

MINUTES of a meeting of the NEIGHBOURHOOD PLAN LOCAL COUNCIL JOINT COMMITTEE held at Mountfield, Bridport on Tuesday 20 June 2017 at 10.00 a.m.

PRESENT Cllrs: Ian Bark (Bothenhampton & Walditch Parish Council), Phil Lathey (Allington Parish Council) (until 11.25am), Sarah Williams (Bridport Town Council), Amanda Streatfeild (Symondsburry Parish Council) and Tricia Dendle (Bradpole Parish Council).

Also present: Paul Bowditch (Allington Parish Council), Bob Gillis (Clerk to the Joint Committee), Katy Graham (Project Manager and Community Initiatives Officer) and Phyllida Culpin Chair of the Steering Group.

Election of Chair

It was agreed that Cllr Tricia Dendle would be elected as Chair for the meeting.

1. **APOLOGIES**

There were no apologies for absence.

2. **MINUTES**

RESOLVED: that the minutes of the meeting held on 25 April 2017 be confirmed.

3. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

4. **PROJECT UPDATE AND REVIEW**

There was an update on the Project and a discussion regarding the timing of the public consultation exercise.

RESOLVED: that the update be noted.

5. **CONSULTATION PROPOSALS**

There was a discussion of the proposed consultation questionnaire and in particular the wording of Housing questions H2 and H5. It was noted that there were no proposals to allocate sites at this time but the intention of the questions was to gauge people's views on the need for affordable housing. It was reported that the District Council had been consulted regarding the wording of the housing questions.

Members felt that the wording of these two questions should be reviewed. It was agreed that the proposed consultation questionnaire would be available on drop box for any comments prior to the document being finalised. The intention was for it to be finalised to enable circulation week commencing 10 July.

The Draft Intentions documents were still being finalised. Members of the Joint Committee would be notified when they were available for comment.

RESOLVED: that the proposals for the consultation exercise be noted.

6. BUDGET

The costs of the leaflet production would be over £500 (estimated to be £710) and it was:

RESOLVED: that the Town Clerk be given delegated authority to meet the costs of the consultation.

The update was noted.

7. OTHER INFORMATION UPDATE ITEMS

Cllr Ian Bark confirmed that Bothenhampton Parish Council had noted and accepted that at this stage it did not have a representative on the Steering Group.

8. FUTURE MEETINGS

RESOLVED: that the Joint Committee meet next on Tuesday 25 July at 10am at Mountfield.

The meeting closed at **11.40 a.m.**