

At the ANNUAL MEETING of the **BRIDPORT TOWN COUNCIL** held in the Town Hall, Bridport on Thursday 18 May 2017 at 7.00 p.m.

PRESENT Cllr Ros Kayes (in the Chair for item 1)

Cllr	Geoffrey Ackerman	Julian Jones
	Jeremy Brodie	Gill Massey
	Sandra Brown	Maggie Ray
	Kelvin Clayton	Martin Ray
	Eddie Colfox	Dave Rickard
	Keith Day	Anne Rickard
	Terry Harrison	Barbara Vousden
	Barry Irvine	Sarah Williams

The Town Mayor welcomed everyone to the meeting and gave a summary of her civic year. She also made a presentation to Linda Bullock, in recognition of all her help and support over the past year.

1. ELECTION OF TOWN MAYOR (CHAIRMAN OF THE COUNCIL)

It was moved by Cllr Ros Kayes, seconded by Cllr Gill Massey and, on being put to the vote:

RESOLVED: that Cllr Anne Rickard be elected Town Mayor and Chairman of the Council for the ensuing municipal year 2017/2018.

There was a short adjournment and on reconvening, Cllr Anne Rickard was in the Chair.

Cllr Anne Rickard read aloud and signed the declaration of acceptance of office and returned thanks for her election. She also spoke about the civic year ahead and presented Cllr Ros Kayes with a former Mayors' badge.

2. ELECTION OF DEPUTY TOWN MAYOR (VICE CHAIRMAN OF THE COUNCIL)

It was moved by Cllr Maggie Ray, seconded by Cllr Martin Ray and, on being put to the vote:

RESOLVED: that Cllr Barry Irvine be elected Deputy Town Mayor and Vice Chairman of the Council for the ensuing municipal year 2017/18.

Cllr Barry Irvine read aloud and signed the declaration of acceptance of office and returned thanks for his election.

3. ELECTION OF LEADER OF THE TOWN COUNCIL

It was moved by Cllr Dave Rickard, seconded by Cllr Anne Rickard and, on being put to the vote:

RESOLVED: that Cllr Sarah Williams be elected Leader of the Council for the ensuing municipal year 2017/18.

Cllr Sarah Williams read aloud and signed the declaration of acceptance of office and returned thanks for her election. She also spoke about the year ahead for the Town Council.

4. **APOLOGIES**

Apologies for absence were received on behalf of Cllr Sarah Horniman.

5. **MINUTES**

The minutes of the meeting held on 28 March 2017 were confirmed as a correct record and signed by the Town Mayor (Chairman).

6. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

7. **APPOINTMENT OF COMMITTEES, SUB COMMITTEES, WORKING GROUPS AND DELEGATION OF FUNCTIONS FOR 2017/18**

Consideration was given to the establishment of the committees, sub committees and working groups for the ensuing municipal year 2017/18, their terms of reference and delegations, as set out in the Town Council's constitution, ENCL: 3197.

RESOLVED: that committees, sub committees and working groups be established for 2017/18, with the terms of reference and delegations (including those to the Town Clerk) as set out in the Appendix to the report.

8. **MEMBERSHIP OF COMMITTEES, SUB COMMITTEES AND WORKING GROUPS FOR 2017/18**

The proposed memberships had been circulated to all members, prior to the meeting.

RESOLVED: that the membership of committees, sub committees and working groups for the municipal year 2017/18 be approved, as set out in the Appendix to these minutes.

9. **STANDING ORDERS AND FINANCIAL REGULATIONS**

Consideration was given to the Council's Standing Orders and Financial Regulations, as set out in ENCL: 3198 and ENCL: 3199.

RESOLVED: that the Standing Orders and Financial Regulations as set out in ENCL: 3198 and ENCL: 3199 be approved for 2017/18.

10. MEETINGS CALENDAR 2017/18

RESOLVED: that the calendar of meetings for 2017/18 be confirmed as previously circulated, including the dates of the standing working groups.

11. STANDING ORDER 14 (b)

There were no questions under Standing Order 14(b)

12. PUBLIC FORUM

RESOLVED: that the topic for discussion at the Open Public Forum at the Council meeting on 20 June 2017 shall be: Rights Respecting.

13. ANNOUNCEMENTS

The outgoing Town Mayor's engagements, ENCL: 3195, were noted. The Town Mayor and the outgoing Town Mayor were joined by all members in paying tribute to the Rev Andrew Evans for his work and contribution to the community. The Rev Andrew Evans was taking up a new position away from Bridport and Members wished him well for the future.

The Leader of the Council reminded members of the forthcoming opening of the Museum.

The meeting closed at **7.46p.m.**

The next meeting of Bridport Town Council will be held on 20 June 2017

Committees**Finance and General Purposes (9)**

Geoffrey Ackerman
 Sandra Brown
 Kelvin Clayton
 Keith Day
 Gillian Massey
 Maggie Ray
 Martin Ray
 Anne Rickard
 Sarah Williams

Planning (9)

Geoffrey Ackerman
 Jeremy Brodie
 Eddie Colfox
 Teresa Harrison
 Sarah Horniman
 Barry Irvine
 Julian Jones
 David Rickard
 Sarah Williams

Environment & Social Wellbeing (9)

Kelvin Clayton
 Eddie Colfox
 Sarah Horniman
 Barry Irvine
 Julian Jones
 Ros Kayes
 Anne Rickard
 David Rickard
 Barbara Vousden

Sub Committee**Best Value and Scrutiny (9)**

Geoffrey Ackerman
 Sandra Brown
 Kelvin Clayton
 Keith Day
 Barry Irvine
 Maggie Ray
 Martin Ray
 David Rickard
 Anne Rickard

Working Groups**Highways & Transportation (5)**

Geoffrey Ackerman
 Sarah Horniman
 Julian Jones
 Martin Ray
 Anne Rickard

Market & Business Liaison (5)

Geoffrey Ackerman
 Sandra Brown
 Gillian Massey
 Anne Rickard
 Sarah Williams

Staffing Appeals (3)

Keith Day
 Martin Ray
 David Rickard
 Alternate members
 To be appointed as required

(In accordance with Standing Order 25(c), the Leader of the Council shall be an ex-officio member of every committee and sub committee)

Neighbourhood Plan Joint Committee

Sarah Williams (David Rickard reserve)