

**Bob Gillis
Town Clerk**

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To Members of the Best Value and
Scrutiny Sub Committee: Cllrs:
Geoffrey Ackerman, Sandra Brown,
Kelvin Clayton, Keith Day, Barry Irvine,
Maggie Ray, Martin Ray, Anne Rickard
and Dave Rickard

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(Copy for information to other Members of
the Town Council)

29 November 2017

Dear Town Councillor,

A meeting of the Best Value and Scrutiny Sub Committee is to be held in Mountfield, Bridport on **Tuesday, 5 December 2017 at 11.00am** when it is proposed to transact the following business.

Yours sincerely

Town Clerk

This meeting is open to the press and public

AGENDA

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Best Value and Scrutiny Sub Committee meeting.

1. **APOLOGIES**
To receive apologies for absence submitted by Members.

2. MINUTES
To confirm the minutes of the meeting of the Best Value and Scrutiny Sub Committee held on 5 September 2017 (previously circulated but enclosed for members of the Committee).
3. DECLARATIONS OF INTEREST
To receive any declarations of interest submitted by members.
4. HEALTH AND SAFETY
Town Clerk to report on the Annual Health & Safety review.
5. GRANTS UPDATE
Town Clerk to report.
6. INTERNAL AUDIT REPORT
To consider the latest report, [ENCL: 3263](#).
7. INVESTMENTS
Town Clerk to report.
8. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
To move; “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw”.
9. DRAFT ESTIMATES 2018/19
To receive a presentation on initial proposals for next year’s budget, following discussions at the Budget Working Group. Decisions on the budget will be taken at the Finance and General Purposes Committee on 17 January 2018 and then full Council on 23 January 2018.

The next meeting of this Sub Committee will be on 27 February 2018