

**Bridport Tourist Information Centre  
Town Hall  
Bucky-doo Square  
01308 424901  
tfoxwell@bridport-tc.gov.uk**

**Application for use of space on Bucky Doo Square**  
(Complete, delete, specify as required)

**Contact Details**

Date and Time required:.....

Name and Address of applicant:.....

Telephone/Mobile Number:.....

Email Address:.....

Name of Organisation:.....

Registered Charity / Voluntary body:.....

**Purpose of event. Material being promoted/goods sold**

.....  
.....  
.....  
.....  
.....

Please note vehicles are not allowed on the Square for events other than in exceptional circumstances and prior approval has been received, as per condition 11.

**Insurance**

It is the responsibility of the hirer to have their / its own Public Liability insurance. The Town Council will not be liable whatsoever for any situation that may arise as a result of any action by a hirer of the Square.

**Licensing**

The organisation will / will not be collecting money, or holding a sale of articles for the benefit of charity.

**If money is being collected, it is the Applicant's responsibility to obtain a Collecting Licence. (see Terms and Conditions)**

The organisation will / will not be performing music.

**It is the Applicant's responsibility to comply with Performing Rights Legislation. (See Terms and Conditions)**

**Declaration**

I hereby apply for the use of Bucky Doo Square, upon the Terms and Conditions I have received.

I undertake to comply with these conditions and the Council's licensing regulations.

I confirm that I am over the age of eighteen and that I will remove all organisational material and litter from the area of use.

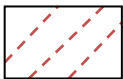
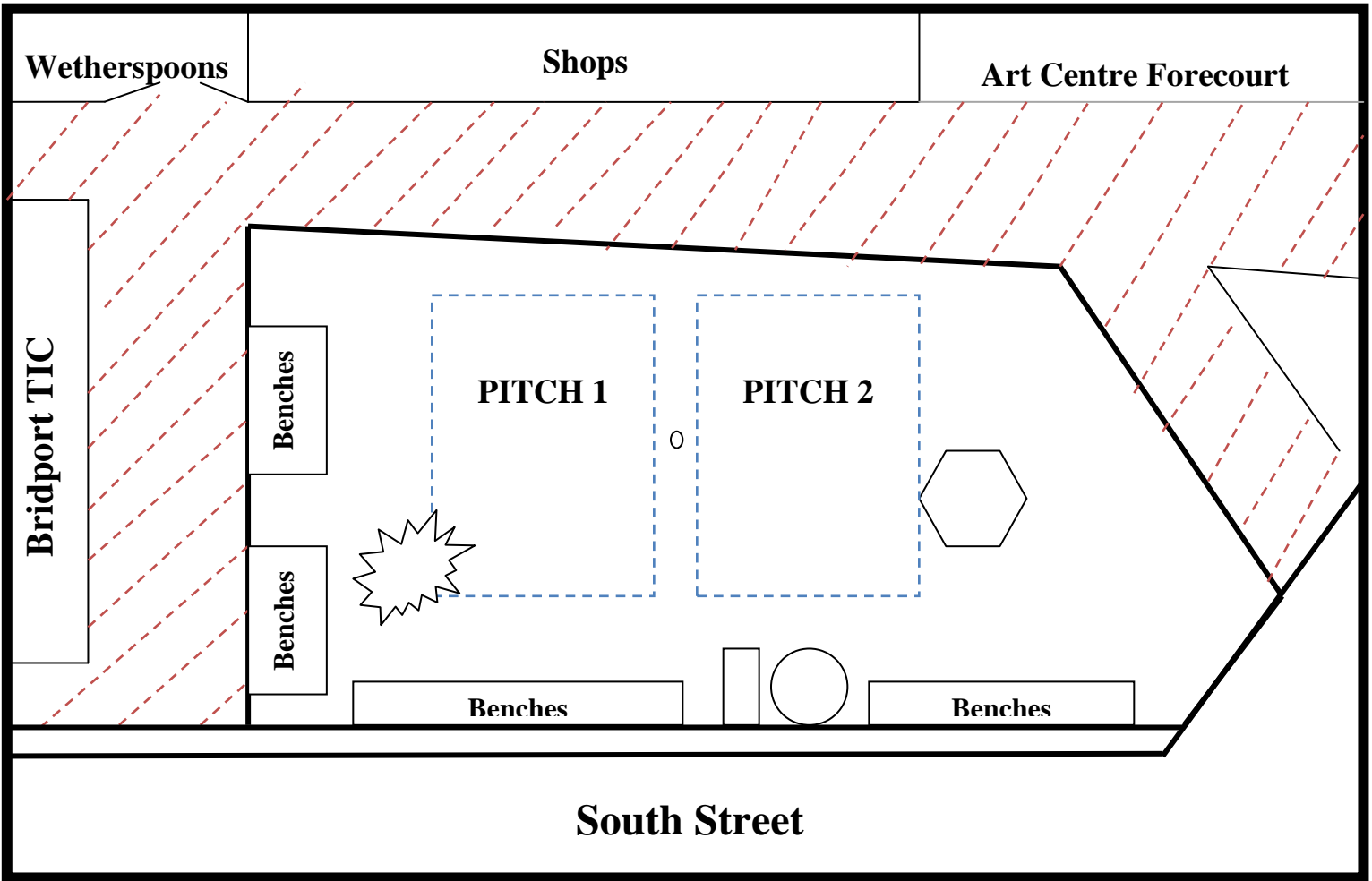
Signed:..... Date:.....

Print name:.....

## **TERMS AND CONDITIONS OF USE OF SPACE ON BUCKY DOO SQUARE**

1. Bucky Doo Square may be used by Charitable or Voluntary organisations for the promotion of their cause.
2. Bucky Doo Square may not be used by any political party or by any group promoting any amoral, offensive or other contentious issue.
3. The applicant must ensure that they are in receipt of a West Dorset District Council Collecting License, if money is being collected through sale of goods, collecting tins or in any other way.
4. Application for a Collecting Licence must be made to West Dorset District Council 28 days or more in advance of the date of intended use of the Square.  
[Licensing Department, WDDC, South Walks House, South Walks Road, Dorchester DT1 1UZ 01305 838028](#)  
[licensing@westdorset-dc.gov.uk](mailto:licensing@westdorset-dc.gov.uk)
5. The applicant must ensure that any musical performance complies to the relevant Performing Rights Legislation.
6. Three organisations are permitted to be on Bucky Doo Square at any one time. In the interest of Health and Safety, any musical band should take position at the top of the square and other organisations will be sited on allocated spaces below the sign post. No organisations are permitted below the monument.
7. The applicant shall remove all organisational matter and litter from the operating space.
8. The Council will not be responsible for any loss, damage or theft of personal property howsoever arising.
9. The Council reserves the right to refuse any application for the use of Bucky Doo Square.
10. Bridport Town Council reserves the right to recover any additional costs incurred by the Applicant's failure to comply with the Terms and Conditions of use of space on Bucky Doo Square.
11. Vehicles are not allowed on Bucky Doo Square unless they are essential for your event and prior approval is obtained from the Town Council. To obtain approval, you must provide overall dimensions along with a photo either with the application or by email to the Town Surveyor: [d.chambers@bridport-tc.gov.uk](mailto:d.chambers@bridport-tc.gov.uk)

# Bucky-Doo Square



: Shaded Area must be clear AT ALL TIMES please.