

At a MEETING of the **BRIDPORT TOWN COUNCIL** held in the Town Hall, Bridport on Tuesday 25 November 2014 at 7.00 p.m.

PRESENT Cllr Mrs M.J. Ray – Town Mayor (in the Chair)

Cllr	G.J. Ackerman	Mrs E.A. Rickard
	P.J. Colfox (to 7.15pm)	Ms G.E. Summers
	Ms G.E. Massey	D.R. Tett
	C.O. Michell	Ms A-M.A. Vincent
	C.M. Ray	Ms S.J. Williams
	D.G. Rickard	

PUBLIC FORUM

There were no speakers in the Public Forum.

Jade Middleton, a photography student, took photographs of the meeting.

31. APOLOGIES

Apologies for absence were received on behalf of Cllrs E.T. Colfox and Ms R.C. Kayes.

32. MINUTES

The minutes of the meeting held on 23 September 2014 were confirmed as a correct record and signed by the Town Mayor (Chairman).

33. DECLARATIONS OF INTEREST

All the previously recorded interests declared under this item in the Committee minutes were noted.

Cllr P.J. Colfox declared a pecuniary interest in relation to minute 36 regarding the Neighbourhood Plan. He left the meeting prior to that item being discussed.

34. STANDING ORDER 14 (b)

There were no questions pursuant to standing order 14(b).

35. MINUTES OF COMMITTEES

(a) PLANS COMMITTEE

The minutes of the meeting of the Plans Committee held on 29 September 2014 were presented by the Committee Vice-Chairman, Councillor Ms S.J. Williams.

RESOLVED: that the minutes of the meeting of the Plans Committee held on 29 September 2014 be received.

(b) PLANS COMMITTEE

The minutes of the meeting of the Plans Committee held on 27 October 2014 were presented by the Committee Vice-Chairman, Councillor Ms S.J. Williams.

RESOLVED: that the minutes of the meeting of the Plans Committee held on 27 October 2014 be received.

(c) FINANCE AND GENERAL PURPOSES COMMITTEE

The minutes of the meeting of the Finance and General Purposes Committee held on 12 November 2014 were presented by the Committee Chairman, Councillor C.M. Ray.

Cllr D.R. Tett stated that he had attended the Finance and General Purposes Committee meeting on this date and should be recorded as being in attendance. It was reported that the minutes would be amended at the next Committee meeting.

With reference to the minutes of the Market and Business Liaison Sub Committee, Members paid tribute to the outgoing Market Superintendent, Ray McLaren and the Chairman stated that she hoped that Ray would be able to attend the next Council meeting.

RESOLVED: that the minutes of the meeting of the Finance and General Purposes Committee held on 12 November 2014 be received and the recommendations therein be adopted, as set out below: -

(Minute 89) FINANCIAL ESTIMATES 2014/2015 – 2nd REVISION

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the 2nd revision of the estimates for the year 2014/2015 be approved.

(Minute 92) VERGE CUTTING

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that in principle the Town Council enter into a service level agreement with Dorset County Council for the maintenance of highway verges, as set out in the minutes, subject to approval of the Town Council's budget for 2015/16.

(Minute 105) DORSET COUNTY COUNCIL ELECTORAL REVIEW

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the Town Clerk be given delegated authority to respond to this consultation.

(Minute 106) DORSET COUNTY COUNCIL MEMBERS' DIVISIONAL FUND

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that Cllrs Miss S.A. Brown, Ms E.A. Rickard and Ms S.J. Williams be part of a working group with the County Councillor, to consider applications for funding from the County Council's Members' Divisional Fund.

(Minute 107) HEALTH AND SAFETY STATEMENT

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the Health and Safety Statement be adopted by the Town Council and the Town Clerk be given delegated authority to ensure implementation of the statement and any health and safety recommendations from Ellis Whittam.

(Minute 113) PROPERTY MATTERS

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the Town Clerk be given delegated authority to agree any amendments to the current lease with the TIC at the Town Hall.

The following additional comments were reported by the Town Clerk, for information:

(Minute 103) WEST BAY WATER SPORTS CENTRE – PROJECT UPDATE

The work on the centre was almost finished and it was intended that the Gig Club and Canoe Club would move in, in the New Year. As agreed at the last meeting, the rent for each tenant would be minimal or peppercorn and it would be £200 for a full repairing lease, with the Town Council paying the insurance and claiming the costs back from the tenants.

(Minute 98) SKILLS TRAINING BRIDPORT – FUNDING REQUEST

It was reported that over the past two weeks, 11 individuals had been attending. They now have agreement from Weymouth College to provide

some careers training for them in the New Year, as well as the existing mentoring, life coaching and interview skills workshops. Skills Training Bridport hope, as a result of the grant, to provide some IT support on Tuesday mornings, in addition to the afternoons currently provided at the Library.

(d) **ENVIRONMENT AND SOCIAL WELLBEING COMMITTEE**

The minutes of the meeting of the Environment and Social Wellbeing Committee held on 5 November 2014 were presented by the Committee Chairman, Councillor D.G. Rickard.

RESOLVED: that the minutes of the meeting of the Environment and Social Wellbeing Committee held on 5 November 2014 be received and the recommendations therein be adopted as set out below: -

(Minute 25) **SUSTAINABLE COMMUNITIES ACT MOTIONS**

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the Town Clerk, in consultation with the Committee Chairman, draft the motions as in the minutes, for consultation prior to submission to the Government for support under the Sustainable Communities Act.

(Minute 29) **HOMELESSNESS STRATEGY CONSULTATION**

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the Town Clerk, in consultation with the Chairman, be given authority to respond to the Strategy consultation.

36. NEIGHBOURHOOD PLAN UPDATE

Consideration was given to a report of the Town Clerk, ENCL: 2912.

RESOLVED: that the update on the neighbourhood plan be noted, the terms of reference of the Local Councils' Joint Committee be confirmed as in the report and Cllr Ms S.J. Williams be appointed as the Town Council's representative on the Joint Committee, with Cllr D.G. Rickard appointed as the reserve member.

37. COMMUNICATIONS

The following items were reported for information:

- (1) The Town Mayor reported her list of engagements, ENCL: 2911 and also said that she was expecting the Christmas Cheer event, to be held on Wednesday 3 December, to be the biggest and best yet.

- (2) The Town Clerk reported that the Town Surveyor and the Bridport Tourist Information Centre Manger, along with a team of volunteers on the Christmas Cheer Committee, had put in a lot of hard work in organising the Christmas Cheer event. He also thanked the outside team and the Town Surveyor for all their work in putting up the Christmas decorations.

The meeting closed at **7.25p.m.**

The next meeting of Bridport Town Council will be held on 27 January 2015