ESTIMATES 2017/18

The Town Clerk reported the latest position on the draft budget, given that the position on potential capping and the tax base were yet to be confirmed.

RESOLVED: that the update be noted and the next meeting of the Budget and Service Review Working Group considers this further on 9 January 2017, to enable recommendations to go forward to the Finance and General Purposes Committee and the full Council in January 2017.

The meeting closed at 12.30 pm.

The next meeting of this Sub Committee will be held on 28 February 2017