

FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes of the meeting of the BEST VALUE, SCRUTINY AND BRIDPORT AND WEST BAY TOWN PLAN SUB COMMITTEE of Bridport Town Council held at Mountfield, Bridport on Tuesday 9 June 2009 at 11.00 a.m.

PRESENT Cllr Miss S.A. Brown (Chairman from item 2)

Cllrs: G.J. Ackerman Ms F.K. McKenzie
N.K. Cast C.M. Ray
K.A. Day Mrs M.J. Ray

1. ELECTION OF CHAIRMAN

At the start of the meeting, the Town Clerk asked for nominations for Chairman of the Sub Committee.

RESOLVED; that Cllr Miss S.A. Brown be elected as Chairman of the Sub Committee for the ensuing municipal year 2009/2010.

2. APOLOGIES

Apologies for absence were received from Cllrs C.D. Wild and Ms S.J. Williams.

3. MINUTES

The minutes of the meeting of the Best Value, Scrutiny and Bridport and West Bay Town Plan Sub Committee held on 10 March 2009 were confirmed as a correct record and signed by the Chairman.

4. DECLARATIONS OF INTEREST

There were none.

5. INTERNAL AUDIT AND ANNUAL ACCOUNTS 2008/09

The Town Clerk reported the current position. The Internal Auditor was to make his final visit the following week and then the Annual Accounts would be presented to the Finance and General Purposes Committee and full Council in June, to enable submission to the External Auditor by the end of July.

The update was noted.

6. BRIDPORT AND WEST BAY TOWN PLAN

RESOLVED: that the Members' Workshop to discuss the review of the Town Plan be held on Monday 6 July 2009, 10.00am at Mountfield.

7. QUALITY COUNCIL

The Town Clerk updated members. He would be submitting his application for the Certificate in Local Council Administration by the end of June. At the next meeting of this Sub Committee, he would be able to notify members of the outcome and the timescale for the submission of the Quality Council application.

8. TRAINING – STATEMENT OF INTENT

Councillors considered a report of the Town Clerk, ENCL: 2066.

RECOMMEND: that the Town Council adopt a Statement of Intent on Training as set out as an appendix to the report.

9. ANNUAL REPORT 2008/09 AND NEWSLETTERS

The Town Clerk reported for information on the arrangements to produce the Annual report, which would be ready for publication following the approval of the accounts. It would be delivered to all households towards the end of June/early July.

The update was noted.

10. GRANTS

The Town Clerk reported that the grants scheme was now open and application forms available. The main SLA bodies – Museum, CAB, Arts Centre and Leisure Centre – had been invited to make presentations on their work to the September meeting of this Sub Committee.

The update was noted.

The meeting closed at **11:20 p.m.**

The next meeting of this Sub Committee will be held on 8 September 2009