FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes of the meeting of the BEST VALUE, SCRUTINY AND BRIDPORT AND WEST BAY TOWN PLAN SUB COMMITTEE of Bridport Town Council held at Mountfield, Bridport on Tuesday 6 March 2012 at 2.30pm.

PRESENT Cllr Miss S.A. Brown

Cllrs: G.J. Ackerman C.M. Ray Mrs M.J. Ray D.G. Rickard Ms S.J. Williams

PUBLIC FORUM

There were no members of the public present.

36. APOLOGIES

Apologies for absence were received from Cllr E.T. Colfox.

37. <u>MINUTES</u>

The minutes of the meeting of the Best Value, Scrutiny and Bridport and West Bay Town Plan Sub Committee held on 14 December 2011 were confirmed as a correct record and signed by the Chairman.

38. DECLARATIONS OF INTEREST

There were no declarations of interest.

39. INTERNAL AUDIT 2011/12

It was reported that the Internal Auditor had made his second visit of 2011/12 and the only comment was that the level of charges for the lengthsman's hours should be included in the annual review of charges. The Town Clerk reported that this would happen in future. The charge for this service for 2012/13 was to be reported to the next Finance and General Purposes Committee.

The update was noted.

40. ASSET REGISTER

Councillors considered the draft asset register, ENCL: 2508.

The Town Clerk confirmed that the Register had been prepared on the same basis as in previous years.

RECOMMEND: that the asset register be approved for 2012 and the Town Clerk be given delegated authority to make any final amendments.

41. INVESTMENT REVIEW 2011/12 AND STRATEGY 2012/13

Consideration was given to a report of the Town Clerk, ENCL: 2506.

RESOLVED:

(a) that the investments made in 2011/12 be noted as in the report, and

RECOMMEND:

(b) that the Annual Investment Strategy for 2011/12, attached as an Appendix to the report, be adopted without amendment for 2012/13.

42. <u>COMMUNITY WEB SITE – MANAGEMENT ARRANGEMENTS</u>

The Town Clerk reported on the good response of local businesses and community groups to the invitation to be listed on the site.

There was a discussion on the future management of the site and it was agreed that, prior to decisions being taken, the option to have a community led management board should be looked at and reported back. It was also suggested that a presentation on the site should be made to the Council, at the appropriate time.

RESOLVED: that the update be noted and a further report be received on the future management of the site.

43. <u>TOWN PLAN</u>

The Town Clerk reported that he was collating the final responses, with a view to reporting the draft to members, prior to further consultation.

RESOLVED: that the update be noted.

44. QUALITY COUNCIL – FOLLOW UP

The Town Clerk reported that the formal confirmation was still awaited of the award of quality council status and once received the presentation of the award could take place.

RESOLVED: that the update be noted.

45. LOCALISM (REGULATORY ISSUES) AND FINANCE TRAINING REPORT BACK

The Town Clerk reported on a recent training session on the Localism Act and the Office Manager reported on the recent finance training.

RESOLVED: that the update be noted.

The meeting closed at **3.38 p.m.**

The next meeting of this Sub Committee will be on a date to be agreed at the next meeting of the Finance and General Purposes Committee