

MINUTES of the meeting of the NEIGHBOURHOOD PLAN LOCAL COUNCIL JOINT COMMITTEE held at Mountfield, Bridport on Tuesday 29 September 2015 at 11.00 a.m.

PRESENT Cllrs: Ian Bark (Bothenhampton & Walditch Parish Council), Phil Lathey (Allington Parish Council), Tricia Dendle (Bradpole Parish Council), Dave Rickard (Bridport Town Council) and Amanda Streatfeild (Symondsburry Parish Council).

Also present: Bob Gillis (Clerk to the Joint Committee).

**1. APOLOGIES**

An apology for absence was submitted on behalf of Cllr Sarah Williams (Bridport Town Council).

**2. MINUTES**

RESOLVED: that the minutes of the meeting of the Joint Committee held on 28 July 2015 be approved.

**3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4. PROJECT UPDATE AND REVIEW**

The Clerk presented the project update report and the latest timetable for the Project. The results of the first stage consultation were reported along with the proposed arrangements agreed to establish the working groups, to take forward the objectives/themes identified through the consultation. There was proposed to be a launch event for the working groups in early November, with publicity to follow.

There was a discussion about all relevant groups active in the area being asked to be involved in the establishment of the working groups. This would be happening through BLAP, although there would be further opportunities for consultation later in the process.

RESOLVED: that the update be noted and endorsed.

**5. CONSULTANCY SUPPORT**

It was reported that Jo Witherden, the consultant, had analysed the results of the first stage consultation process, was working on the role and remit of the working groups and would be advising on the establishment of these groups.

The funding for the consultancy support was being provided by an £8,000 grant from Locality and proposals were being looked at for further consultancy support later in the project.

RESOLVED: that the update be noted and the proposal to seek further consultancy support be endorsed.

**6. FUNDING**

The Town Clerk updated on the funding position for 15/16. There remained just over £13,000 for further Project Management although, in the light of the appointment of the consultant, options were being looked at to see how this funding could be best utilised. Interim Project Management support was being provided by the Town Clerk.

The main printing costs would come with the large scale consultation exercise to be undertaken on the policy proposals to be developed by the working groups. More information on this would be reported to the next meeting.

RESOLVED: that the update be noted.

**7. NEIGHBOURHOOD PLAN STEERING GROUP MEMBERSHIP**

There was nothing further to report to report at this stage.

RESOLVED: that the update be noted.

**8. LOCAL PLAN/COMMUNITY INFRASTRUCTURE LEVY**

It was reported that the Bridport area key sites in the Local Plan would be subject to section 106 contributions not Community Infrastructure Levy.

It was generally agreed that it would be helpful if the local councils worked together on the allocation of planning obligations funding from the developments that may have implications for the wider area. It was felt that this issue and other joint working options could possibly be looked at through this Joint Committee.

RESOLVED: that the position be noted.

**9. FUTURE MEETINGS**

The date for the next meeting of this Joint Committee would be confirmed.

The meeting closed at **12.25 p.m.**