

At a MEETING of the **BRIDPORT TOWN COUNCIL** held in the Town Hall, Bridport on Tuesday 29 January 2013 at 7.00 p.m.

PRESENT Cllr D.G. Rickard – Town Mayor (in the Chair)

Cllr	G.J. Ackerman	C.O. Michell
	Miss S.A. Brown	C.M. Ray
	E.T. Colfox	Mrs M.J. Ray
	P.J. Colfox	Ms G.E. Summers
	Ms R.C. Kayes	D.R. Tett
	Ms G.E. Massey	Ms A-M.A. Vincent
	J.T. May	Ms S.J. Williams

## **PUBLIC FORUM**

There were no speakers in the public forum.

### **52. APOLOGIES**

Apologies for absence were received on behalf of Cllrs: Ms L.L. Glover and K.G. Wallace.

### **53. MINUTES**

The minutes of the meeting held on 27 November 2012 were confirmed as a correct record and signed by the Town Mayor (Chairman).

### **54. DECLARATIONS OF INTEREST**

All the previously recorded interests declared under this item in the Finance and General Purposes Committee minutes of 16 January 2013 were noted as follows:

Cllr Miss S.A. Brown declared an indirect interest in minute 115, as a member of the Friends of Bridport Millennium Green.

Cllr D.R. Tett declared an interest in minute 115, as a trustee and the Town Council representative on the Millennium Green Trust.

### **55. STANDING ORDER 14 (b)**

There were no questions pursuant to standing order 14(b).

### **56. MINUTES OF COMMITTEES**

#### **(a) PLANS COMMITTEE**

The minutes of the meeting of the Plans Committee held on 3 December 2012 were presented by the Committee Chairman, Councillor Ms S.J. Williams.

RESOLVED: that the minutes of the meeting of the Plans Committee held on 3 December 2012 be received.

(b) PLANS COMMITTEE

The minutes of the meeting of the Plans Committee held on 7 January 2013 were presented by the Committee Chairman, Councillor Ms S.J. Williams.

RESOLVED: that the minutes of the meeting of the Plans Committee held on 7 January 2013 be received.

(c) FINANCE AND GENERAL PURPOSES COMMITTEE

The minutes of the meeting of the Finance and General Purposes Committee held on 16 January 2013 were presented by the Committee Chairman, Councillor C.M. Ray.

RESOLVED: that the minutes of the meeting of the Finance and General Purposes Committee held on 16 January 2013 be received and the recommendations therein be adopted, as set out below: -

(Minute 100) FINANCIAL ESTIMATES 2012/2013 – 3rd REVISION

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the 3rd revision of the estimates for the year 2012/2013 be approved.

(Minute 101) BUDGET AND ESTIMATES 2013/2014

Members agreed that the request from the National Association of Local Councils, to make representations to local MPs, should be supported, highlighting the impact of the localisation of Council Tax Support Scheme.

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and it was

- RESOLVED:
- (1) that the use of reserves as set out in section 4 of the report be approved for 2013/14,
  - (2) that the draft estimates for 2013/14 as set out in Appendix A be approved to deliver the projects in Appendix C,
  - (3) that the proposed fees and charges set out in Appendix B to the report be approved for 2013/14, and
  - (4) that in terms of the precept, Option 2 in the report be approved, which would increase the precept by £40,944 and, including the Local Council Tax Support Grant, would raise £486,461 analysed as follows:

Precept (funded through the Council Tax): £428,224  
Local Council Tax Support Grant: £58,237

The annual Band D charge to increase from £132.94 to £148.80.

- (5) that representations be made to the local MP regarding the impact of the localisation of Council Tax Support Scheme.

(Minute 105) OUTSIDE BODIES GUIDANCE

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the guidance note for members appointed to serve on outside bodies, be approved.

(Minute 113) REVIEW OF THE EFFECTIVENESS OF INTERNAL AUDIT

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the existing internal audit arrangements continue for 2013/14.

(Minute 114) REVIEW OF RISK ASSESSMENT AND MANAGEMENT

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the Risk Assessment and Management Strategy policy document be approved.

(Minute 115) MILLENNIUM GREEN – NEW NORTHERN FOOTPATH  
UPDATE AND ADDITIONAL LAND TRANSFERS

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the latest position be noted and approval given to the additional maintenance liabilities for the Town Council in respect of land on the south side of Coneygar Lane, subject to the transfer of land to the Millennium Green Trust being approved and the appropriate amendment to the management agreement. The maintenance liabilities to be agreed to enable the Trust to form a new footpath leading to Coneygar Hill.

(d) ENVIRONMENT AND SOCIAL WELLBEING COMMITTEE

The minutes of the meeting of the Environment and Social Wellbeing Committee held on 23 January 2013 were presented by the Committee Chairman, Councillor Ms R.C. Kayes.

RESOLVED: that the minutes of the Environment and Social Wellbeing Committee held on 23 January 2013 be received.

**57. ELECTION OF TOWN MAYOR, DEPUTY TOWN MAYOR AND LEADER OF THE COUNCIL 2013/2014**

Prior to discussion of this item, Cllr Ms G.E. Summers moved, in accordance with Standing Order 9(a), that each of the votes for these appointments shall be by way of marked ballot papers.

The proposal was seconded by Cllr D.R. Tett, put to the vote and declared not to be carried. The Mayor announced that the votes would therefore be by show of hands.

Each appointment was voted on separately.

**Town Mayor**

The following nominations had been received prior to the meeting:

Cllr Mrs M.J. Ray proposed by Cllr D.G. Rickard and seconded by Cllr G.J. Ackerman.

Cllr D.R. Tett proposed by Cllr Ms G.E. Summers and seconded by Cllr Miss S.A. Brown.

The nominations were put to the vote and it was:

RESOLVED: that the Town Council's preferred candidate for Town Mayor, to go forward to the Annual Town Council meeting (Mayor Making), shall be Cllr Mrs M.J. Ray.

**Deputy Town Mayor**

The following nomination had been received prior to the meeting:

Cllr Miss S.A. Brown proposed by Cllr P.J. Lathey, seconded by Cllr G.J. Ackerman.

There being no further nominations, the nomination was put to the vote and declared to be carried. It was therefore:

RESOLVED: that the Town Council's preferred candidate for Deputy Town Mayor, to go forward to the Annual Town Council meeting (Mayor Making), shall be Cllr Miss S.A. Brown.

## **Leader of the Council**

The following nomination had been received prior to the meeting:

Cllr Ms S.J. Williams proposed by Cllr Ms R.C. Kayes, seconded by Cllr Ms G.E. Massey.

There being no further nominations, the nomination was put to the vote and declared to be carried. It was therefore:

RESOLVED: that the Town Council's preferred candidate for Leader of the Council, to go forward to the Annual Town Council meeting (Mayor Making), shall be Cllr Ms S.J. Williams.

### **58. REVIEW OF FINANCIAL REGULATIONS**

RESOLVED: that the Finance and General Purposes Committee be given delegated authority to review and agree any amendments to Financial Regulations, prior to the end of this financial year.

### **59. EXAMINING THE SPEED LIMIT FOR HGVS OVER 7.5 TONNES ON SINGLE CARRIAGEWAY ROADS**

Consideration was given to a report of the Town Clerk, ENCL: 2648.

In general, members felt that the speed limits for HGVs on single carriageways should not be increased, as there could be potential road safety issues, including difficulties for cyclists. It was commented that concerns regarding the speed of traffic on the A35 had been raised at the recent public meeting on Miles Cross, chaired by the local MP. Therefore, it was felt that overall the current speed limits for HGVs should be retained.

There were related concerns regarding problems caused by HGVs using narrow rural roads, sometimes directed by "Sat Navs" which also needed to be looked at.

RESOLVED: that, based on the comments above, the Town Clerk be given delegated authority to approve a response to this consultation document.

### **60. COMMUNICATIONS**

The following items were reported for information:

- (1) The Town Mayor's list of engagements, ENCL: 2645, was noted.
- (2) The Leader of the Council reported on a fund raising event to be held at the Lyric Theatre on 9 February 2013.
- (3) The Town Clerk reported the following:
  - a. that there would be a full report on the Miles Cross public meeting on the Plans agenda on 4 February 2013.

- b. that nominations had been invited from councils for members to go into the ballot for tickets to the Royal Garden Party on Wednesday 22 May 2013. It was agreed that Cllr G.J. Ackerman be nominated on behalf of the Town Council.
- c. the Spirit of Bridport Community Fair was to be held on Saturday 2 February 2013 from 9.30am to 2.30pm in the Town Hall.

The meeting closed at **7.45 p.m.**

**The next meeting of Bridport Town Council will be held on 16 April 2013**