#### Bob Gillis Town Clerk

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To all Town Councillors

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21 March 2017

Dear Councillor

You are hereby summoned to attend a meeting of the Town Council to be held in the TOWN HALL Bridport on Tuesday 28 March at 7:00 pm, when it is proposed to transact the following business.

Yours sincerely

Town Clerk

## The meeting is open to the public

# <u>AGENDA</u>

## OPEN PUBLIC FORUM

Prior to the start of each ordinary Council meeting, there will be an Open Public Forum of up to 45 minutes for electors or residents in the parish of Bridport or adjoining parishes. This will be in two parts.

- a public discussion on a particular issue of current interest. There will be no time limits on public contributions in this section of the Open Forum. The subject for discussion at this meeting is: Town Centre Traffic, including South Street Options.
- public questions or statements, primarily in respect of items on the agenda of the Town Council meeting, but also in the interests of wider public discussion. Each question/contribution under this section will not exceed three minutes in duration.
- 1. APOLOGIES

To receive apologies for absence submitted by Members.

2. MINUTES

To confirm the minutes of the meeting of the Town Council held on 24 January 2017 (copy herewith).

- DECLARATIONS OF INTEREST To receive any declarations of interest by Members.
- STANDING ORDER 14(b) Questions, if any, pursuant to Standing Order 14(b).
- 5. COMMITTEES To receive and consider the minutes of the following meetings:
- a. Planning 30 January 2017 (previously circulated)
- b. Planning 27 February 2017 (copy herewith) (note: minute nos 113 and 114 Highways and Transportation Working Group and Local Plan Review were resolved items and are included separately elsewhere on this agenda).
- c. Finance and General 22 March 2017 (copy to follow) Purposes

Including the following recommendations:

Investment Review 2016/17 Strategy 2017/18 (Min No.118 - 35) RECOMMEND that the Annual Investment Strategy for 2016/17 be adopted for 2017/18, subject to the Town Clerk bringing forward suggested revised wording to cover options for longer term, including ethical, investments. (Min. No 118 - 36) **Asset Register** RECOMMEND that the Asset Register be approved for 2017 and the Town Clerk be given delegated authority to make any final amendments, before it is signed by the Chairman of the Finance and General Purposes Committee and the Town Clerk. **Town Plan** (Min No. 121) RECOMMEND to agree the latest position on the Town Plan. (Min No.128) **Calendar Of Meetings** RECOMMEND that the calendar of meetings for 2017/18 be approved. (Min No.145) **Property Matters – Mountfield** RECOMMEND that the reported Heads of Terms for leasing rooms at Mountfield be approved and the Town Clerk be given delegated authority to prepare the lease for completion. If members wish to discuss the detail of the agreement (set out in the confidential report to F&GP ENCL: 3188) then it will be necessary to pass a resolution under the Public Bodies (Admission To Meetings) Act 1960.

15 March 2017

(copy herewith)

#### Social Wellbeing

**RECOMMEND:** 

Environment and

d.

Including the following recommendations:

(Min No. 62)	Mental Health Consultation
RECOMMEND:	that the Council agree a response to the "Improving Mental Health Services in Dorset" consultation, taking account of the comments made by the Committee and the Town Clerk be given delegated authority to finalise the response, in consultation with the Committee Chairman.

#### (Min No. 63) Environmental Audit Update

RECOMMEND: that the Town Council reaffirms its commitment to its Climate Change Strategy and the Committee bring forward proposals for further initiatives and actions, including proposals to update the Strategy.

#### (Min No. 64) Housing White Paper

RECOMMEND: that the update be noted and the Town Clerk, in consultation with the Committee Chairman, be given delegated authority to make any comments, as part of the consultation on the White Paper.

### (Min No. 65) Sky Lantern and Helium Balloon Proposed Motion

that the following motion be approved:

"Many organisations have drawn attention to the problem of lantern and balloon releases which end up as litter on land or sea and pose a risk to livestock and marine animals which mistake balloons in particular for food. Balloons have been found ingested in endangered turtles, dolphins, whales and seabirds. Livestock have died after eating degraded lanterns, which are accidentally picked up by harvesting machinery and put into winter feeds.

Lanterns also pose a fire risk to crops in the summer months, to thatched roof properties, and are causing a number of false alarm call outs on the coast as people mistake them for distress flares. In April 2016 a sky lantern landed on a Dorset Nature reserve near Wareham starting a major gorse fire.

The call to ban balloon and sky lantern releases nationally is supported by the Marine Conservation Society, RSPCA, RSPB and the National Farmers' Union.

This Committee proposes that the Town Council should advise any group organising an event on land owned by the Council that no such releases will be permitted. It also requests the Bridport Councillors who sit on West Dorset District Council to consider putting a similar motion to that Council."

- LOCAL PLAN REVIEW & NEIGHBOURHOOD PLAN SITE ASSESSMENT RESPONSE To receive a report and the proposed response from the Town Clerk, following the meeting of the Members' Working Group (to follow).
- TOWN CENTRE TRAFFIC INCLUDING SOUTH STREET CONSULTATION PROPOSALS To receive a report from the Town Clerk, <u>ENCL: 3191.</u>
- 8. REPORT BACK FROM OUTSIDE BODIES Any reports that councillors may wish to make, not already presented at committees.
- COMMUNICATIONS
   To receive such communications as the Town Mayor, ENCL: 3190, Leader of the Council and the Town Clerk may wish to report to Council.

The next ordinary meeting of Bridport Town Council will be held on 20 June 2017. The Annual Council (Mayor Making) will be held on 18 May 2017.