

MINUTES of a meeting of the NEIGHBOURHOOD PLAN LOCAL COUNCIL JOINT COMMITTEE held at Mountfield, Bridport on Tuesday 21 March 2017 at 10.00 a.m.

PRESENT Cllrs: Ian Bark (Bothenhampton & Walditch Parish Council), Tricia Dendle (Bradpole Parish Council), Phil Lathey (Allington Parish Council), Dave Rickard (Bridport Town Council) and Amanda Streatfeild (Symondsburry Parish Council).

Also present: Bob Gillis (Clerk to the Joint Committee), Katy Graham (Project Manager and Community Initiatives Officer), Cllr Colin Baker (Bradpole Parish Council) and Phyllida Culpin (Neighbourhood Plan Steering Group).

1. ELECTION OF CHAIR

RESOLVED: that Cllr Tricia Dendle be elected Chair of the Joint Committee for 2016/17.

2. APOLOGIES

There were no apologies for absence.

3. MINUTES

RESOLVED: that the Notes of the inquorate meeting on 21 February 2017 and the minutes of the meeting of the Joint Committee held on 5 July 2016 be confirmed.

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. PROJECT UPDATE AND REVIEW

There was an update on the Project.

- The draft intentions document would be available for comment by the end of March and when finalised, this document would go out for public consultation. The Project Plan was being updated to include revised timings.
- The Steering Group wished to make an addition to its terms of reference, to specify that the quorum would be 5 if the Steering Group had 9 members and if there were 10 members, then the quorum would be 6.
- Now that the Local Plan was looking to run until 2036 should the Neighbourhood Plan do the same? There was a need to consider the impact of the Local Plan review. Was there a need for a new name for the Plan?

The Joint Committee felt that there was a need for confirmation on the timetable, site assessment responses and next stages/process to consider land allocation issues.

RESOLVED: that the update be noted and the amendment to the Steering Group terms of reference, to specify a quorum as stated above, be approved.

6. BUDGET

There was no further update on the budget other than the recent expenditure of Locality funding, which was reported.

The update was noted.

7. CONSULTATION PROPOSALS AND PROCESS

This item had been discussed under the Project Update earlier in the agenda.

8. OTHER INFORMATION UPDATE ITEMS

It was reported that Bridport Town Council and Bradpole Parish Council were to do a joint presentation to the DAPTC Annual meeting on how local town and parish councils worked together. The presentation would refer to this Joint Committee, the Lengthsman and other projects.

Local Plan Review – it was felt that the Steering Group should not make a corporate response commenting on the Review, as the Neighbourhood Plan had not finalised its evidence preparation work and intentions. The Steering Group should also not comment on individual planning applications.

Site Assessments – it was stated that any meetings with landowners, if they happened, should be documented.

Emerging Plan – members discussed when the Plan could be considered to be an “emerging” plan.

RESOLVED: that the update be noted.

9. FUTURE MEETINGS

RESOLVED: that the Joint Committee meet next on Tuesday 25 April 2017 at 10am in the Salt House, West Bay.

The meeting closed at **11.30a.m.**