

**Bob Gillis
Town Clerk**

To: Members of the Finance and General
Purposes Committee -
Cllrs: Geoffrey Ackerman, Sandra Brown,
Kelvin Clayton, Keith Day, Gillian Massey,
Maggie Ray, Martin Ray, Anne Rickard and
Sarah Williams

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(Copy for information to other Members of the
Town Council)

6 September 2017

Dear Town Councillor,

A meeting of the Finance and General Purposes Committee is to be held in Mountfield, Bridport on **Wednesday 13 September 2017 at 7.00 p.m.** when it is proposed to transact the following business.

Yours sincerely

Town Clerk

This meeting is open to the press and public

AGENDA

PUBLIC FORUM

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Finance and General Purposes Committee meeting.

1. **APOLOGIES**
To receive apologies for absence submitted by Members.
2. **MINUTES**
To confirm the minutes of the meeting of the Committee held on 26 July 2017 (previously circulated but enclosed for members of the Committee).

3. DECLARATIONS OF INTEREST
To receive any declarations of interest by members.
4. BEST VALUE AND SCRUTINY SUB COMMITTEE
To receive the minutes of the meeting held on 5 September 2017 and to consider the recommendations therein (enclosed).
5. FINANCIAL ESTIMATES 2017/18 – 1st REVISION
To consider a report of the Town Clerk, [ENCL: 3233.](#)
6. LOCAL GOVERNMENT REORGANISATION UPDATE
To consider a report of the Town Clerk, [ENCL: 3238.](#)
7. TOWN PLAN REVIEW – PRIORITY PROJECTS
To consider a report of the Town Clerk, [ENCL: 3236.](#)
8. BUDGET PLANNING 2018/19
To consider a report of the Town Clerk, [ENCL: 3239.](#)
9. EXTERNAL AUDIT 2016/17 – OUTCOME
Town Clerk to report.
10. TOURIST INFORMATION CENTRE – APRIL TO AUGUST 2017
To consider a report of the Town Clerk, [ENCL: 3235.](#)
11. SERVICES ADMINISTERED BY THE TOWN SURVEYOR
To consider a report of the Town Surveyor, [ENCL: 3234.](#)
12. PARKS FOR PEOPLE EXPRESSION OF INTEREST
Town Clerk to report.
13. COASTAL COMMUNITY TEAM –
WEST BAY DISCOVERY CENTRE FUNDING
To consider a report of the Town Clerk, [ENCL: 3240.](#)
14. COMMUNITY BUS SERVICES FEASIBILITY UPDATE
To consider a report of the Town Clerk, [ENCL: 3241.](#)
15. LITERARY & SCIENTIFIC INSTITUTE –
ADDITIONAL SUPPORT FOR WORK HUB
To consider a report of the Town Clerk, [ENCL: 3237.](#)
16. DATE OF NEXT MEETING
To consider the date of the next meeting.
17. DORSET ASSOCIATION OF PARISH AND TOWN COUNCILS
Town Clerk to report on AGM arrangements and recent meetings.

18. EVENTS REVIEW 2017
Town Clerk to report.
19. REPORTS FROM OUTSIDE BODIES
To receive any updates from outside bodies within the remit of this committee.
20. ANNOUNCEMENTS
To receive Council announcements from the Leader and the Town Clerk, and Mayoralty matters from the Town Mayor.
21. PAYMENT OF ACCOUNTS
List number 3 - 2017/2018 will be laid on the table.
22. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*
"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."
23. INSURANCE
Town Clerk to report.
24. MOUNTFIELD FUTURE USE AND PROPERTY ISSUES
Town Clerk to report.
25. STAFFING MATTERS
To consider a report of the Town Clerk, ENCL: 3242.
26. HONORARY TOWNSPERSON
Town Clerk to report.

The next meeting of the Committee will be on 8 November 2017