

At the ANNUAL MEETING of the **BRIDPORT TOWN COUNCIL**
held in Mountfield, Bridport on Thursday 19 May 2011 at 7.00 p.m.

PRESENT Cllr G.J. Ackerman - Town Mayor (in the Chair for item 1 only)

Cllr Miss S.A. Brown	C.O. Michell
E.T. Colfox (from 7.10pm)	C.M. Ray
P.J. Colfox	Mrs M.J. Ray
Ms L.L. Glover	D.G. Rickard
Ms R.C. Kayes	D.R. Tett
J.T. May	Ms A-M.A. Vincent
	Ms S.J. Williams

Prior to the start of the meeting, the Town Mayor's Chaplain, Reverend Janis Moore, said prayers.

1. ELECTION OF THE TOWN MAYOR (CHAIRMAN OF THE COUNCIL)

It was moved by Cllr G.J. Ackerman, seconded by Cllr Ms S.J. Williams and, on being put to the vote RESOLVED: that Cllr D.G. Rickard be elected Town Mayor and Chairman of the Council for the ensuing municipal year 2011/2012.

Cllr D.G. Rickard read aloud and signed the declaration of acceptance of office and returned thanks for his election.

Cllr D.G. Rickard was in the Chair for the remainder of the meeting.

2. ELECTION OF THE DEPUTY TOWN MAYOR (VICE CHAIRMAN OF THE COUNCIL)

It was moved by Cllr Ms R.C. Kayes, seconded by Cllr P.J. Colfox and, on being put to the vote RESOLVED: that Cllr Mrs M.J. Ray be elected Deputy Town Mayor and Vice-Chairman of the Council for the ensuing municipal year 2011/2012.

Cllr Mrs M.J. Ray read aloud and signed the declaration of acceptance of office and returned thanks for her election.

3. ELECTION OF THE LEADER OF THE COUNCIL

It was moved by Cllr D.G. Rickard, seconded by Cllr P.J. Colfox and, on being put to the vote RESOLVED: that Cllr C.M. Ray be elected Leader of the Council for the ensuing municipal year 2011/2012.

Cllr C.M. Ray read aloud and signed the declaration of acceptance of office and returned thanks for his election.

4. APOLOGIES

Apologies for absence were received on behalf of Cllrs: P.J. Lathey, Ms G.E. Massey, Ms G.E. Summers and K.G. Wallace.

5. MINUTES

The minutes of the meeting held on 19 April 2011 were confirmed as a correct record and signed by the Town Mayor (Chairman).

6. DECLARATIONS OF INTEREST

There were no declarations of interest.

7. MAYOR MAKING

It was announced that Mayor Making would take place on Wednesday 1 June 2011 at 7.00pm at Mountfield. The Environment and Social Wellbeing Committee, scheduled for that time, would now be held at 7.00pm on 8 June 2011.

The report was noted.

8. APPOINTMENT OF COMMITTEES, SUB COMMITTEES, WORKING GROUPS AND DELEGATION OF FUNCTIONS FOR 2011/12

Consideration was given to the establishment of the committees, sub committees and working groups for the ensuing municipal year 2011/2012, their terms of reference and delegations as set out in the Town Council's constitution, ENCL: 2379.

RESOLVED: that the committees, sub committees and working groups be established for 2011/12 with the terms of reference and delegations as set out in the Town Council's Constitution and summarised in ENCL 2379.

9. MEMBERSHIP OF COMMITTEES, SUB COMMITTEES, WORKING GROUPS FOR 2011/12

RESOLVED:

- (1) that the membership of committees, sub committees and working groups for the municipal year 2011/12 be approved as follows:

PLANS COMMITTEE (9)

Cllrs: G.J. Ackerman
E.T. Colfox
R.C. Kayes
P.J. Lathey
C.O. Michell
C.M. Ray
D.G. Rickard
S.J. Williams
One vacancy

FINANCE & GENERAL PURPOSES COMMITTEE (9)

Cllrs: G.J. Ackerman
S.A. Brown
P.J. Colfox
J.T. May
C.M. Ray
M.J. Ray
D.R. Tett
A-M.A. Vincent
K.G. Wallace

ENVIRONMENT & SOCIAL WELLBEING COMMITTEE (9)

Cllrs: E.T. Colfox
L.L. Glover
Ms R.C. Kayes
G.E. Massey
C.O. Michell
D.G. Rickard
G.E. Summers
A-M.A. Vincent
K.G. Wallace

BEST VALUE AND SCRUTINY & TOWN PLAN SUB COMMITTEE (9)

Cllrs: G.J. Ackerman
S.A. Brown
E.T. Colfox
J.T. May
C.M. Ray
Mrs M.J. Ray
D.G. Rickard
G.E. Summers
Ms S.J. Williams

HIGHWAYS AND TRANSPORTATION SUB COMMITTEE (5)

Cllrs: G.J. Ackerman
E.T. Colfox
P.J. Lathey
K.G. Wallace
S.J. Williams

MARKET AND BUSINESS LIAISON SUB COMMITTEE (5)

Cllrs: G.J. Ackerman
S.A. Brown
M.J. Ray
K.G. Wallace
S.J. Williams

STAFFING APPEALS SUB COMMITTEE (3)

Cllrs: C.M. Ray
D.G. Rickard
G.E. Summers
Alternate members
S.A. Brown
K.G. Wallace
One vacancy

OPEN SPACES AND RECREATION TASK FORCE (7)

Cllrs: G.J. Ackerman
G.E. Massey
C.M. Ray
M.J. Ray
D.G. Rickard
Two vacancies

SOCIAL WELLBEING WORKING GROUP (5)

Cllrs: R.C. Kayes
P.J. Lathey
G.E. Massey
D.G. Rickard
G.E. Summers

INCLUSION WORKING GROUP (5)

Cllrs: L.L. Glover
R.C. Kayes
M.J. Ray
A-M.A. Vincent
One vacancy

TOWN HALL & BUCKY DOO WORKING GROUP (5)

Leader of the Council, Mayor, Deputy Mayor, Chair of Finance and General Purposes Committee and Cllr S.A. Brown

(In accordance with Standing Order 25(c), the Leader of the Council shall be an ex-officio member of every committee and sub committee)

- (2) that the membership of the Environmental Initiatives Working Group be appointed at the next meeting of the Environment and Social Wellbeing Committee and that Committee also consider merging the Social Well Being and Inclusion Working Groups

10. APPOINTMENTS TO OUTSIDE BODIES FOR 2011/2012

Councillors considered a report of the Town Clerk, ENCL: 2380.

RESOLVED: that the existing appointments to outside bodies and the cheque signatories continue, as listed in the report, pending the annual review of all these appointments at the June Finance and General Purposes Committee.

11. STANDING ORDERS AND FINANCIAL REGULATIONS

RESOLVED: that the Council's existing Standing Orders and Financial Regulations shall apply for 2011/2012, as previously adopted.

12. POWER OF WELLBEING

The Town Clerk reported that a a training session on the Power of Wellbeing was to be held on Monday 20 June 2011 at 5.30pm in Mountfield. It was important that all councillors, who had not already received this training, attend for the session. This would ensure that at least 15 members were trained to enable the Town Council to confirm its eligibility to use the power at its Council meeting on 21 June.

The report was noted.

13. MEETINGS CALENDAR 2011/2012

The previously approved meetings calendar for 2011/12 was noted.

14. STANDING ORDER 14 (b)

There were no questions pursuant to standing order 14 (b).

15. ANNOUNCEMENTS

There were no announcements.

The meeting closed at **7.25 p.m.**

The next meeting of the Bridport Town Council will be held on 21 June 2011