

MINUTES of the meeting of the NEIGHBOURHOOD PLAN LOCAL COUNCIL JOINT COMMITTEE held at Mountfield, Bridport on Wednesday 10 February 2016 at 11.00 a.m.

PRESENT Cllrs: Ian Bark (Bothenhampton & Walditch Parish Council), Phil Lathey (Allington Parish Council), Tricia Dendle (Bradpole Parish Council), Sarah Williams (Bridport Town Council) and Peter Smith (Symondsburry Parish Council).

Also present: Bob Gillis (Clerk to the Joint Committee).

**1. APOLOGIES**

An apology for absence was submitted on behalf of Cllr Amanda Streatfeild (Symondsburry Parish Council).

**2. MINUTES**

RESOLVED: that the minutes of the meeting of the Joint Committee held on 29 September 2015 be approved.

**3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4. PROJECT UPDATE AND REVIEW**

The Town Clerk presented the project update report.

The Chairman reported that Bradpole Parish Council had called a special meeting to consider its involvement in the neighbourhood plan. Some concerns had been raised in respect of the engagement with and involvement of all the participating parishes; the need for the plan to be in conformity with the strategic objectives of the Local Plan and the dominance of Vearse Farm as an issue. The special meeting was to be on 9 March and representatives of the Steering Group would be invited to attend.

The Joint Committee discussed the concerns raised and it was commented that the Plan was looking at many issues that affected all the parish areas. However, there was a need to engage more with parishes and also for people in the parishes to come forward to take part. More information on the working groups would also be helpful and up to date information on the web site.

The Town Clerk said that was he was pleased that the Steering Group would be able to make a presentation to Bradpole Parish Council and it was very much hoped that the Parish Council would remain in the Plan. More information and publicity on the working groups would be issued as they finalised their reports.

RESOLVED: that the update be noted.

**5. PROJECT MANAGEMENT SUPPORT**

The Clerk reported that the new post of Project Manager and Community Initiatives Officer in the Town Council was being advertised and it was hoped to have someone in post by April. The post would cover project management of the Neighbourhood Plan.

RESOLVED: that the update be noted.

**6. FUNDING**

The Town Clerk provided a breakdown of the project funding, which in summary was:

Income	30,500
Expenditure	18,363
Funds Remaining	12,137

RESOLVED: that the update be noted.

**7. NEIGHBOURHOOD PLAN STEERING GROUP MEMBERSHIP**

It was emphasised that it was important that all the participating councils were represented on the Steering Group.

RESOLVED: that the update be noted.

**8. FUTURE MEETINGS**

It was agreed that the next meeting of the Joint Committee should be held in April.

The meeting closed at **12.20 p.m.**