

MINUTES of the meeting of the NEIGHBOURHOOD PLAN LOCAL COUNCIL JOINT COMMITTEE held at Mountfield, Bridport on Monday 30 March 2015 at 11.00 a.m.

PRESENT Cllrs: Ian Bark (Bothenhampton & Walditch Parish Council), Paul Bowditch (Allington Parish Council), Tricia Dendle (Bradpole Parish Council), Dave Rickard (Bridport Town Council) and David Wragg (Symondsburry Parish Council).

Also present: Cllr Amanda Streatfeild (Symondsburry Parish Council) and Bob Gillis (Clerk to the Joint Committee).

8. APOLOGIES

An apology for absence was submitted on behalf of Cllr Sarah Williams (Bridport Town Council).

9. MINUTES

RESOLVED: that the minutes of the meeting of the Joint Committee held on 19 December 2014 be approved.

10. DECLARATIONS OF INTEREST

There were no declarations of interest.

11. PLAN PROGRESS

Following the launch event in November and the appointment of the Steering Group in December, the Steering Group had met on five occasions. Supported by the Project Manager, the Group had made good progress and was working on a web site, setting up working groups and discussing an initial draft vision. It was now working towards a series of consultation roadshows at the end of May to develop its vision and seek the views of the public. It would also be looking to encourage members of the public to get involved in the working groups.

The Joint Committee welcomed the progress made by the Steering Group and looked forward to the consultation events and hoped that people would come forward to get involved in the working groups. It was felt that working groups could include up to two Steering Group members, with the other members drawn from the public.

It was also asked if the notes of the Steering Group meetings could be available on the web site.

RESOLVED: that the update be noted.

12. NEIGHBOURHOOD PLAN STEERING GROUP MEMBERSHIP

The Joint Committee discussed the latest position on the membership of the Steering Group.

The current members were:

Richard Freer (Allington)
John Budden (Bridport)
Phyllida Culpin (Allington)
Phillip Grey (Bridport)
Ian Harvey (Bradpole)
Andrew Leppard (Bridport)
Caroline Parkins (Bridport) Chamber of Commerce representative.

Two original members - Wendy Thorogood and Nick Devlin - sadly had to stand down, due to work commitments.

Nominations had also been received by the Project Manager from Glenn Crawford (Bridport) and David Hill (Bothenhampton and Walditch). These were agreed.

It was still hoped that Symondsburry would be represented.

In total therefore, there were now nine members on the Steering Group and it was hoped that the Steering Group would be able to co-opt three other members, seeking to achieve equitable parish representation, as far as possible.

RESOLVED: that Glenn Crawford (Bridport) and David Hill (Bothenhampton and Walditch) be added to the membership of the Steering Group and the Steering Group be given authority to co-opt three other members, taking account, as far as possible, of representation from all parishes. The updated membership to be:

John Budden (Bridport)
Glenn Crawford (Bridport)
Phyllida Culpin (Allington)
Richard Freer (Allington)
Phillip Grey (Bridport)
Ian Harvey (Bradpole)
David Hill (Bothenhampton and Walditch)
Andrew Leppard (Bridport)
Caroline Parkins (Bridport) Chamber of Trade & Commerce representative

13. PROJECT SUPPORT

The Project Manager had resigned due to other work commitments. The options for project support were being looked at and would be discussed further with the Steering Group.

The Joint Committee generally felt that replacement project support would be needed.

RESOLVED: that the update be noted.

14. FUNDING

The Town Clerk updated on the current funding position, which was:

£20,000 had been earmarked from the Town Council and West Dorset District Council for Project Manager support.

After meeting the Project Manager costs, there would be just under £13,500 for further Project support.

In addition, there was £2,000 available for other costs (£500 from each participating parish council).

An application was also being made to the Locality Programme for funding.

RESOLVED: that the update be noted.

15. WORKING ARRANGEMENTS AND FUTURE MEETINGS

It was noted that the Joint Committee would meet again following the elections and it was asked if the dates for the meetings could be scheduled during the year, noting that the Joint Committee was due to meet quarterly.

The meeting closed at **11.25 a.m.**