

Bob Gillis
Town Clerk

Mountfield
Bridport
DT6 3JP

Phone 01308 456722
e.mail: r.gillis@bridport-tc.gov.uk

To all Town Councillors

12 September 2017

Dear Councillor

A meeting of the Town Council is to be held in the **TOWN HALL**, Bridport on **Tuesday 19 September 2017 at 7:00 pm**, when it is proposed to transact the following agenda.

Yours sincerely

Town Clerk

The meeting is open to the public

AGENDA

OPEN PUBLIC FORUM

Prior to the start of each ordinary Council meeting, there will be an Open Public Forum of up to 45 minutes for electors or residents in the parish of Bridport or adjoining parishes. This will be in two parts:

- a public discussion on a particular issue of current interest. There will be no time limits on public contributions in this section of the Open Forum. The subject for discussion at this meeting is **Public Transport in Bridport**.
- public questions or statements, primarily in respect of items on the agenda of the Town Council meeting but also in the interests of wider public discussion. Each question/contribution under this section will not exceed three minutes in duration.

1. APOLOGIES

To receive apologies for absence submitted by Members.

2. MINUTES

To confirm the minutes of the meeting of the Town Council held on 20 June 2017 [\(copy herewith\)](#).

3. DECLARATIONS OF INTEREST

To receive any declarations of interest by members.

4. STANDING ORDER 14(b)

Questions, if any, pursuant to Standing Order 14(b).

5. COMMITTEES

To receive and consider the minutes of the following meetings:

- | | | | |
|----|--------------------------------|------------------|---|
| a. | Planning | 26 June 2017 | (previously circulated) |
| b. | Finance and General Purposes | 26 July 2017 | (previously circulated) |
| c. | Planning | 31 July 2017 | (previously circulated) |
| d. | Planning | 4 September 2017 | (copy herewith) |
| e. | Environment & Social Wellbeing | 6 September 2017 | (copy herewith) |

Including the following recommendations:

(Min No.22)	Public Drinking Water/Refill Dorset
RECOMMEND:	that the Dorset Refill campaign be supported and there be further reports on the issues above (as in the minutes).

(Min No.23)	Rights Respecting Update
RECOMMEND:	that the Rights Respecting Charter be adopted as attached as an Appendix to these minutes.

- | | | | |
|----|------------------------------|-------------------|------------------|
| f. | Finance and General Purposes | 13 September 2017 | (copy to follow) |
|----|------------------------------|-------------------|------------------|

Including the following recommendations:

(The recommendations below are based on those in the reports to the Committee and will be updated/amended in the minutes, to be circulated following the Committee Meeting):

(Min No.56)	Financial Estimates 2017/18 – 1st Revision
RECOMMEND:	that the 1st revision of the estimates for the year 2017/18 be approved.

(Min No.58)	Town Plan Review – Priority Projects
RECOMMEND:	that the updated Town Plan be approved.

(Min No.60)	External Audit 2016/17 – Outcome
RECOMMEND:	to accept and approve the completed Statement of Accounts and Annual Governance Statement 2016/17.

(Min No. 63)

RECOMMEND:

Parks for People Expression of Interest

To agree the submission to the Heritage Lottery Fund of an expression of interest under the Parks for People Programme.

(Min No.65)

RECOMMEND:

Community Bus Services Feasibility Update

that the completion of the Feasibility Study be noted and it be agreed to support further work into options for a community bus service, with a report back on the detail of a potential scheme, costings and possible operators.

(Min No.76)

RECOMMEND:

Staffing Matters

To consider any recommendations in closed session under the Public Bodies (Admission To Meetings) Act 1960.

6. MEMBERSHIP OF COMMITTEES AND OUTSIDE BODIES

To consider any changes to committee memberships and representatives on outside bodies. Town Clerk to report.

7. OPEN PUBLIC FORUM

To agree the issue for discussion at the next Open Public Forum at the Council meeting to be held on 21 November 2017.

8. COMMUNICATIONS

To receive such communications as the Town Mayor, [ENCL:3243](#), Leader of the Council and the Town Clerk may wish to report to Council.

The next meeting of Bridport Town Council will be on 21 November 2017