

Minutes of a meeting of the NEIGHBOURHOOD PLAN LOCAL COUNCIL JOINT COMMITTEE held at Mountfield, Bridport on Thursday 5 April 2018 at 10.00 a.m.

PRESENT: Councillors: Colin Baker (Bradpole Parish Council), Ian Bark (Bothenhampton & Walditch Parish Council), Phil Lathey (Allington Parish Council), Amanda Streatfeild (Symondsburry Parish Council) and Sarah Williams (Bridport Town Council),

Also present: David Dixon (Project Manager and Community Initiatives Officer), Bob Gillis (Clerk to the Joint Committee).

**1. APOLOGIES**

An apology for absence was submitted on behalf of Paul Bowditch (Allington Parish Council),

**2. MINUTES**

RESOLVED: that the minutes of the meeting held on 25 January 2018 be approved.

Cllr Phil Lathey said that he would have attended the meeting but had not received the notification.

**3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4. PLAN TIMELINE**

The Project Manager and Community Initiatives Officer reported on the Plan timetable and the meeting held the previous day with Feria, which had gone well. There was a recognition of the need to achieve the timetable.

The Timeline was welcomed by members.

RESOLVED: that the updated be noted.

**5. PROJECT MANAGER REPORT**

The report from the Project Manager had been circulated with the agenda, updating on recent activities.

RESOLVED: that the update be noted.

**6. REGULATION 14 WORKSHOP WITH FERIA**

The Project Manager and Community Initiatives Officer reported on the Workshop held on 4 April.

The report from Feria on their review of the draft policy and plan structure was circulated.

The Workshop had discussed an outline for the draft plan including an overall vision and “mini-visions” for each of the parishes. Below that, there would then be

objectives, which would form the policies. There would also be a list of projects to deliver aspects of the work that could not be included within the policies.

The next stage was to hold a town centre workshop for the Steering Group to discuss the development of the town centre policies, taking account of the recently published WDDC retail study.

A Community Engagement Plan was also to be produced.

RESOLVED: that the update be noted.

## **7. BUDGET**

The latest position on the budget was circulated at the meeting and it was agreed to invoice Symondsburry and Allington for an additional £500 each.

There would be a further update at the next meeting when the outcome of the Locality application was known (as in minute 8 below).

RESOLVED: that the latest position on the budget be noted.

## **8. FURTHER GRANT AID AND TECHNICAL SUPPORT**

The Project Manager and Community Initiatives Officer reported that the Town Council was able to bid for a total of £17,000 – taking account of the funding already received - and would be submitting a claim to meet some of the costs of the FERIA work and support for the consultation phase. Technical support was also available.

RESOLVED: that the submission of the bid for further support from Locality be supported.

## **9. OTHER INFORMATION UPDATE ITEMS/FUTURE MEETINGS**

Other items discussed:

- Potential planning application for 107 houses on Pymore Industrial Estate.
- The Joint Committee supported Rosie Mathisen being appointed to the Steering Group membership. The Chamber of Trade also needed to be asked for a new representative as Caroline Meredith was standing down from the Steering Group.
- There was a discussion about the use of CiL income for the delivery of projects identified within the Plan and the future monitoring mechanism for this.

RESOLVED: that the next meeting of the Joint Committee be held on 3 May at 10am.

The meeting closed at **11:15 a.m.**