

**Bob Gillis
Town Clerk**

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To all Town Councillors

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13 June 2017

Dear Councillor

A meeting of the Town Council is to be held in the **TOWN HALL**, Bridport on **Tuesday 20 June 2017 at 7:00 pm**, when it is proposed to transact the following agenda.

Yours sincerely

Town Clerk

The meeting is open to the public

AGENDA

OPEN PUBLIC FORUM

Prior to the start of each ordinary Council meeting, there will be an Open Public Forum of up to 45 minutes for electors or residents in the parish of Bridport or adjoining parishes. This will be in two parts:

- a public discussion on a particular issue of current interest. Items for discussion, which shall be introduced by a councillor, shall be agreed by a previous Council meeting. There will be no time limits on public contributions in this section of the Open Forum. **The subject for discussion at this meeting is “Rights Respecting”**
- public questions or statements, primarily in respect of items on the agenda of the Town Council meeting but also in the interests of wider public discussion. Each question/contribution under this section will not exceed three minutes in duration.

Inspector Neil Wood, Bridport Police, will also make a short presentation on policing matters.

1. **APOLOGIES**
To receive apologies for absence submitted by Members.
2. **MINUTES**
To confirm the minutes of the meeting of the Town Council held on 18 May 2017 (copy herewith).
3. **DECLARATIONS OF INTEREST**
To receive any declarations of interest by members.
4. **STANDING ORDER 14(b)**
Questions, if any, pursuant to Standing Order 14(b).

5. **COMMITTEES**
To receive and consider the minutes of the following meetings:

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|----|---|----------------------|--------------------------------|
| a. | Planning | 3 April 2017 | (previously circulated) |
| b. | Planning | 24 April 2017 | (previously circulated) |
| c. | Planning | 5 June 2017 | (copy enclosed) |
| d. | Planning | 13 June 2017 | (to follow) |
| e. | Environment and Social Wellbeing | 7 June 2017 | (copy enclosed) |

(Min No. 6) RECOMMEND:	Consultation on use of public parks that the comments (as in the minutes) be agreed in response to the consultation on use of public parks.
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|----|-------------------------------------|---------------------|-------------------------|
| f. | Finance and General Purposes | 14 June 2017 | (copy to follow) |
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Including the following recommendations:
(The recommendations below are based on those in the reports to the Committee and will be updated/amended in the minutes, to be circulated following the Committee meeting):

(Min No.8) RECOMMEND:	Report of Internal Auditor that the update be noted.
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(Min No.9) RECOMMEND:	Annual Accounts – Year Ending 31 March 2017 that the Annual Accounts for 2016/17 be approved.
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(Min No 12)
RECOMMEND:

Local Government Reorganisation Update
that the update be noted, endorse the work so far undertaken on potential asset and service delegations as set out in the report and approve the delegation of the management of A Boards and sitting out licences, subject to agreement of the policies and fees (for sitting out licences).

(Min No 14)
RECOMMEND

Plottingham Car Park – Formal Designation
that the Town Clerk be given delegated authority to process the formal designation for the car park.

(Min No.16)
RECOMMEND:

Coastal Community Team West Bay Discovery Centre – Accountable Body
that the Town Council can act as the accountable body for the West Bay Discovery Centre project, subject to receiving further information.

(Min No.22)
RECOMMEND:

Appointments and Representatives of the Council
(a) that the list of representatives on outside bodies be approved as in the minutes.

(b) that the authorised signatories for cheques / electronic banking payments shall be Councillors Geoffrey Ackerman, Sandra Brown, Gill Massey, Martin Ray, Dave Rickard and Sarah Williams.

(Min No 28)
RECOMMEND:

Property Matters
To agree to consider in closed session.

(Min No.29)
RECOMMEND:

Honorary Townsperson Process
To agree to consider in closed session.

6. ANNUAL GOVERNANCE STATEMENT AND STATEMENT OF ACCOUNTS 2016/2017

To consider a report of the Town Clerk, [ENCL: 3217](#).

7. PUBLIC OPEN FORUM

To agree issue for discussion at the next Open Forum.

8. COMMUNICATIONS

To receive such communications as the Town Mayor, [ENCL: 3216](#).
Leader of the Council and the Town Clerk may wish to report to Council.

9. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
RESOLVED: that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw for the following Finance and General Purposes referrals:

10. PROPERTY MATTERS
To agree terms for Mountfield leases (F&GP Min No 28, ENCL: 3208).

11. HONORARY TOWNSPERSON PROCESS
To consider nominations (F&GP Min No 29, ENCL: 3215).

**The next meeting of Bridport Town Council will be held on
19 September 2017**