

MINUTES of an INQUORATE meeting of the NEIGHBOURHOOD PLAN LOCAL COUNCIL JOINT COMMITTEE held at Mountfield, Bridport on Wednesday 5 October 2016 at 10.00 a.m.

PRESENT Cllrs: Tricia Dendle (Bradpole Parish Council), Ian Bark (Bothenhampton & Walditch Parish Council), Amanda Streatfeild (Symondsburry Parish Council) and Sarah Williams (Bridport Town Council).

Also present: Bob Gillis (Clerk to the Joint Committee), Katy Graham (Project Manager and Community Initiatives Officer), Cllr Colin Baker (Bradpole Parish Council) and Cllr Peter Smith (Symondsburry Parish Council)

**1. ELECTION OF CHAIR**

It was agreed that Cllr Tricia Dendle Chair the meeting and be recommended as Chair for the 2016/17 at the next quorate meeting.

**2. APOLOGIES**

An apology for absence was submitted on behalf of Cllr Phil Lathey (Allington Parish Council).

**3. MINUTES**

AGREED: that the minutes of the meeting of the Joint Committee held on 5 July 2016 be approved.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**5. PROJECT UPDATE AND REVIEW**

The Town Clerk and Project Manager presented the an update on the project.

The following issues were highlighted:

The working groups were submitting their findings and a writing group was to be held on 20 October to finalise the reports ready for consultation.

Comments from West Dorset District Council were awaited on the Housing Needs Assessment. It was asked if they could be chased for a response.

Land Use – part of the additional work to be funded by the Locality grant would be additional support to review the further sites submitted under the second “call for sites.

AGREED: that the update be noted.

## 6. **BUDGET**

The Town Clerk had circulated, prior to the meeting, an update on the budget report.

It was felt that all participating parish councils could be asked to commit £1,000.

The additional request for funding to Locality was noted to meet the costs of further support from Jo Witherden and this was supported.

AGREED: that the update be noted and the additional funding request to Locality be supported.

## 7. **OTHER INFORMATION UPDATE ITEMS:**

- Reshaping Councils Consultation – it was asked if the Town Clerk’s comments and report to the Town Council could be circulated for information to other parishes.
- Section 106 and Community Infrastructure Levy – it was noted that the West Dorset
- Community Bus Project Feasibility Work

RESOLVED: that the update be noted.

## 8. **FUTURE MEETINGS**

RESOLVED: that the next meeting of the Joint Committee be held on \*\*\*\*\* 2016 at 10am in Mountfield.

The meeting closed at **10.\*\*\* a.m.**