

FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes of the meeting of the BEST VALUE, SCRUTINY AND BRIDPORT AND WEST BAY TOWN PLAN SUB COMMITTEE of Bridport Town Council held at Mountfield, Bridport on Tuesday 3 September 2013 at 10.00 a.m.

PRESENT Cllr Miss S.A. Brown

Cllrs: G.J. Ackerman
 C.M. Ray

Mrs M.J. Ray
Ms S.J. Williams

PUBLIC FORUM

There were no members of the public present.

14. APOLOGIES

An apology for absence was submitted on behalf of Cllrs E.T. Colfox, D.G. Rickard and Ms G.E. Summers.

15. MINUTES

The minutes of the meeting of the Best Value, Scrutiny and Bridport and West Bay Town Plan Sub Committee held on 11 June 2013 were confirmed as a correct record and signed by the Chairman.

16. DECLARATIONS OF INTEREST

With reference to the Code of Conduct, the following interests were declared under Appendix B of the Code – non-pecuniary interests and, in accordance with paragraph 12 of the Code, and when and if the specific application was discussed separately, they also left the room during the decision making and voting on that application.

Minute 17:

B11 - Friends of West Dorset Music – Cllr Miss S.A. Brown.

B13 - Chamber Orchestra – Cllr Miss S.A. Brown.

B17 - Bridport Area Development Trust – Cllr Ms S.J. Williams.

Minute 18:

In relation to this item and the larger grants, the following interests were noted.

Museum Trust - Cllrs: G.J. Ackerman, Miss S.A. Brown and Ms S.J. Williams.

Arts Centre Management Committee - Cllr C.M. Ray.

Members were advised to leave the room if the individual grants were discussed and voted on. However, the recommendation in the report and from the Town Clerk, regarding the levels of grant, were considered en bloc and agreed without discussion of the individual grant levels.

17. TOWN COUNCIL GRANTS TO SMALLER BODIES 2013/14

Consideration was given to a report of the Town Clerk, ENCL: 2711.

The Sub Committee considered each grant in turn, having regard to the Town Council's agreed criteria for grants and the application forms submitted.

Following discussion of each grant, it was RECOMMENDED that

(a) the following grants be approved, marked with the appropriate power:

| | £ | |
|--|-----|--------------------------------|
| First Dorset Credit Union – Furniture, files, advertising etc for new premises. | 500 | Power of Wellbeing |
| Life Education Wessex – Health and drug advice for primary age children. | 250 | Power of Wellbeing |
| Melplash Agricultural Society – Educational and commentary boards for sheep shearing and milking demonstrations. | 300 | Power of Wellbeing |
| Bridport W.I. – New flat roof. | 500 | Power of Wellbeing |
| Opera Circus – ‘Home in Bridport’ community workshops. * | 500 | Power of Wellbeing |
| Bridport Area 50+ Forum – Stationery and stamps for quarterly newsletter. | 300 | Power of Wellbeing |
| Hughes Unit Group Supporters - Support for service users group and awareness raising | 200 | Power of Wellbeing |
| Chancery House Day Centre – Refurbishment of Day Centre room. | 750 | Power of Wellbeing |
| Respite and Recovery UK – Courses and exhibition for carers. | 250 | Power of Wellbeing |
| Friends of West Dorset Music – Orchestral percussion instruments and music. Contribution to proposed orchestra trip to France in 2014 with the Twinning Association. | 250 | Power of Wellbeing |
| St Catherine’s Pre School – Two Ipad Minis to improve ICT provision for children aged 2-4 years. | 150 | Power of Wellbeing |
| Chamber Orchestra – Special concert featuring a professional soloist from the Welsh National Opera. | 200 | Local Government Act 1972 s145 |
| West Bay Community Forum – Start up costs. | 250 | Power of Wellbeing |
| Youth Dance, Arts Centre – Dance activities for young people. | 300 | Local Government Act 1972 s145 |
| Small Things, Arts Centre – Arts event for 3-11 years. | 250 | Local Government Act 1972 s145 |
| Bridport Area Development Trust – Membership of Locality and the UK Association of Preservation Trusts and 2014 Melplash Show pitch fee. | 225 | Power of Wellbeing |

| | | |
|--|--------|--|
| Crisis and Care – Town Centre day time drop in centre. | 300 | Power of Wellbeing |
| Axe Valley Ring and Ride – Community transport. | 500 | Local Government & Rating Act 1997 s27 |
| Total Small Grants | £5,975 | Budget - £10,075 |

* the grant to Opera Circus to be earmarked and released once the project is underway and project funding confirmed.

(b) that the application from the Dorset Blind Association be not supported,

(c) that in respect of approved applications from national and county bodies, it was on the understanding that the money was ring-fenced for Bridport only,

(d) that for those grants shown above, being recommended under the Power of Wellbeing, it was considered that the expenditure in each case will achieve any one or more of the following three objectives:

- 1) the promotion or improvement of the economic well-being of the area
- 2) the promotion or improvement of the social well-being of the area
- 3) the promotion or improvement of the environmental well-being of the area (or persons in its area) having regard to the principal councils' community strategies.

18. TOWN COUNCIL GRANTS TO LARGER BODIES 2013/14 – SERVICE LEVEL AGREEMENTS

Consideration was given to a report of the Town Clerk, ENCL: 2716.

The Town Clerk reported on discussions with each of the four main organisations funded on a long term basis by the Town Council and referred to proposed service level agreements discussed with each organisation. He said that he would also discuss with each body additional wording to be included in the SLAs to emphasise that the funding was intended to support the local Bridport initiatives and objectives.

The Town Clerk also recommended funding levels for each of bodies, which were agreed en bloc, as below.

RECOMMEND:

- (a) that the service level agreements for each body be approved to cover the years 2013/14 and 2014/15, the Town Clerk to be given delegated authority to finalise the wording and the following grants be approved for 2013/14, marked with the appropriate power.

| | | |
|--------------------------------------|--------|---|
| | £ | |
| Arts Centre | 6,000 | Local Government Act 1972 s145 |
| Leisure Centre | 4,000 | Local Government (Miscellaneous Provisions) Act 1976 s19(3) |
| Citizens' Advice Bureau | 5,000 | Local Government Act 1972 s142(2)(A) |
| Museum | 3,500 | Power of Wellbeing |
| Service Level Agreement grants total | 18,500 | Budget - £17,000 |

(b) that a virement be agreed between the budget heads of £1,500 to cover the recommendations above.

19. CHANGES TO CONSTITUTION – PROPOSED CHANGES TO FREQUENCY AND REMIT OF MARKET AND BUSINESS LIAISON SUB COMMITTEE

Members considered proposals to increase the remit and frequency of the Sub Committee meetings and to include representatives from the Chamber of Trade and the Tourism Association, in addition to the National Market Traders' Federation. It was also felt that it would helpful to discuss the timings of the meetings, to ensure the representatives can attend.

RECOMMEND: that the Market and Business Liaison Sub Committee meet quarterly with additional co-optees as above and the Town Clerk be given delegated authority to schedule additional meetings and vary the timings if necessary, subject to consultation with the Leader of the Council and the Town Mayor.

20. INSURANCE ARRANGEMENTS 2013/14 AND ONWARDS

The Town Clerk reported that the tendering exercise was in progress and he would be reporting the outcome to the next meeting of the Finance and General Purposes Committee.

The update was noted.

21. COMMUNITY RIGHT TO BID

The Town Clerk reported that he had begun to compile a list of buildings that were owned by public bodies. He suggested that it would be helpful to work with a small group of members from this Sub Committee, to look at which buildings the Council could consider recommending for listing as community assets. This would also be influenced by the upcoming Dorset County Council led consultation on social care provision and the buildings they would need in Bridport.

RESOLVED: that the Town Clerk, in consultation with the Leader of the Council and Chair of the Sub Committee, prepare a list of potential buildings that could be considered for listing as community assets and report back to the meeting of the Finance and General Purposes Committee in November.

The meeting closed at **11:40 a.m.**

The next meeting of this Sub Committee will be on 10 December 2013 at 11am