#### FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes of the meeting of the BEST VALUE, SCRUTINY AND BRIDPORT AND WEST BAY TOWN PLAN SUB COMMITTEE of Bridport Town Council held at Mountfield, Bridport on Tuesday 6 September 2011 at 11.00 a.m.

PRESENT Cllr Miss S.A. Brown

Cllrs: G.J. Ackerman D.G. Rickard C.M. Ray Ms S.J. Williams

Mrs M.J. Ray

Also in attendance: Cllr Ms R.C. Kayes (until 11.05)

## **PUBLIC FORUM**

Cllr Ms R.C. Kayes, who declared a personal and prejudicial interest, spoke in favour of the grant application for the Spirit of Bridport project. She left the room after she had spoken.

Prior to the consideration of the grant applications, representatives of the four main grant applicants gave a presentation on the activities of their organisation. Martin Paley of the Citizens' Advice Bureau, Emily Hicks of the Museum, Margie Barbour on behalf of the Arts Centre and Nick Neale of the Leisure Centre each addressed the Sub Committee and summarised their work over the past year.

#### 13. APOLOGIES

There were no apologies for absence.

## 14. MINUTES

The minutes of the meeting of the Best Value, Scrutiny and Bridport and West Bay Town Plan Sub Committee held on 7 June 2011 were confirmed as a correct record and signed by the Chairman.

#### 15. DECLARATIONS OF INTEREST

The following personal and prejudicial interests were declared in respect of the grants item 4 on the agenda (minute no.16). Members left the room when the relevant grants (numbers shown below) were considered:

Cllr G.J. Ackerman, as a member of the Museum (A2) and Age Concern (B18).

Cllr Miss S.A. Brown, as a member of the Museum (A2), Arts Centre (A4), New Elizabethan Singers (B6) Chamber Orchestra (B22) and Summerthing (B23) and Youth Dance (B24) as the Arts Centre was the accountable body for both.

Cllr C.M. Ray member of the, Arts Centre (A4), BYPAT (B28) and Summerthing (B23) and Youth Dance (B24) as the Arts Centre was the accountable body for both.

Cllr Mrs M.J. Ray, as a member of BYPAT (B28).

Cllr D.G. Rickard, as a member of the Local Food Group (B19).

Cllr Ms S.J. Williams, as a member of the Museum (A2) and Hat Festival (B27).

Cllr D.G. Rickard chaired the items where Cllr Miss S.A. Brown left the room.

# 16. TOWN COUNCIL GRANTS 2011

Consideration was given to a report of the Town Clerk, ENCL: 2413.

The Sub Committee considered each grant in turn, having regard to the Town Council's agreed criteria for grants and the application forms submitted.

Following discussion of each grant, it was RECOMMENDED that: -

(a) the following grants be approved, marked with the appropriate power:

Organisation Larger Organisations	Grant £	Power to make the award
Citizens' Advice Bureau	4,000	Local Government Act 1972 s 142(2)(A)
Museum	3,200	Power of Wellbeing
Leisure Centre	4,000	Local Government (Miscellaneous Provisions) Act1976 s19(3)
Arts Centre	6,250	Local Government Act 1972 s145
Service Level Agreement grants total	17,450	Budget - £16,000
Smaller Organisations	£	
Disabled Carers and Friends Club – assistance with meeting costs	200	Power of Wellbeing
Pantomime Players – assistance with next pantomime	200	Local Government Act 1972 s145
Lions Club – diabetic screening	200	Power of Wellbeing
Bridport Child Contact Centre – update materials and activities	250	Power of Wellbeing
New Elizabethan Singers – Concert	150	Local Government Act 1972 s145
Bridport Area Fifty Plus Forum – new box for hearing loop	210	Power of Wellbeing
Barracudas – award of trophies for competition swimmers.	200	Power of Wellbeing
Moving On – support for project	250	Power of Wellbeing
Respite and Recovery UK – Courses for carers in Bridport	200	Power of Wellbeing

Axe Valley and West Dorset Ring and Ride – community transport *	700	Local Government & Rating Act 1997 s27
1 <sup>st</sup> Bridport Scout Group – Replacement of 2 doors	200	Power of Wellbeing
Bopper Bus Organisation – transportation for children to Bridport **	200	Power of Wellbeing
First Dorset Credit Union – assistance with advertising	300	Power of Wellbeing
Bridport and West Dorset Music Club- concert programme	200	Local Government Act 1972 s145
Hughes Unit*** support for service users group	200	Power of Wellbeing
Age Concern, Chancery House – Purchase of tumble dryer	750	Power of Wellbeing
Local Food Group – "Potting Shed Poems: Growing Ideas" project	200	Power of Wellbeing
Team Dorset Athletics Network – Equipment Hire	200	Local Government (Miscellaneous Provisions) Act1976 s19(3)
Life Education Wessex – Programme on health and drug prevention for primary school children.	250	Power of Wellbeing
Bridport Chamber Orchestra – Summer Concert	200	Local Government Act 1972 s145
Arts Centre, Summer thing – children's arts festival	200	Local Government Act 1972 s145
Youth Dance – after school activities	300	Local Government Act 1972 s145
Millennium Advice and Information Centre – extended opening hours	250	Power of Wellbeing
Hat Festival – headwear celebration	250	Power of Wellbeing
BYPAT – contribution to extension of West Bay Play Area ****	150	Power of Wellbeing
Total Small Grants	6,410	Budget - £9,500

- (b) that in view of the budget and purposes of the small grants programme, the applications from Spirit of Bridport (£4,000) and Bridport Football Club (£4,500) be not supported and other ways to support the projects be considered.
- (c) the application from Bridport Community Video (£250) be not supported.
- (d) in respect of approved applications from national and county bodies, it was on the understanding that the money was ring-fenced for Bridport only,

- (e) for those grants shown above, being recommended under the Power of Wellbeing, it was considered that the expenditure in each case will achieve any one or more of the following three objectives:
- 1) the promotion or improvement of the economic well-being of the area
- 2) the promotion or improvement of the social well-being of the area
- 3) the promotion or improvement of the environmental well-being of the area (or persons in its area) having regard to the principal councils' community strategies.
- (f) that the following grants recommended above be earmarked and not committed until further information was received:
- \*Axe Valley and West Dorset Ring and Ride community transport confirmation on use by people in Bridport.
- \*\*Bopper Bus Organisation confirmation on use by children in Bridport.
- \*\*\*Hughes Unit confirmation on the constitution of the Group and proposed usage of the funding.
- \*\*\*\*BYPAT West Bay Play Area confirmation on the project proceeding.

#### 17. 2010 GRANT – U3A

Consideration was given to a report of the Town Clerk, ENCL: 2412.

RESOLVED: that the request to use the 2010 grant for an alternative purpose, due to a change in circumstances, be agreed as set out in the report.

## 18. <u>INTERNAL AUDIT</u>

There was nothing to report.

## 19. **EXTERNAL AUDIT 2010/2011**

The Town Clerk reported the current position and that the report from the External Auditor was awaited by the end of the month.

The update was noted.

# 20. PROGRESS REPORT ON REVIEW OF THE TOWN PLAN

The Town Clerk reported on the progress of the review, which was to be considered by the Town Plan Working Group later that week.

The update was noted.

#### 21. ROOM BOOKING POLICY REVIEW

The Town Clerk reported on the proposals for room booking, which would be reported to the Finance and General Purposes Committee.

The proposal to retain the discretion to waive charges for use of rooms in Mountfield was endorsed.

The update was noted.

# 22. <u>COMMUNITY WEBSITE</u>

The Town Clerk reported the proposals to update the fees for links on the community web site, which would be reported to the Finance and General Purposes Committee.

The update was noted.

The meeting closed at 1:25 p.m.

The next meeting of this Sub Committee will be held on 13 December 2011