

**Bob Gillis
Town Clerk**

To: Members of the Finance and General
Purposes Committee -
Cllrs: Geoffrey Ackerman, Sandra Brown,
Kelvin Clayton, Keith Day, Gillian Massey,
Maggie Ray, Martin Ray, Anne Rickard and
Sarah Williams

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(Copy for information to other Members of the
Town Council)

8 November 2017

Dear Town Councillor,

A meeting of the Finance and General Purposes Committee is to be held in Mountfield, Bridport on **Wednesday 15 November 2017 at 7.00 p.m.** when it is proposed to transact the following business.

Yours sincerely

Town Clerk

This meeting is open to the press and public

AGENDA

PUBLIC FORUM

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Finance and General Purposes Committee meeting.

1. **APOLOGIES**
To receive apologies for absence submitted by Members.
2. **MINUTES**
To confirm the minutes of the meeting of the Committee held on 13 September 2017.
3. **DECLARATIONS OF INTEREST**
To receive any declarations of interest by members.

4. MARKET & BUSINESS LIAISON WORKING GROUP
To receive the notes of the 17 October 2017 meeting (enclosed).
5. FINANCIAL ESTIMATES 2017/2018 – 2nd REVISION
To consider a report of the Town Clerk, [ENCL: 3250.](#)
6. TOWN PLAN PRIORITY PROJECTS – UPDATE
To consider a report of the Town Clerk, [ENCL: 3254.](#)
7. BUDGET PROCESS 2018/19
Town Clerk to report, including feedback from Budget Working Group meetings.
8. LOCAL GOVERNMENT REORGANISATION AND THE ESTABLISHMENT OF A PROGRAMME BOARD FOR POTENTIAL DEVOLUTION OF SERVICES (WDDC)
To consider a report of the Town Clerk, [ENCL: 3255.](#)
9. INTERNAL AUDIT
Town Clerk to report.
10. GRANTS
Town Clerk to report.
11. DIRECT DEBITS
To consider a report of the Town Clerk, [ENCL: 3252.](#)
12. SERVICES ADMINISTERED BY THE TOWN SURVEYOR
To consider a report of the Town Surveyor, [ENCL: 3253.](#)
13. COASTAL COMMUNITY TEAM
To consider a report of the Town Clerk, [ENCL: 3251.](#)
14. COMMUNITY BUS – NEXT STEPS
Town Clerk to report.
15. ENVIRONMENT & SOCIAL WELLBEING COMMITTEE
To consider any financial implications from the meeting held on 1 November 2017, including expenditure on reusable branded water bottles.
16. DEVON AND EXETER ARMY MEMORIAL
Town Clerk to report.
17. SUPPORT FOR 2018 END OF WORLD WAR 1 EVENTS
Town Clerk to report.
18. DATA PROTECTION REGULATIONS
To consider a report of the Town Clerk, [ENCL: 3257.](#)

19. SECTION 106 PROCESS
Town Clerk to report.
20. TOWN CRIER ENGAGEMENTS
To consider a report of the Town Clerk, [ENCL: 3258](#).
21. REPORTS FROM OUTSIDE BODIES
To receive any updates from outside bodies within the remit of this committee.
22. COMMITTEE MEMBERSHIPS
Town Clerk to report.
23. ANNOUNCEMENTS
To receive Council announcements from the Leader and the Town Clerk, and Mayoralty matters from the Town Mayor.
24. PAYMENT OF ACCOUNTS
List number 4 - 2017/2018 will be laid on the table.
25. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*
"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."
26. APPOINTMENTS PANEL
To consider a report of the Town Clerk, ENCL: 3256.
27. STAFFING MATTERS - INCLUDING JOB EVALUATION
To consider a report of the Town Clerk, to follow.
28. POTENTIAL ASSET TRANSFERS - UPDATE
Town Surveyor to report.

The next meeting of the Committee will be on 17 January 2018