

Bob Gillis
Town Clerk

To: Members of the Finance and General
Purposes Committee -
Cllrs: Geoffrey Ackerman, Sandra Brown,
Kelvin Clayton, Keith Day, Gill Massey,
Maggie Ray, Martin Ray, Anne Rickard and
Sarah Williams.

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(Copy for information to other Members of the
Town Council)

15 March 2017

Dear Town Councillor,

A meeting of the Finance and General Purposes Committee is to be held in Mountfield, Bridport on **Wednesday 22 March 2017 at 7.00 p.m.** when it is proposed to transact the following business.

Yours sincerely

Town Clerk

This meeting is open to the press and public

AGENDA

PUBLIC FORUM

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Finance and General Purposes Committee meeting.

1. APOLOGIES

To receive apologies for absence submitted by Members.

2. MINUTES
To confirm the minutes of the meeting of the Committee held on 18 January 2017 (previously circulated but enclosed for members of the Committee).
3. DECLARATIONS OF INTEREST
To receive any declarations of interest by members.
4. BEST VALUE AND SCRUTINY SUB COMMITTEE
To receive the minutes of the meeting held on 28 February 2017 (copy enclosed) including the following recommendations:

Min 35 Investment Review 2016/17 and Strategy 2017/18
RECOMMEND: that the Annual Investment Strategy for 2016/17, attached as an Appendix to the report, be adopted for 2017/18, subject to the Town Clerk bringing forward suggested revised wording to cover options for longer term, including ethical, investments.

Min 36 Asset Register
RECOMMEND: that the Asset Register be approved for 2017 and the Town Clerk be given delegated authority to make any final amendments, before it is signed by the Chairman of the Finance and General Purposes Committee and the Town Clerk.

Min 37. Grant Criteria for 2017/18
RECOMMEND: that the existing 2016/17 criteria and application form be used unchanged for 2017/18.

Min 38. Grants To Larger Organisations
RECOMMEND: that the position on the Service Level Agreement grants be noted and a new Service Level Agreement with the Youth and Community Centre Trust be agreed, prior to 1 April 2017, to include provision for staged payment of the grant funding.

Min 40 Annual Town Meeting Arrangements
RECOMMEND: that the arrangements for the Annual Town Meeting be noted and the meeting start at 6.00pm.
5. MARKET & BUSINESS LIAISON WORKING GROUP
To receive the minutes of the meeting held on 14 February 2017 (copy enclosed).
6. MARKET & MARKET POLICY INCLUDING FEES FOR 2017/2018
To consider a report of the Town Clerk, [ENCL: 3184](#).
7. TOWN PLAN
Town Clerk to present proposed update to the Plan.

8. TOURIST INFORMATION CENTRE UPDATE
To consider a report of the Town Clerk, [ENCL: 3185.](#)
9. YOUTH & COMMUNITY CENTRE TRUST SERVICE LEVEL AGREEMENT
To consider a report of the Town Clerk, [ENCL: 3183.](#)
10. GRANTS
To agree ongoing support for WATAG production of bus timetables and variation in agreed grant to HUGS. Town Clerk to report.
11. COASTAL COMMUNITY TEAM – REVIEW OF ECONOMIC PLAN
Town Clerk to report.
12. SERVICES ADMINISTERED BY THE TOWN SURVEYOR
To consider a report of the Town Surveyor, [ENCL: 3186.](#) including: Car Park and Land Transfers, St Cecilia's Allotments and other updates, Asker Meadows Nature Reserve Working Group Constitution.
13. MEMBERS' ALLOWANCES SCHEME
Town Clerk to report and seek approval to continue the existing scheme for 2017/18.
14. CALENDAR OF MEETINGS
To agree the Calendar of Meetings, ENCL: [3182.](#)
15. LOCAL GOVERNMENT REORGANISATION UPDATE
To consider a report of the Town Clerk, [ENCL: 3187.](#)
16. BUDGET 2016/17
Town Clerk to report on end of year arrangements.
17. PENSIONS DISCRETIONARY POLICY
Town Clerk to report on the proposed review of the policy.
18. BUCKY DOO CONDITIONS OF USE
Town Clerk to report.
19. WEB SITE AND TOWN GUIDE
Town Clerk to report.
20. EVENTS 2017
Town Surveyor to report.

21. COUNCIL MEETING OPEN FORUM
Town Clerk to report.
22. DORSET ASSOCIATION OF PARISH AND TOWN COUNCILS –
UPDATE ON RECENT MEETINGS
Town Clerk to report.
23. TOWN COUNCIL BUILDINGS RATEABLE VALUE
AMENDMENTS
Town Clerk to report.
24. BRIDPORT LOCAL AREA PARTNERSHIP – UPDATE
Town Clerk to report.
25. BRIDPORT COMMUNITY YOUTH PROJECT
Town Clerk to report.
26. REPORTS FROM OUTSIDE BODIES
To receive any updates within the remit of this Committee.
27. CORRESPONDENCE
Town Clerk to report any correspondence for information.
28. ANNOUNCEMENTS
To receive Council announcements from the Leader and the
Town Clerk, and Mayoralty matters from the Town Mayor.
29. PAYMENT OF ACCOUNTS
List number 5 - 2016/2017 will be laid on the table.
30. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*
*"That in view of the confidential nature of the business about to
be transacted, it is advisable in the public interest that the public
be temporarily excluded and they are instructed to withdraw."*
31. PROPERTY MATTERS - MOUNTFIELD
To consider report of Town Clerk ENCL: 3188.
32. ANNUAL STAFFING REVIEW AND CONDITIONS
To consider a report of the Town Clerk, ENCL: 3189. (To follow)

**The next meeting of the Committee will be held on a date considered
within this agenda**