

At the ANNUAL MEETING of the **BRIDPORT TOWN COUNCIL** held in the Town Hall, Bridport on Thursday 15 May 2014 at 7.00 p.m.

PRESENT Cllr Mrs M.J. Ray – Town Mayor (in the Chair)

Cllr	G.J. Ackerman	D.G. Rickard
	Ms R.C. Kayes	Mrs E.A. Rickard
	Ms G.E. Massey	Ms A-M.A. Vincent
	C.O. Michell	K.G. Wallace
	C.M. Ray	Ms S.J. Williams

Prior to the start of the meeting, the Town Mayor asked the Council to remember former mace bearer Bert Burden, who attended the Annual Meeting in that capacity for over 20 years and had sadly died in the last year.

The Town Mayor then welcomed everyone to the meeting and gave a summary of her civic year.

1. ELECTION OF TOWN MAYOR (CHAIRMAN OF THE COUNCIL)

The Mayor, with the agreement of the meeting, asked the Leader of the Council to conduct the election and invite nominations.

It was moved by Cllr D.G. Rickard, seconded by Cllr Ms G.E. Massey and, on being put to the vote:

RESOLVED: that Cllr Mrs M.J. Ray be elected Town Mayor and Chairman of the Council for the ensuing municipal year 2014/2015.

Cllr Mrs M.J. Ray read aloud and signed the declaration of acceptance of office and returned thanks for her election. She also spoke about the civic year ahead.

2. ELECTION OF DEPUTY TOWN MAYOR (VICE CHAIRMAN OF THE COUNCIL)

It was moved by Cllr C.M. Ray, seconded by Cllr Ms S.J. Williams and, on being put to the vote:

RESOLVED: that Cllr G.J. Ackerman be elected Deputy Town Mayor and Vice Chairman of the Council for the ensuing municipal year 2014/2015.

Cllr G.J. Ackerman read aloud and signed the declaration of acceptance of office and returned thanks for his election.

3. ELECTION OF LEADER OF THE TOWN COUNCIL

It was moved by Cllr Ms A-M.A. Vincent, seconded by Cllr Mrs E.A. Rickard and, on being put to the vote:

RESOLVED: that Cllr Ms S.J. Williams be elected Leader of the Council for the ensuing municipal year 2014/2015.

Cllr Ms S.J. Williams read aloud and signed the declaration of acceptance of office and returned thanks for her election. Cllr Ms S.J. Williams spoke about the year ahead for the Town Council.

4. APOLOGIES

Apologies for absence were received on behalf of Cllrs: Miss S.A. Brown, P.J. Colfox, E.T. Colfox, J.T. May, Ms G.E. Summers and D.R. Tett.

5. MINUTES

The minutes of the meeting held on 15 April 2014 were confirmed as a correct record and signed by the Town Mayor (Chairman).

6. DECLARATIONS OF INTEREST

There were no declarations of interest.

7. MAYORAL APPOINTMENTS 2014/15

The Town Mayor advised that Reverend Janis Smith had agreed to be her Chaplain and that her Parade Commander for Civic Events would be Brigadier John Dean.

The Mayor's charities for the year would be the Bridport Young Performers' Scholarship and BYPAT.

8. APPOINTMENT OF COMMITTEES, SUB COMMITTEES, WORKING GROUPS AND DELEGATION OF FUNCTIONS FOR 2014/15

Consideration was given to the establishment of the committees, sub committees and working groups for the ensuing municipal year 2014/15, their terms of reference and delegations as set out in the Town Council's constitution, ENCL: 2827.

RESOLVED: that the committees, sub committees and working groups be established for 2014/15, with the terms of reference and delegations as in the Constitution and set out in the Appendix to the report.

9. MEMBERSHIP OF COMMITTEES, SUB COMMITTEES, WORKING GROUPS FOR 2014/15

RESOLVED: that the membership of committees, sub committees and working groups for the municipal year 2014/15 be approved as set out in the Appendix to these minutes.

10. STANDING ORDERS AND FINANCIAL REGULATIONS

RESOLVED: that the Council's existing Standing Orders and Financial Regulations shall apply for 2014/15, as previously adopted.

11. MEETINGS CALENDAR 2014/15

RESOLVED: that the calendar of meetings for 2014/15 be confirmed as circulated with the agenda.

12. STANDING ORDER 14 (b)

There were no questions pursuant to standing order 14(b).

13. ANNOUNCEMENTS

The Town Mayor reminded the meeting of the Freedom March, to be held on Sunday 22 June 2014.

The meeting closed at **7.30 p.m.**

The next meeting of Bridport Town Council will be held on 24 June 2014

Committees

Finance and General Purposes (9)	Plans (9)	Environment & Social Wellbeing (9)
G.J. Ackerman	G.J. Ackerman	G.J. Ackerman
S.A. Brown	E.T. Colfox	E.T. Colfox
G.E. Massey	R.C. Kayes	R.C. Kayes
J.T. May	P.J. Lathey	D.G. Rickard
C.M. Ray	C.O. Michell	E.A. Rickard
M.J. Ray	C.M. Ray	A-M.A. Vincent
D.R. Tett	D.G. Rickard	S.J. Williams
A-M.A. Vincent	G.E. Summers	Two vacancies
K.G. Wallace	S.J. Williams	

Sub Committees

Best Value, Scrutiny & Town Plan (9)	Highways & Transportation (5)	Market & Business Liaison (5)	Staffing Appeals (3)
G.J. Ackerman	G.J. Ackerman	G.J. Ackerman	C.M. Ray
S.A. Brown	P.J. Lathey	S.A. Brown	D.R. Tett
E.T. Colfox	D.G. Rickard	M.J. Ray	G. E. Summers
C.M. Ray	K.G. Wallace	D.G. Rickard	Alternate members
M.J. Ray	C.M. Ray	S.J. Williams	S.A. Brown
E.A. Rickard			
D.G. Rickard			
G. E. Summers			
S.J. Williams			

Working Groups

Open Spaces & Recreation (7)	Social Well Being & Inclusion(7)	Youth Council (7)	Town Hall & Bucky Doo (6)	Budget & Service Review (5)
G.J. Ackerman	P.J. Colfox	C.M. Ray	Leader	S.A. Brown
P.J. Colfox	R.C. Kayes	M.J. Ray	Mayor	G.E. Massey
G.E. Massey	C.M. Ray	E.A. Rickard	Deputy Mayor	D.G. Rickard
C.M. Ray	M.J. Ray	D.G. Rickard	Chair F&GP	D.R. Tett
M.J. Ray	D.G. Rickard	A-M.A. Vincent	Chair of Best Value Sub Committee	S.J. Williams
D.G. Rickard	G. E. Summers	K.G. Wallace	G.J. Ackerman	
G.E. Summers	A-M.A. Vincent	S.J. Williams		

(In accordance with Standing Order 25(c), the Leader of the Council shall be an ex-officio member of every committee and sub committee)