

Bob Gillis
Town Clerk

To: Members of the Finance and General
Purposes Committee -
Cllrs: Geoffrey Ackerman, Sandra Brown,
Kelvin Clayton, Keith Day, Gill Massey,
Maggie Ray, Martin Ray, Anne Rickard and
Sarah Williams.

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(Copy for information to other Members of the
Town Council)

14 March 2018

Dear Town Councillor,

A meeting of the Finance and General Purposes Committee is to be held in Mountfield, Bridport on **Wednesday 21 March 2018 at 7.00 p.m.** when it is proposed to transact the following business.

Yours sincerely

Town Clerk

This meeting is open to the press and public

AGENDA

PUBLIC FORUM

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Finance and General Purposes Committee meeting.

1. **APOLOGIES**

To receive apologies for absence submitted by Members.

2. **MINUTES**

To confirm the minutes of the meeting of the Committee held on 17 January 2018 (previously circulated but enclosed for members of the Committee).

3. DECLARATIONS OF INTEREST
To receive any declarations of interest by members.
4. BEST VALUE AND SCRUTINY SUB COMMITTEE
To receive the minutes of the meeting held on 27 February 2018 ([copy enclosed](#)) including the following recommendations:
Min 38. Investment Review 2017/18 and Strategy 2018/19 - RECOMMEND:
 - (1) that the investments made in 2017/18 be noted as in the report.
 - (2) that the Town Council be asked to agree a revised Investment Strategy for 2018/19 as attached.
 - (3) that subject to the approval of the Investment Strategy, the Council be asked to consider investing up to £200,000 in the CCLA Property Fund. That decision to be taken by June 2018.**Min 39. Asset Register - RECOMMEND:** that the Asset Register be approved and the Town Clerk be given delegated authority to make any final amendments, before it is signed by the Chairman of the Finance and General Purposes Committee and the Town Clerk.
Min 40. Grant Criteria for 2018/19 - RECOMMEND: that the existing 2017/18 criteria and application form be used unchanged for 2018/19.
Min 41. Grants To Larger Organisations - RECOMMEND: that the position on the Service Level Agreement grants be noted.
5. MARKET & BUSINESS LIAISON WORKING GROUP
To receive the minutes of the meeting held on 13 February 2018 ([copy enclosed](#)) including a recommendation on market fees for 2018/19.
6. LOCAL GOVERNMENT REORGANISATION UPDATE
To consider a report of the Town Clerk, [ENCL: 3291.](#)
7. TOWN PLAN PRIORITIES
Town Clerk to present the latest position.
8. TENNIS CLUB GRANT
To consider a report of the Town Clerk, [ENCL: 3292.](#)
9. SERVICES ADMINISTERED BY THE TOWN SURVEYOR
To consider a report of the Town Surveyor, ENCL: 3299 inc. Funding for Parks Proposals; Dorset Waste Partnership additional services, Riverside Gardens permission for cycle route.

10. MEMBERS' ALLOWANCES SCHEME
Town Clerk to report and seek approval to continue the existing scheme for 2018/19.
11. PENSIONS DISCRETIONARY POLICY - REVIEW
To consider a report of the Town Clerk, [ENCL: 3298](#).
12. CALENDAR OF MEETINGS
To agree the Calendar of Meetings, [ENCL: 3285](#).
13. ENVIRONMENT & SOCIAL WELLBEING EXPENDITURE
Town Clerk to report on recommendations from Committee report 14 March [ENCL. 3289](#) on Reusable Bottles, Cups etc.
14. BUDGET 2017/2018 –
IDENTIFICATION OF ADDITIONAL FUNDING
To consider a report of the Town Clerk, [ENCL: 3300](#).
15. DATA PROTECTION REGULATIONS UPDATE
Town Clerk to report on preparations for new Regulations.
16. FINANCIAL REGULATIONS REVISIONS
To consider a report of the Town Clerk, [ENCL: 3294](#).
17. COMMUNITY GOVERNANCE REVIEW
Town Clerk to report on timetable.
18. SILENT SOLDIER
Town Clerk to report.
19. FUTURE MEETINGS
To consider dates for additional meetings in April and May.
20. COASTAL COMMUNITY TEAM
To consider a report of the Town Clerk, [ENCL: 3295](#).
21. COMMUNITY BUS
Town Clerk to report.
22. REPORTS FROM OUTSIDE BODIES
To receive any updates within the remit of this Committee.
23. CORRESPONDENCE
Town Clerk to report any correspondence for information.
24. ANNOUNCEMENTS
To receive Council announcements from the Leader and the Town Clerk, and Mayoralty matters from the Town Mayor.

25. PAYMENT OF ACCOUNTS

List number 6 - 2017/2018 will be laid on the table.

26. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*

"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."

27. PROPERTY MATTERS – MOUNTFIELD

To consider report of Town Clerk ENCL: 3296.

28. JOB EVALUATION & TOWN CLERK APPOINTMENT

Town Clerk to report.

The next meeting of the Committee will be held on a date to be considered elsewhere on this agenda