

At a MEETING of the **BRIDPORT TOWN COUNCIL** held in the Town Hall, Bridport on Tuesday 18 September 2012 at 7.00 p.m.

PRESENT Cllr G.J. Ackerman – Deputy Town Mayor (in the Chair)

Cllr Ms R.C. Kayes	Ms G.E. Summers
C.O. Michell	D.R. Tett
C.M. Ray	Ms A-M.A. Vincent
Mrs M.J. Ray	Ms S.J. Williams

PUBLIC FORUM

There were no members of the public present.

35. APOLOGIES

Apologies for absence were received on behalf of Cllrs: P.J. Colfox, Ms L.L. Glover, Ms G.E. Massey, D.G. Rickard and K.G. Wallace.

36. MINUTES

The minutes of the meeting held on 18 July 2012 were confirmed as a correct record and signed by the Deputy Town Mayor (Chairman).

37. DECLARATIONS OF INTEREST

With reference to the newly adopted Code of Conduct, the following interests were declared:

Cllr Ms R.C. Kayes declared an interest in item 6 on this agenda, as a member of Enterprise St Michael's.

Cllr Ms R.C. Kayes and Cllr Ms A-M.A. Vincent declared interests in minute 43, Finance & General Purposes Committee, 12 September 2012, as members of Skills Training Bridport.

Cllr Ms S.J. Williams declared an interest in minute 45, Financial and General Purposes Committee, 12 September 2012, as a trustee of the Bridport Area Development Trust. As this item concerned grant funding for that body, she left the room while this item was discussed and a decision taken.

38. STANDING ORDER 14 (b)

There were no questions pursuant to standing order 14(b).

39. MINUTES OF COMMITTEES

(a) PLANS COMMITTEE

The minutes of the meetings of the Plans Committee held on 30 July 2012 and 3 September 2012 were presented by the Committee Chairman, Councillor Ms S.J. Williams.

RESOLVED: that the minutes of the meetings of the Plans Committee held on 30 July 2012 and 3 September 2012 be received and the recommendation in 3 September 2012 therein be adopted as set out below: -

(Min no 41) PRE SUBMISSION DRAFT MINERALS CORE STRATEGY

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the publication of the strategy be noted and the Town Clerk be given delegated authority to respond to the consultation.

(b) FINANCE AND GENERAL PURPOSES COMMITTEE

The minutes of the meeting of the Finance and General Purposes Committee held on 12 September 2012 were presented by the Committee Chairman, Councillor C.M. Ray.

RESOLVED: that the minutes of the meeting of the Finance and General Purposes Committee held on 12 September 2012 be received and the recommendations therein be adopted as set out below: -

(Minute 38) FINANCIAL ESTIMATES 2012/2013 – 1ST REVISION

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the 1st revision of the estimates for the year 2012/2013 be approved and the Town Clerk be given delegated authority to agree the revised insurance premium for 2012/13 noting the proposed increase due mainly to the revaluation of the Council owned buildings.

(Minute 39) REPLACEMENT STREET LIGHTING TOWN CENTRE – AUTHORITY TO PROCEED

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the latest position be noted and the Town Surveyor report back to the November meeting of this Committee with full costings and financial implications.

(Minute 40) ASKER MEADOWS – PROJECT UPDATE

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

- RESOLVED: (1) that the transfers of the land at Asker Meadows and New Zealand from West Dorset District Council to the Town Council be approved and the Town Clerk be given delegated authority to conclude the transfers.
- (2) that the Open Spaces Working Group meet to develop proposals for the management plan for the site.

(Minute 43) SKILLS TRAINING BRIDPORT – TOWN COUNCIL REPRESENTATION

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

- RESOLVED: that the establishment of Skills Training Bridport be supported and Cllr Ms R.C. Kayes be nominated to represent the Town Council.

(Minute 45) LITERARY & SCIENTIFIC INSTITUTE – FUNDING SUPPORT FOR THE PROJECT

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

- RESOLVED: (1) that match funding be approved for the Bridport Area Development Trust's Literary & Scientific Institute project, as follows:
- £2,000 for the Development Phase, to be identified within the revenue budget for 2013/14.
 - £ 5,000 for the Delivery Phase, to be earmarked in reserves.

The funding to be subject to the successful outcome of the applications to the Heritage Lottery Fund.

- (2) that in kind support be agreed, to allow free use of rooms in Mountfield for the project team meetings.

(Minute 49) STANDING ORDER REVISIONS

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

- RESOLVED: (1) that the amendments to Standing Orders set out in the preamble to the minutes be agreed in relation to the new provisions of the Code of Conduct, to include delegating authority to the Town Clerk to grant dispensations.
- (2) that the revised Appendix A for the Code of Conduct be approved.
- (3) that the proposed changes to the speaking arrangements at the Plans Committee be considered further by that Committee and reported back.

**40. ST MICHAEL'S TRADING ESTATE PLANNING DECISIONS –
RESPONSE FROM WEST DORSET DISTRICT COUNCIL**

A letter from West Dorset District Council, ENCL: 2591, was considered.

In discussion, there was some disappointment at the response and in particular a strong feeling that the Town Council should be consulted on the Section 106 agreement and the other remaining conditions. It was noted that there were precedents for this, as there was consultation on the modification of the Section 106 agreement for the New Zealand site in the town. Bearing in mind the importance of the St Michael's Trading Estate applications and the continuing widespread local concerns on the decision to approve, members felt that it was important to allow the local community, through consultation with the Town Council, to comment on the agreement and other conditions.

RESOLVED: that the Town Clerk write a further letter to West Dorset District Council, asking that it reconsiders the Town Council's request to be consulted on the Section 106 agreement and other conditions for the St Michael's Trading Estate applications.

41. DAPTC MOTIONS FOR AGM

It was reported that, at the time of the meeting, there had been no notification of any motions to the AGM.

RESOLVED: that the update be noted.

**42. STATEMENT OF ACCOUNTS AND ANNUAL GOVERNANCE
STATEMENT 2011/2012**

The Town Clerk reported that he was awaiting confirmation from the External Auditor that the audit was complete. The indications were that this was

expected soon, and by 30 September at the latest, and he would report back to members in due course.

RESOLVED: that the update be noted.

43. COMMUNICATIONS

The following items were reported for information:

- (1) The Town Mayor's list of engagements, ENCL: 2590, was considered and the Deputy Town Mayor commented that the Hat Festival, held the previous weekend, had been a great success.
- (2) The Leader of the Council reported that the Bridport Community Orchard Group would be holding an Apple Day at the Orchard on Saturday 13 October 2012, between 11.00am and 3.00pm.
- (3) The Town Clerk reported that it was pleasing that the Town Hall had been well used during the summer for events including the recent hat festival, the sporting heritage exhibition - part of the Spirit of Bridport, and the welcome for the Olympic Torch. He added that one of the Olympic torch bearers had offered to come back to speak to the Council about his experience and members generally welcomed that opportunity.

In terms of planning for future events, the Town Surveyor had established a new committee to ensure that this year's Christmas Festival would go ahead. The Festival Committee met for the first time earlier that day.

The meeting closed at **7.40 p.m.**

The next meeting of Bridport Town Council will be held on 27 November 2012