

At the ANNUAL MEETING of the **BRIDPORT TOWN COUNCIL** held in the Town Hall, Bridport on Thursday 16 May 2013 at 7.00 p.m.

PRESENT Cllr D.G. Rickard – Town Mayor (in the Chair)

Cllr	G.J. Ackerman	J.T. May
	Miss S.A. Brown	C.O. Michell
	P.J. Colfox	C.M. Ray
	Ms R.C. Kayes	Mrs M.J. Ray
	P.J. Lathey	Ms A-M.A. Vincent
	Ms G.E. Massey	K.G. Wallace
		Ms S.J. Williams

**1. ELECTION OF TOWN MAYOR (CHAIRMAN OF THE COUNCIL)**

It was moved by Cllr D.G. Rickard, seconded by Cllr G.J. Ackerman and, on being put to the vote RESOLVED: that Cllr Mrs M.J. Ray be elected Town Mayor and Chairman of the Council for the ensuing municipal year 2013/2014.

Cllr Mrs M.J. Ray read aloud and signed the declaration of acceptance of office and returned thanks for her election.

**2. ELECTION OF DEPUTY TOWN MAYOR (VICE CHAIRMAN OF THE COUNCIL)**

It was moved by Cllr P.J. Lathey, seconded by Cllr G.J. Ackerman and, on being put to the vote RESOLVED: that Cllr Miss S.A. Brown be elected Deputy Town Mayor and Vice Chairman of the Council for the ensuing municipal year 2013/2014.

Cllr Miss S.A. Brown read aloud and signed the declaration of acceptance of office and returned thanks for her election.

**3. ELECTION OF LEADER OF THE TOWN COUNCIL**

It was moved by Cllr Ms R.C. Kayes, seconded by Cllr Ms G.E. Massey and, on being put to the vote RESOLVED: that Cllr Ms S.J. Williams be elected Leader of the Council for the ensuing municipal year 2013/2014.

Cllr Ms S.J. Williams read aloud and signed the declaration of acceptance of office and returned thanks for her election. Cllr Ms S.J. Williams spoke about the year ahead for the Town Council.

**4. APOLOGIES**

Apologies for absence were received on behalf of Cllrs: E.T. Colfox, Ms L.L. Glover, Ms G.E. Summers and D.R. Tett.

**5. MINUTES**

The minutes of the meeting held on 16 April 2013 were confirmed as a correct record and signed by the Town Mayor (Chairman).

**6. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**7. MAYORAL APPOINTMENTS 2013/14**

The Town Mayor advised that Reverend Janis Smith had agreed to be her Chaplain and that her Parade Commander for Civic Events would be Brigadier John Dean.

The Mayor's charities for the year would be the Bridport Young Performers' Scholarship and BYPAT.

**8. APPOINTMENT OF COMMITTEES, SUB COMMITTEES, WORKING GROUPS AND DELEGATION OF FUNCTIONS FOR 2013/14**

Consideration was given to the establishment of the committees, sub committees and working groups for the ensuing municipal year 2013/14, their terms of reference and delegations as set out in the Town Council's constitution, ENCL: 2681.

RESOLVED: that the committees, sub committees and working groups be established for 2013/14, with the terms of reference and delegations as set out in the Town Council's Constitution and summarised in ENCL: 2681.

**9. MEMBERSHIP OF COMMITTEES, SUB COMMITTEES, WORKING GROUPS FOR 2013/14**

RESOLVED: that the membership of committees, sub committees and working groups for the municipal year 2013/14 be approved as set out in the Appendix to these minutes.

**10. STANDING ORDERS AND FINANCIAL REGULATIONS**

RESOLVED: that the Council's existing Standing Orders and Financial Regulations shall apply for 2013/14, as previously adopted.

**11. MEETINGS CALENDAR 2013/2014**

The previously approved meetings calendar for 2013/14 was noted.

**12. STANDING ORDER 14 (b)**

There were no questions pursuant to standing order 14(b).

**13. ANNOUNCEMENTS**

The Town Mayor reminded all members of the Food Festival on 15 June

The meeting closed at **7.35 p.m.**

**The next meeting of Bridport Town Council will be held on 25 June 2013**

## Bridport Town Council Memberships 2013/14

### **Committees**

#### Finance and General Purposes (9)

G.J. Ackerman  
S.A. Brown  
G.E. Massey  
J.T. May  
C.M. Ray  
M.J. Ray  
D.R. Tett  
A-M.A. Vincent  
K.G. Wallace

#### Plans (9)

G.J. Ackerman  
E.T. Colfox  
R.C. Kayes  
P.J. Lathey  
C.O. Michell  
C.M. Ray  
D.G. Rickard  
G.E. Summers  
S.J. Williams

#### Environment & Social Wellbeing (9)

G.J. Ackerman  
E.T. Colfox  
L.L. Glover  
R.C. Kayes  
D.G. Rickard  
A-M.A. Vincent  
S.J. Williams  
Two vacancies

### **Sub Committees**

#### Best Value, Scrutiny & Town Plan (9)

G.J. Ackerman  
S.A. Brown  
E.T. Colfox  
C.M. Ray  
M.J. Ray  
D.G. Rickard  
G. E. Summers  
S.J. Williams  
One Vacancy

#### Highways & Transportation (5)

G.J. Ackerman  
P.J. Lathey  
D.G. Rickard  
K.G. Wallace  
C.M. Ray

#### Market & Business Liaison (5)

G.J. Ackerman  
S.A. Brown  
M.J. Ray  
D.G. Rickard  
S.J. Williams

#### Staffing Appeals (3)

C.M. Ray  
D.R. Tett  
G. E. Summers  
Alternate members  
S.A. Brown

### **Working Groups**

#### Open Spaces & Recreation (7)

G.J. Ackerman  
G.E. Massey  
C.M. Ray  
M.J. Ray  
D.G. Rickard  
G.E. Summers  
One Vacancy

#### Social Well Being & Inclusion(7)

L.L. Glover  
R.C. Kayes  
C.M. Ray  
M.J. Ray  
D.G. Rickard  
G. E. Summers  
A-M.A. Vincent

#### Youth Council (7)

L.L. Glover  
C.M. Ray  
M.J. Ray  
D.G. Rickard  
A-M.A. Vincent  
K.G. Wallace  
One Vacancy

#### Town Hall & Bucky Doo (6)

Leader  
Mayor  
Deputy Mayor  
Chair F&GP  
Chair of Best Value Sub Committee  
One Vacancy

(In accordance with Standing Order 25(c), the Leader of the Council shall be an ex-officio member of every committee and sub committee)