

At a MEETING of the **BRIDPORT TOWN COUNCIL** held in the Town Hall, Bridport on Tuesday 27 November 2012 at 7.00 p.m.

PRESENT Cllr D.G. Rickard – Town Mayor (in the Chair)

Cllr	G.J. Ackerman	C.M. Ray
	Miss S.A. Brown	Mrs M.J. Ray
	P.J. Colfox	Ms G.E. Summers (to 7.30pm)
	Ms R.C. Kayes	D.R. Tett
	P.J. Lathey	Ms A-M.A. Vincent
	Ms G.E. Massey	Ms S.J. Williams

PUBLIC FORUM

The Town Mayor welcomed everyone to the meeting. Prior to the agenda items, the Mayor made a presentation of former Mayor's badges to the following holders of that office:

Cllr Geoffrey Ackerman, Cllr Sandra Brown, Mr Roger Draper, Mrs Joyce Dunford, Cllr Philip Lathey, Mrs Daphne Mundy, Mrs Carole Murless, Cllr Martin Ray and Cllr David Tett.

The Town Mayor also welcomed Captain R. Vivian-May (Fido) to the meeting. Fido had given notice that he was to stand down as the Town Council's Parade Commander and the Mayor, on behalf of the Town Council, paid tribute to Fido for his very many years of service and thanked him for his immense dedication and commitment to the town. A number of the former Mayors present at the meeting also paid tribute to Fido and the Town Mayor made a presentation to him on behalf of the Council.

44. APOLOGIES

Apologies for absence were received on behalf of Cllrs: E.T. Colfox, Ms L.L. Glover and C.O. Michell.

45. MINUTES

The minutes of the meeting held on 18 September 2012 were confirmed as a correct record and signed by the Town Mayor (Chairman).

46. DECLARATIONS OF INTEREST

With reference to the Code of Conduct, the following interests were declared:

Cllr P.J. Colfox declared a pecuniary interest in Plans Committee 29 October and the recommendation from Highways and Transportation Sub Committee Minute 18 - A35 Miles Cross – Accidents, as the proposal could affect land that he had an interest in, at that location. He left the room during consideration of this item.

Cllr P.J. Lathey declared an interest in Finance and General Purposes Committee 21 November Minute 64, in respect of the contribution to St John Ambulance, as he

was an employee of that organisation. The item was for information only and not for discussion, but he would leave the room if it was discussed.

47. STANDING ORDER 14 (b)

There were no questions pursuant to standing order 14(b).

48. MINUTES OF COMMITTEES

(a) PLANS COMMITTEE

The minutes of the meeting of the Plans Committee held on 1 October 2012 were presented by the Committee Chairman, Councillor Ms S.J. Williams.

RESOLVED: that the minutes of the meeting of the Plans Committee held on 1 October 2012 be received and the recommendation therein be adopted, as set out below: -

(Min no 50) STANDING ORDERS –
SPEAKING AT THE PLANS COMMITTEE

Members also commented on the circulation by public speakers of late items at meetings, which members might not have time to consider, and the involvement of non committee members in the meeting, after they have spoken. It was agreed that these issues could be looked at in future revisions of Standing Orders.

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that Standing Orders for speaking at the Plans Committee be amended as set out below:

that the public forum should remain unchanged, but that Standing Orders should make clear that items where people wished to speak, would be brought forward in the agenda. Councillors who were not members of the Committee should sit in and speak from the public gallery, as part of the public forum.

(b) PLANS COMMITTEE

The minutes of the meeting of the Plans Committee held on 29 October 2012 were presented by the Committee Chairman, Councillor Ms S.J. Williams.

RESOLVED: that the minutes of the meeting of the Plans Committee held on 29 October 2012 be received and the recommendation therein be adopted, as set out below: -

(Min no 61) HIGHWAYS AND TRANSPORTATION SUB COMMITTEE
MIN 18. A35 MILES CROSS - ACCIDENTS

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED:

- (1) that, bearing in mind continued road safety concerns, the Town Clerk write to local parish councils - Allington, Symondsbury, Bothenhampton and Walditch, Bradpole, Burton Bradstock, Morcombelake, Charmouth and Char Valley and those local councils involved in the A35 Initiative - seeking their support for representations to be made to the Highways Agency, asking that a roundabout be installed at the Miles Cross Junction of the A35, and
- (2) that Oliver Letwin MP be asked to chair a public meeting, including the parish councils listed above, the Town Council and the Highways Agency, to discuss this matter and agree a way forward.

(c) FINANCE AND GENERAL PURPOSES COMMITTEE

The minutes of the meeting of the Finance and General Purposes Committee held on 21 November 2012 were presented by the Committee Chairman, Councillor C.M. Ray.

RESOLVED: that the minutes of the meeting of the Finance and General Purposes Committee held on 21 November 2012 be received and the recommendations therein be adopted, as set out below: -

(Minute 65) FINANCIAL ESTIMATES 2012/2013 – 2nd REVISION

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the 2nd revision of the estimates for the year 2012/2013 be approved.

(Minute 70) LOCAL AREA PARTNERSHIP FUNDING 2013/2016

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the Town Council continue to host the Bridport Local Area Partnership and the Town Clerk be given delegated authority to conclude negotiations on the new service level agreement, after consultation with the Leader of the Council and the Chairman of BLAP.

(Minute 72) JURASSIC COAST COMMUNITIES FORUM

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the arrangements for the meeting of the Jurassic Coast Communities Forum be noted and Councillor Miss S.A. Brown be appointed as a member representative to the Forum.

(Minute 74) YOUTH COUNCIL WORKING GROUP UPDATE

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the progress in establishing a Youth Council be noted and a budget of £500 be established to support the project.

(Minute 80) MEETING DATES

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the date of the next Market and Business Liaison Sub Committee be amended to 19 February 2013 and an additional meeting of the Environment and Social Wellbeing Committee be held on 23 January 2013.

(Minute 81) COMPLETION OF THE 2011/12 EXTERNAL AUDIT AND THE FIRST VISIT OF THE INTERNAL AUDITOR FOR 2012/13

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the completion of the External Audit be noted.

(Minute 84) IMPROVING LOCAL GOVERNMENT TRANSPARENCY - CONSULTATION

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the Town Clerk be given delegated authority to respond to this consultation document.

(Minute 85) FEES AND CHARGES

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the Town Hall fees be approved, as set out in the report.

(Minute 89) PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was not necessary to move this recommendation, as members did not wish to discuss the detail of the following item (minute 91), which had been recommended by the Committee.

(Minute 91) PROPERTY MATTERS

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED:

- (1) that the proposed terms of the lease of the second floor at Mountfield be approved as in the report and the Town Clerk be authorised to agree improvement works, to be undertaken by the new tenant, prior to occupancy.
- (2) that the Town Clerk be given delegated authority to conclude the rent review for the Dorset County Council rooms on the ground floor, in line with the advice of Humberts, the Town Council's valuation agents.

(d) ENVIRONMENT AND SOCIAL WELLBEING COMMITTEE

The minutes of the meeting of the Environment and Social Wellbeing Committee held on 7 November 2012 were presented by the Committee Chairman, Councillor Ms R.C. Kayes.

RESOLVED: that the minutes of the Environment and Social Wellbeing Committee held on 7 November 2012 be received and the recommendations therein be adopted, as set out below:

(Minute 21) ENVIRONMENTAL AUDIT

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the initial findings of the environmental audit be noted and that seven members be appointed to serve on an Environmental Initiatives Working Group, to consider the detail of the report and bring forward an action plan, for consideration by this Committee. The Town Clerk to be given delegated authority to approve the membership.

(Minute 23) PART TIME NIGHT STREET LIGHTING

In addition to the comments below, members also felt that Dorset County Council should obtain the views of the local Bridport Police on these proposals.

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the comments set out below be agreed, in response to the proposal from Dorset County Council to introduce part time night street lighting:

The environmental objectives of the proposal were generally supported. However, members did have concerns, as set out below:

the proposals needed to be publicised, through the local papers, and comments sought to try to assess where people did have concerns. There could, for example, be adverse effects on steep roads or roads where pavements were narrow, such as Victoria Grove.

community safety and the safety of women needed to be considered, with an assessment made of which were the well used routes, which could be affected. If the proposals were publicised in the local press, then it would be interesting to see the response.

it was asked if a later time than 12 midnight could possibly be set for Fridays and Saturdays, when more people were out later.

if the proposals were to be introduced as planned (within the next six months) then the scheme should be piloted for six months after introduction, to make an informed assessment of the effects.

(Minute 30) LOCAL PLAN AND NEIGHBOURHOOD PLANS

The Committee Chairman moved an amendment, that was seconded and approved, to state that "Prior to the working group meeting, and to gauge the level of interest in developing a plan, West Dorset District Council be approached, to ask if it would provide support for a public meeting to be held on neighbourhood plans and other parish councils be contacted, through BLAP, regarding interest in designating a wider neighbourhood plan area.

The amended recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that a working group of members meet to discuss and report back on the options for a Bridport area neighbourhood plan. Prior to the working group meeting, and to gauge the level of interest in developing a plan, West Dorset District Council be approached, to ask if it would provide support for a public meeting to be held on neighbourhood plans and other parish councils be contacted, through BLAP, regarding interest in designating a wider neighbourhood plan area.

49. LOCAL PLAN – ALTERNATIVE SUBMITTED SITES CONSULTATION

Councillors considered ENCL: 2622.

RESOLVED: that a response to this consultation be considered by the next Plans Committee meeting, to enable a response to be approved before 20 December.

50. GOVERNMENT CONSULTATIONS (PERMITTED DEVELOPMENT PROPOSALS AND TECHNICAL REVIEW OF PLANNING APPEAL PROCEDURES)

RESOLVED: that a response to both consultations be considered by the next Plans Committee meeting.

51. COMMUNICATIONS

The following items were reported for information:

- (1) The Town Mayor's list of engagements, ENCL: 2621, was considered and the Town Mayor commented that he had also attended the presentation to apprentices at Yeovil College on 14 November 2012.

The Deputy Mayor announced that he would be pleased to see good support for the Wessex Military Band at its concert at the Arts Centre at 3.00pm on Sunday 2 December 2012, following their participation at the Remembrance Parade.

- (2) The Leader of the Council reported that the newly named Christmas Cheer event would be held during the evening of Wednesday 5 December 2012.
- (3) The Town Clerk was joined by the Council in thanking the Town Council staff and particularly Paul Fuszard, Kevin Eden and Paul Violet for their work over the previous weekend in co-ordinating the Council's response to the extreme weather.

The meeting closed at **7.58 p.m.**

The next meeting of Bridport Town Council will be held on 29 January 2013