

At a MEETING of the **BRIDPORT TOWN COUNCIL** held in Mountfield, Bridport on Tuesday 21 June 2011 at 7.00 p.m.

PRESENT Cllr D.G. Rickard – Town Mayor (in the Chair)

Cllr	G.J. Ackerman	Mrs M.J. Ray
	Ms L.L. Glover	Ms G.E. Summers
	Ms G.E. Massey	Ms A-M.A. Vincent
	C.M. Ray	Ms S.J. Williams

## **PUBLIC FORUM**

There were no members of the public present.

### **16. APOLOGIES**

Apologies for absence were received on behalf of Cllrs: Miss S.A. Brown, E.T. Colfox, P.J. Colfox, Ms R.C. Kayes, J.T. May, C.O. Mitchell, D.R. Tett and K.G. Wallace.

### **17. MINUTES**

The minutes of the meeting held on 19 May 2011 were confirmed as a correct record and signed by the Town Mayor (Chairman).

### **18. DECLARATIONS OF INTEREST**

All the previously recorded interests declared under this item in the Committee minutes were noted. In addition:

Councillors Ms G.E. Massey and Mrs M.J. Ray declared personal interests in Finance and General Purposes Committee minute 17 WDDC – Asset Transfers Update, as members of the Community Orchard Group.

Councillor Ms G E Summers declared a personal interest as a Trustee of the Citizens Advice Bureau in respect of Finance and General Purposes Committee minute 8 - Appointment of Town Council Representatives.

### **19. STANDING ORDER 14 (b)**

There were no questions pursuant to standing order 14(b).

### **20. MINUTES OF COMMITTEES**

#### **(a) PLANS COMMITTEE**

The minutes of the meetings of the Plans Committee held on 3 May and 6 June 2011 were presented by the Committee Chairman, Councillor Ms S.J. Williams. Each set of minutes were considered separately.

RESOLVED: that the minutes of the meetings of the Plans Committee held on 3 May and 6 June 2011 be received.

(b) FINANCE AND GENERAL PURPOSES COMMITTEE

The minutes of the meeting of the Finance and General Purposes Committee held on 15 June 2011 were presented by the Committee Chairman, Councillor C.M. Ray.

RESOLVED: that the minutes of the meeting of the Finance and General Purposes Committee held on 15 June 2011 be received and the recommendations therein be adopted as set out below: -

(Minute 6) BEST VALUE, SCRUTINY & TOWN PLAN SUB COMMITTEE

Review of Town Plan Arrangements (min7)

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that a dedicated short life working party of up to 7 members be established to lead on the review of the Town Plan (with all members having the opportunity to contribute to the review) and be given authority to:

- draft a new plan, including objectives and list of projects
- oversee public consultation on a new plan
- report back to the Town Council with a draft Plan in September 2011

with the following membership: Cllrs: S.A. Brown, G.E. Massey, C.M. Ray, M.J. Ray, D.G. Rickard, and S.J. Williams.

(Minute 8) APPOINTMENTS & REPRESENTATIVES OF THE COUNCIL

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

- RESOLVED: (1) that the appointments and representatives on outside bodies for 2011/12 be approved as set out in the minutes, and
- (2) that the cheque signatories for 2011/12 shall be: Cllrs: G.J. Ackerman, Miss S.A. Brown, C.M. Ray, D.G. Rickard and D.R. Tett.

(Minute 9) ANNUAL ACCOUNTS – YEAR ENDING 31 MARCH 2011

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the Annual Accounts for the year ended 31 March 2011 be approved.

(Minute 14) POWER OF WELLBEING

It was reported that following the additional training on the Power of Wellbeing, 17 members were now trained in the use of the power and the Town Council therefore met all four elements of the eligibility criteria, namely:

- minimum of two thirds of Council vacancies filled at the last ordinary election
- at least 80% of members trained in the power of well being
- a qualified clerk
- a community engagement statement of intent in place

The Town Council could therefore confirm that it meets the criteria and agree that it will once again adopt the power of wellbeing.

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the Town Council meets the eligibility criteria to once again adopt and use the power of wellbeing, as set out in the Local Government Act 2000 and extended to eligible local councils under the Parish Councils (Power to Promote Wellbeing) (Prescribed Conditions) Order 2008.

(Minute 17) WDDC – ASSET TRANSFERS UPDATE

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

- RESOLVED: (1) that in response to the invitation received from West Dorset District Council in respect of asset transfers, the Town Council confirms its wish to progress the transfer of land and properties as previously indicated and set out in the report, with the exception that the transfer of land at Victoria Grove, Bridport not be progressed.
- (2) that the proposal from the Bridport Community Orchard Group to manage the Park Road site be supported and developed further and a management plan and agreement be developed for this site.
- (3) that the management and maintenance plans for all priority sites (as indicated in the report) be discussed further by the Open Spaces Working Group and reported back, prior to finalising the transfers.
- (4) that the possible lease of additional land next to the West Bay Play Area for a play area extension be

progressed.

- (5) that the possible transfer of land between St Cecilia's Bridge and Pymore Road, that was just outside the parish, be discussed with West Dorset District Council, subject to Bradpole Parish Council confirming that they did not wish to take the land on.

(Minute 21) SALE OF LAND AT REAR OF 8, PROVIDENT PLACE

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the surplus land at the rear of 8, Provident Place be sold and the Town Clerk be given delegated authority to complete the sale subject to independent valuation of the land.

(c) **ENVIRONMENT AND SOCIAL WELLBEING COMMITTEE**

The minutes of the meeting of the Environment and Social Wellbeing Committee held on 8 June 2011 were presented by the Committee Vice - Chairman, Councillor Ms G.E. Massey.

RESOLVED: that the minutes of the Environment and Social Wellbeing Committee held on 8 June 2011 be received and the recommendations therein be adopted as set out below:

(Minute 11) RECYCLING CENTRE – REPORT ON OPERATION OF NEW OPENING HOURS

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the further representations be made to the County Council regarding the changed opening hours of the recycling centre.

(Minute 12) FOOD RECYCLING PROPOSALS

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the Town Clerk make representations to West Dorset District Council regarding the future timetable for the roll out of food recycling across the District and to Bridport.

**21. PARISH/TOWN DEVELOPMENT SURVEY - RESPONSE**

Consideration was given to a report of the Town Clerk, ENCL: 2407.

RESOLVED: that the response as detailed in the appendix to the report be approved for submission to West Dorset District Council.

**22. RELAXATION OF PLANNING RULES FOR CHANGE OF USE FROM COMMERCIAL TO RESIDENTIAL – RESPONSE TO CONSULTATION**

Consideration was given to a report of the Town Clerk, ENCL: 2408.

RESOLVED: that the response to the consultation on the relaxation of planning rules be approved as set out in the report.

**23. STATEMENT OF ACCOUNTS AND ANNUAL GOVERNANCE STATEMENT 2010/2011**

Consideration was given to a report of the Town Clerk, ENCL: 2406.

The report included Sections 1, 2 and 4 of the Annual Return for the year ended 31 March 2011. Section 4 was included for information and the Town Clerk outlined the content of Sections 1 and 2.

The recommendation was moved and seconded, put to the vote and declared to be carried. It was therefore:

RESOLVED: that Sections 1 and 2 of the Annual Return for the year ended 31 March 2011 - the Statement of Accounts and the Annual Governance Statement - be approved for submission to the External Auditor.

**24. PETITIONS**

A petition in respect of repair work on St Swithins Road was presented by Cllr Ms L.L. Glover.

Cllr Ms L.L. Glover outlined the content of the petition, which was asking Dorset County Council to “repair St Swithins Road and adjoining roads now that the heavy building work on the Flaxhayes development was nearing completion.”

In line with Standing Orders, it was reported that the Council would note the petition and refer it, for consideration, to the appropriate body, which in this case was the Highways and Transportation Sub Committee. The petition would be reported to the next meeting of the Sub Committee on 30 June.

RESOLVED: that the petition be noted and referred to the Highways and Transportation Sub Committee for consideration.

**25. COMMUNICATIONS**

The following items were reported for information:

- (1) The Town Mayor reported his list of engagements, ENCL: 2405.
- (2) The Leader of the Council reported on the start of the consultation on the new Town Plan.

- (3) The Town Clerk stated the following:
- (a) He thanked members for helping out at the Food Festival, which was a very successful day.
  - (b) St Cecilia's Bridge, the new bridge from Dibdin View, would be opened at 1.30pm on Thursday 23 June
  - (c) the funeral of the late Bob Collins, former Borough Surveyor, would be held at St Swithins Church at 12 Noon on Friday 24 June.

The meeting closed at **7.50 p.m.**

**The next meeting of Bridport Town Council will be held on 20 September 2011**