

**Bob Gillis**  
**Town Clerk**

To: Members of the Finance and General  
Purposes Committee -  
Cllrs: Geoffrey Ackerman, Sandra Brown,  
Kelvin Clayton, Keith Day, Gillian Massey,  
Maggie Ray, Martin Ray, Anne Rickard and  
Sarah Williams.

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(Copy for information to other Members of the  
Town Council)

10 January 2018

Dear Town Councillor,

A meeting of the Finance and General Purposes Committee is to be held in Mountfield, Bridport on **Wednesday 17 January 2018 at 7.00 p.m.** when it is proposed to transact the following business.

Yours sincerely

Town Clerk

This meeting is open to the press and public

## **AGENDA**

### **PUBLIC FORUM**

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Finance and General Purposes Committee meeting.

1. **APOLOGIES**  
To receive apologies for absence submitted by Members.
2. **MINUTES**  
To confirm the minutes of the meeting of the Committee held on 13 December 2017 (copy enclosed).

3. DECLARATIONS OF INTEREST  
To receive any declarations of interest of members.
4. TOWN PLAN PROJECTS UPDATE  
Town Clerk to present the current position.
5. LOCAL GOVERNMENT REORGANISATION UPDATE  
To consider a report of the Town Clerk, [ENCL: 3275.](#)
6. FINANCIAL ESTIMATES 2017/18 – 3rd REVISION  
To consider a report of the Town Clerk, [ENCL: 3269.](#)
7. BUDGET AND ESTIMATES 2018/19  
To consider a report of the Town Clerk, [ENCL: 3270.](#)
8. NEIGHBOURHOOD PLAN – NEXT STAGES  
Town Clerk to report.
9. CEMETERY MANAGEMENT POLICY REVIEW  
Town Clerk to report.
10. CAR PARKS – FOOTBALL CLUB AND PLOTTINGHAM  
Town Surveyor to report.
11. DAPTC  
Town Clerk to report.
12. REVIEW OF THE EFFECTIVENESS OF INTERNAL AUDIT AND APPOINTMENT OF AN INTERNAL AUDITOR FOR 2018/19  
To consider a report of the Town Clerk, [ENCL: 3271.](#)
13. RISK ASSESSMENT AND MANAGEMENT: ANNUAL REVIEW  
To consider a report of the Town Clerk, [ENCL: 3272.](#)
14. SERVICES ADMINISTERED BY THE TOWN SURVEYOR  
To consider a report of the Town Surveyor, [ENCL: 3277.](#)  
Parks for People report back.
15. COMMUNITY GOVERNANCE REVIEW  
Town Clerk to report.
16. DATA PROTECTION  
Town Clerk to report.
17. COMMUNITY BUS UPDATE  
Town Clerk to report proposals to be presented to Council.
18. PUBLIC WIFI  
To consider a report of the Town Clerk, [ENCL: 3276.](#)

19. ARTS CENTRE PROJECT FUNDING REQUEST  
Town Clerk to report.
20. CHRISTMAS CHEER  
Town Surveyor to report.
21. SECTION 106 ALLOCATIONS  
To consider a report of the Town Clerk, [ENCL: 3278](#).
22. COMMUNITY FAIR  
Town Clerk to report.
23. EVENTS 2018  
Town Clerk to report.
24. REPORTS FROM OUTSIDE BODIES  
To receive any updates within the remit of this Committee.
25. CORRESPONDENCE  
Town Clerk to report any correspondence for information.
26. ANNOUNCEMENTS  
To receive Council announcements from the Leader and the Town Clerk, and Mayoralty matters from the Town Mayor.
27. PAYMENT OF ACCOUNTS  
List number 5 - 2017/18 will be laid on the table.
28. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*  
*"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."*
29. APPOINTMENTS PANEL  
To consider a report of the Town Clerk, ENCL: 3273.
30. JOB EVALUATION  
To consider a report of the Town Clerk, ENCL: 3274.
31. PROPERTY MATTERS  
Town Clerk to report.
32. INSURANCE  
Town Clerk to report.

**The next meeting of the Committee will be on 21 March 2018**