

At a MEETING of the **BRIDPORT TOWN COUNCIL** held in Mountfield, Bridport on Tuesday 31 January 2012 at 7.00 p.m.

PRESENT Cllr D.G. Rickard – Town Mayor (in the Chair)

Cllr	G.J. Ackerman	C.M. Ray
	E.T. Colfox	Mrs M.J. Ray
	P.J. Colfox	Ms G.E. Summers
	Ms R.C. Kayes	Ms A-M.A. Vincent
	J.T. May	Ms S.J. Williams
	Ms G.E. Massey	

PUBLIC FORUM

Catherine Searle spoke in relation to the importance of the town's heritage during this year of the Spirit of Bridport and also taking account of heritage issues in the determination of the application for the St Michaels Trading Estate.

The Mayor welcomed to the meeting, Inspector Mike Darby and Sergeant Jon Bleasdale from the local Bridport police. Inspector Darby updated members on the current policing of the town, including the latest crime figures. He also highlighted the successful multi-agency approach to addressing issues at Rivervale, the introduction of new noise monitors at West Bay, the achievements of the pub watch scheme and the maintenance of the numbers of local PCSO/police officers. Following consultation on opening hours, the public counter service at the local station would now be open for one hour less a day, but would now be open on Saturdays. Sergeant Bleasdale emphasised the success of the Community Justice Panels managed by a Steering Group comprising the police, Town Council, West Dorset District Council, Magna and Raglan Housing.

Members thanked Inspector Darby and Sergeant Bleasdale for their presentation and also thanked the local police for their work and support in the town.

43. APOLOGIES

Apologies for absence were received on behalf of Cllrs: P.J. Lathey, C.O. Michell and D.R. Tett.

44. MINUTES

The minutes of the meeting held on 29 November 2011 were confirmed as a correct record and signed by the Town Mayor (Chairman).

45. DECLARATIONS OF INTEREST

All the previously recorded interests declared under this item in the Committee minutes were noted.

Cllr P.J. Colfox declared a personal and prejudicial interest in minute 47(b) (min. 111), as the holder of a covenant over the Park Road land and left the room while the discussions took place and a decision was made.

Cllr Ms R.C. Kayes and Cllr D.G. Rickard declared personal interests in minute 47(b), reported for information only, as members of the Spirit of Bridport group.

Cllrs Ms G.E. Massey and Mrs M.J. Ray declared personal and prejudicial interests in minute 47(b) (min.111) as members of the Bridport Community Orchard Group and left the room while the discussions took place and a decision was made on this item.

46. STANDING ORDER 14 (b)

There were no questions pursuant to standing order 14(b).

47. MINUTES OF COMMITTEES

(a) PLANS COMMITTEE

The minutes of the meetings of the Plans Committee held on 5 December 2011 and 9 January 2012 were presented by the Committee Chairman, Councillor Ms S.J. Williams. Each set of minutes were considered separately.

RESOLVED: that the minutes of the meetings of the Plans Committee held on 5 December 2011 and 9 January 2012 be received and the recommendation from the meeting on 5 December 2011 be adopted as set out below:

(Minute 68) DORSET-WIDE GYPSY, TRAVELLER AND TRAVELLING SHOWPEOPLE SITE ALLOCATIONS JOINT DEVELOPMENT PLAN

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that it be noted that sites had not been allocated in the Bridport area and therefore at this time no comment be made in response to the proposals.

(b) FINANCE AND GENERAL PURPOSES COMMITTEE

The minutes of the meeting of the Finance and General Purposes Committee held on 18 January 2012 were presented by the Committee Chairman, Councillor C.M. Ray.

RESOLVED: that the minutes of the meeting of the Finance and General Purposes Committee held on 18 January 2012 be received and the recommendations therein be adopted as set out below: -

(Minute 102) BRIDPORT YOUTH COUNCIL

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that a working party of councillors be established to look at the

options for the establishment of a Youth Council comprising: Cllrs C.M. Ray, Mrs M.J. Ray, D.G. Rickard and Ms A-M.A. Vincent. All members to be invited to the meetings.

(Minute 103) FINANCIAL ESTIMATES 2011/2012 – 3RD REVISION

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the 3rd revision of the 2011/2012 estimates be approved.

(Minute 104) BUDGET AND ESTIMATES 2012/2013

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

- RESOLVED:
- (1) that the use of reserves as set out in section 4 of the report be approved for 2012/13,
 - (2) that the draft estimates for 2012/13 as set out in Appendix A be approved to deliver the projects in Appendix C,
 - (3) that the proposed fees and charges set out in Appendix B to the report be approved for 2012/13, and
 - (4) that the precept levied by the Town Council for 2012/13 shall be increased to £445,517 (option 2 in the report). The Band D charge to increase from £119.47 to £132.94.

(Minute 111) LAND AT PARK ROAD – OUTLINE DESIGN PROPOSALS

Cllrs P.J. Colfox, Ms G.E. Massey and Mrs M.J. Ray left the room whilst this item was considered and a decision was taken.

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

- RESOLVED:
- (1) that the proposals and outline Design Plan for the land at the north east of Park Road be approved,
 - (2) that following the transfer of the land from West Dorset District Council, it be managed in partnership with the Bridport Community Orchard Group and the Town Clerk be given delegated authority to conclude a management agreement, and
 - (3) that the Town Clerk be given delegated authority to complete the freehold transfer of the land from West Dorset District Council.

(Minute 114) HEALTH AND SAFETY STATEMENT

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the revised Health and Safety Policy Statement be adopted.

(Minute 119) REVIEW OF THE EFFECTIVENESS OF INTERNAL AUDIT

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: that the existing internal audit arrangements continue for 2012/13.

(Minute 120) REVIEW OF RISK ASSESSMENT AND MANAGEMENT

The annual review of the risk assessment document was in accordance with the requirement to review the effectiveness of the Council's system of internal control, alongside approval of the internal audit arrangements, agreed above (min. 119).

The recommendation, after being moved and seconded, was put to the vote, declared to be carried and

RESOLVED: That the Risk Assessment and Management Strategy policy document be approved.

48. ELECTION OF TOWN MAYOR, DEPUTY TOWN MAYOR AND LEADER OF THE COUNCIL 2012/2013

The Town Clerk had received the following nominations prior to the meeting:

Town Mayor:	Cllr D.G. Rickard.
Deputy Town Mayor:	Cllr G.J. Ackerman.
Leader of the Council:	Cllr C.M. Ray.

The Deputy Mayor took the Chair for the nomination process for the Town Mayor.

There being no further nominations, each of the above nominations was put to the vote and declared to be carried. It was therefore:

RESOLVED: that the Town Council's preferred candidates to go forward to the Annual Town Council meeting (Mayor Making) shall be:

Town Mayor:	Cllr D.G. Rickard.
Deputy Town Mayor:	Cllr G.J. Ackerman.
Leader of the Council:	Cllr C.M. Ray.

49. EVENTS 2012

Cllr Ms R.C. Kayes and the Town Clerk updated members on a meeting held that week to discuss the options to mark the progress of the Olympic Torch through Dorset. It would be passing through Bridport on 12 July and there were to be discussions with the Spirit of Bridport on how to mark the occasion. The discussions would also look at options for the town to mark the Queen's Jubilee.

In discussion, it was mentioned that the bank in Beaminster was closing and it was asked whether the Town Council should raise this with the local banks in town, to see if they could offer mobile services for Beaminster. It was agreed that the Beaminster Town Council should be contacted to see if this would be helpful and then this could be raised at the next Environment and Social Wellbeing Committee.

RESOLVED: that the update on planning to mark the Spirit of Bridport and Diamond Jubilee be noted.

50. COMMUNICATIONS

The following items were reported for information:

- (1) The Town Mayor reported his list of engagements, ENCL: 2499 and mentioned also the opening of the Tourist Information Centre, with the Chairman of West Dorset District Council, on 19 January 2012.
- (2) The Mayor said how successful the Christmas Festival had been. He highlighted also the need for new members on the Festival Committee, including a new Town Council representative.
- (3) The Mayor mentioned that he had been contacted about support for a week long celebratory community event for children and young cultural leaders to link Bridport and Srebrenica, Bosnia. This event was to take place in Bridport from 25 April to 2 May and, as the Mayor of Bridport, he would be part of the invitation process. He would report further to members on this project.
- (4) The Town Clerk reported that the Town Council had met the criteria to be designated a Quality Council. He also reminded members of the special meeting of the Environment and Social Wellbeing Committee to be held on Thursday 9 February 2012 at Mountfield at 7.00pm.

The meeting closed at **8.24 p.m.**

The next meeting of Bridport Town Council will be held on 17 April 2012