

- (a) that the request to reallocate the grant awarded to Moving On to an alternative project being run by Moving On was approved, and
- (b) that the situation regarding the Summerthing event and that the grant was not required, be noted.

28. SUPPORTING LETTERS FOR PROJECTS SUBMITTED FOR WEST BAY ENHANCEMENT FUNDING

The Town Clerk reported that, as members were aware, £50,000 was being made available by West Dorset District Council for projects in West Bay. As part of the application process, applicants for the funding were asked to provide supporting letters from the Town Council.

The Town Clerk reported that where applications were in accordance with the Town Plan, then he could confirm this position in a letter. However, as the Town Council was submitting a separate application for funding from this scheme, it would not be appropriate for the Town Council to give a preferential view in favour of any other application. The Town Council was submitting an application for the conversion of the former public toilets on Fisherman's Green.

RESOLVED: that the proposed response to requests to support applications to the West Dorset West Bay Enhancement Fund be supported as set out above.

29. INTERNAL AUDIT 2011/12

It was reported that the Internal Auditor had made his first visit of 2011/12 and had no matters to report.

The update was noted.

30. PROGRESS REPORT ON REVIEW OF THE TOWN PLAN

The Town Clerk reported that the responses from students of Colfox School were being included in the draft Plan. The draft Plan would then go out for consultation in the New Year, after further consideration by the members' working group.

The update was noted.

31. KEY DOCUMENTS PREPARATION

The Town Clerk reported that it would be necessary to review the Council's risk assessment and other key documents, prior to end of this financial year. He would be bringing a report to the next Finance and General Purposes Committee on these matters.

The update was noted.

32. COMMUNICATIONS – NEWSLETTERS ETC

The Town Clerk reported for information that the latest Council newsletter had just been issued and that the community web site was to be relaunched in the New Year.

The update was noted.

33. QUALITY COUNCIL SUBMISSION

The Town Clerk reported that the application had been completed and was to be submitted to the assessment panel.

The update was noted.

34. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED: that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw.

35. FUTURE PROJECTS / DRAFT ESTIMATES 2012/2013

Consideration was given to a report of the Town Clerk, ENCL: 2477.

Members discussed:

- the projects proposed to be completed in the current financial year;
- those proposed to be carried forward in the year 2012/2013 budget report, for consideration at the next meeting of the Finance and General Purposes Committee, and
- the draft estimates for 2012/2013.

Members were reminded that no decisions were being taken at this time and the budget and the level of precept for next year would be considered at the Finance and General Purposes Committee on 18 January 2012 and approved at the full Town Council on 31 January 2012 and it was: -

RESOLVED: that in advance of the Finance and General Purposes Committee on 18 January 2012, this meeting would reconvene (to continue discussion on this matter) at 11.00am on Wednesday 4 January 2012.

When the meeting reconvened, the Sub Committee concluded its discussion of the draft estimates for 2012/2013.

The meeting adjourned at **12:50 p.m.** on 14 December 2011 and closed at **11.50 a.m.** on 4 January 2012.

The next meeting of this Sub Committee will be held on 6 March 2012