

MINUTES of the meeting of the NEIGHBOURHOOD PLAN LOCAL COUNCIL JOINT COMMITTEE held at Mountfield, Bridport on Tuesday 28 July 2015 at 11.00 a.m.

PRESENT Cllrs: Ian Bark (Bothenhampton & Walditch Parish Council), Phil Lathey (Allington Parish Council), Tricia Dendle (Bradpole Parish Council), Dave Rickard (Bridport Town Council) and Amanda Streatfeild (Symondsburry Parish Council).

Also present: Bob Gillis (Clerk to the Joint Committee).

1. ELECTION OF CHAIRMAN

It was proposed and seconded and:

RESOLVED: that Cllr Tricia Dendle be elected Chairman of the Joint Committee for 2015/16.

2. APOLOGIES

An apology for absence was submitted on behalf of Cllr Sarah Williams (Bridport Town Council).

3. MINUTES

RESOLVED: that the minutes of the meeting of the Joint Committee held on 30 March 2015 be approved.

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. PROJECT UPDATE AND REVIEW JULY 2015

The Clerk presented the project update report, which had been circulated to the Joint Committee members prior to the meeting. He highlighted the work undertaken so far, and the proposed appointment of a consultant to lead on the next stages of the Project. The aim remained for referendum/adoption by the end of 2016.

The Joint Committee commented on how effectively the Steering Group was working and noted that there would be a lot of work after September, including the extensive consultation (possibly door to door) planned for October. Members of the Joint Committee would be happy to help with that consultation.

RESOLVED: that the update be noted.

6. APPOINTMENT OF CONSULTANT

It was reported that the grant from Locality of £8,000 had been confirmed, for the appointment of the consultant chosen by the Steering Group, Jo Witherden.

RESOLVED: that the release of the Locality funding of £8,000 be approved, for the consultancy work outlined in the report.

7. FUNDING

The funding position was set out in the report. In terms of expenditure, there was £15,195 remaining in the budget, which included £13,334 for further Project Management support. In addition, there was the grant of £8,000 for the consultancy support.

RESOLVED: that the update be noted.

8. NEIGHBOURHOOD PLAN STEERING GROUP MEMBERSHIP

The current membership of the Steering Group was set out in the Project Update report. The membership, as at July 2015, was:

Glenn Crawford (Bridport)
Phyllida Culpin (Allington) (Chair)
Richard Freer (Allington)
Phillip Grey (Bridport)
Ian Harvey (Bradpole)
David Hill (Bothenhampton & Walditch)
Andrew Leppard (Bridport)
Nicky Lewis (Symondsburry)
Richard Nicholls (Bridport) BLAP representative
Caroline Parkins (Bridport) Chamber of Trade & Commerce representative
Jo Hewetson, Beth Hedges and Jak Ford attend representing young people.

RESOLVED: that the Steering Group be increased to 13 members, to allow for additional young persons' representation, and the membership be endorsed as above.

9. FUTURE MEETINGS

It was proposed that the next meeting of the Joint Committee be held in late September, the date to be confirmed.

The meeting closed at **11.55 a.m.**