

At the ANNUAL MEETING of the **BRIDPORT TOWN COUNCIL** held in the Town Hall, Bridport on Thursday 17 May 2018 at 7.00 p.m.

PRESENT Cllr Anne Rickard (in the Chair for item 1)

Cllr	Geoffrey Ackerman	Julian Jones
	Jeremy Brodie	Ros Kayes
	Sandra Brown	Gill Massey
	Derek Bussell	Maggie Ray
	Kelvin Clayton	Martin Ray
	Keith Day	Dave Rickard
	Terry Harrison	Barbara Vousden
	Sarah Horniman	Sarah Williams
	Barry Irvine	

The Town Mayor welcomed everyone to the meeting and gave a summary of her civic year. She also made a presentation to Linda Bullock, in recognition of all her help and support over the past year.

1. ELECTION OF TOWN MAYOR (CHAIRMAN OF THE COUNCIL)

It was moved by Cllr Anne Rickard, seconded by Cllr Sarah Williams and, on being put to the vote:

RESOLVED: that Cllr Barry Irvine be elected Town Mayor and Chairman of the Council for the ensuing municipal year 2018/2019.

There was a short adjournment and on reconvening, Cllr Barry Irvine was in the Chair.

Cllr Barry Irvine read aloud and signed the declaration of acceptance of office and returned thanks for his election. He also spoke about the civic year ahead and presented Cllr Anne Rickard with a former Mayors' badge.

2. ELECTION OF DEPUTY TOWN MAYOR (VICE CHAIRMAN OF THE COUNCIL)

It was moved by Cllr Gillian Massey, seconded by Cllr Anne Rickard and, on being put to the vote:

RESOLVED: that Cllr Martin Ray be elected Deputy Town Mayor and Vice Chairman of the Council for the ensuing municipal year 2018/19.

Cllr Martin Ray read aloud and signed the declaration of acceptance of office and returned thanks for his election.

3. ELECTION OF LEADER OF THE TOWN COUNCIL

It was moved by Cllr Dave Rickard, seconded by Cllr Maggie Ray and, on being put to the vote:

RESOLVED: that Cllr Sarah Williams be elected Leader of the Council for the ensuing municipal year 2018/19.

Cllr Sarah Williams read aloud and signed the declaration of acceptance of office and returned thanks for her election. She also spoke about the year ahead for the Town Council.

The proceedings for agenda items 1, 2 and 3 were detailed in ENCL: 3309.

4. APOLOGIES

There were no apologies for absence.

5. MINUTES

The minutes of the meeting held on 24 April 2018 were confirmed as a correct record and signed by the Town Mayor (Chairman).

6. DECLARATIONS OF INTEREST

There were no declarations of interest.

7. APPOINTMENT OF COMMITTEES, SUB COMMITTEES, WORKING GROUPS AND DELEGATION OF FUNCTIONS FOR 2018/19

Consideration was given to the establishment of the committees, sub committees and working groups for the ensuing municipal year 2018/19, their terms of reference and delegations, as set out in the Town Council's constitution, ENCL: 3310.

RESOLVED: that the member level bodies listed in the report be established for the new municipal year 2018/19, with the terms of reference and delegations (including those to the Town Clerk) as set out in the Appendix, the terms of reference for the standing working groups to be reviewed and agreed by the relevant Committee.

8. MEMBERSHIP OF COMMITTEES, SUB COMMITTEES AND WORKING GROUPS FOR 2018/19

The proposed memberships had been circulated to all members, prior to the meeting.

RESOLVED: that the membership of committees, sub committees and working groups for the municipal year 2018/19 be approved, as set out in the Appendix to these minutes.

9. STANDING ORDERS AND FINANCIAL REGULATIONS

Consideration was given to the Council's Standing Orders and Financial Regulations, as set out in ENCL: 3311 and ENCL: 3312.

RESOLVED: that the existing Council Standing Orders and Financial Regulations be approved for 2018/19 as in ENCL: 3311 and 3312 and the Town Clerk bring

forward proposals to the next Council meeting for inclusion in Standing Orders of a reference to the Rights Respecting Policy.

10. MEETINGS CALENDAR 2018/19

RESOLVED: that the calendar of meetings for 2018/19 be confirmed as previously circulated.

11. STANDING ORDER 14 (b)

There were no questions under Standing Order 14(b)

12. ANNOUNCEMENTS

The outgoing Town Mayor's engagements, ENCL: 3308, were noted.

The Town Clerk thanked councillors for all their support.

At the end of the meeting, the Council received a presentation on Rights Respecting from students from Sir John Colfox School

The meeting closed at **7.55 p.m.**

The next meeting of Bridport Town Council will be held on 19 June 2018

Committees**Finance and General Purposes (9)**

Geoffrey Ackerman
 Sandra Brown
 Derek Bussell
 Kelvin Clayton
 Keith Day
 Gillian Massey
 Maggie Ray
 Martin Ray
 Anne Rickard

Planning (9)

Geoffrey Ackerman
 Jeremy Brodie
 Teresa Harrison
 Sarah Horniman
 Barry Irvine
 Julian Jones
 Anne Rickard
 David Rickard
 Sarah Williams

Environment & Social Wellbeing (9)

Derek Bussell
 Kelvin Clayton
 Sarah Horniman
 Barry Irvine
 Julian Jones
 Ros Kayes
 Anne Rickard
 David Rickard
 Barbara Vousden

Sub Committee**Best Value and Scrutiny (9)**

Geoffrey Ackerman
 Sandra Brown
 Kelvin Clayton
 Keith Day
 Barry Irvine
 Maggie Ray
 Martin Ray
 David Rickard
 Barbara Vousden

Working Groups**Highways & Transportation (5)**

Geoffrey Ackerman
 Sarah Horniman
 Julian Jones
 Martin Ray
 Anne Rickard

Market & Business Liaison (5)

Geoffrey Ackerman
 Sandra Brown
 Gillian Massey
 Anne Rickard
 Sarah Williams

Staffing Appeals (3)

Keith Day
 Martin Ray
 David Rickard
 Alternate members
 To be appointed as required

(In accordance with Standing Order 25(c), the Leader of the Council shall be an ex-officio member of every committee and sub committee)

Neighbourhood Plan Joint Committee

Sarah Williams (David Rickard reserve)