

**Bob Gillis  
Town Clerk**

Mountfield  
Bridport  
DT6 3JP  
Phone 01308 456722

To all Town Councillors

e.mail: [r.gillis@bridport-tc.gov.uk](mailto:r.gillis@bridport-tc.gov.uk)

12 June 2018

Dear Councillor

A meeting of the Town Council is to be held in the **TOWN HALL**, Bridport on **Tuesday 19 June 2018 at 7:00 pm**, when it is proposed to transact the following agenda.

Yours sincerely

Town Clerk

The meeting is open to the public

### **AGENDA**

#### **OPEN PUBLIC FORUM**

Prior to the start of each ordinary Council meeting, there will be an Open Public Forum of up to 45 minutes for electors or residents in the parish of Bridport or adjoining parishes. This will be in two parts:

- a public discussion on a particular issue of current interest. Items for discussion, which shall be introduced by a councillor, shall be agreed by a previous Council meeting. There will be no time limits on public contributions in this section of the Open Forum.

Public contributions are welcome on two subjects:

- Local Government Reorganisation - Asset Transfers
- Community Governance Review
- public questions or statements, primarily in respect of **other** items on the agenda of the Town Council meeting but also in the interests of wider public discussion. Each question/contribution under this section will not exceed three minutes in duration.

1. APOLOGIES  
To receive apologies for absence submitted by Members.
2. MINUTES  
To confirm the minutes of the meeting of the Town Council held on 17 May 2018 (copy herewith).
3. DECLARATIONS OF INTEREST  
To receive any declarations of interest by members.
4. STANDING ORDER 14(b)  
Questions, if any, pursuant to Standing Order 14(b).
5. COMMITTEES  
To receive and consider the minutes of the following meetings:

- |    |                                  |              |                         |
|----|----------------------------------|--------------|-------------------------|
| a. | Planning                         | 9 April 2018 | (previously circulated) |
| b. | Planning                         | 14 May 2018  | (previously circulated) |
| c. | Planning                         | 4 June 2018  | (copy enclosed)         |
| d. | Environment and Social Wellbeing | 6 June 2018  | (copy enclosed)         |
| e. | Finance and General Purposes     | 23 May 2018  | (previously circulated) |
| f. | Finance and General Purposes     | 13 June 2018 | (copy to follow)        |

Including the following recommendations:

**(The recommendations below are based on those in the reports to the Committee and will be updated/amended in the minutes, to be circulated following the Committee meeting):**

**(Min No.24) Standing Orders**  
that the Town Clerk report back with updates to Standing Orders as stated in the minutes.

**(Min No.26) Local Government Reorganisation Asset Transfers**  
to consider a recommendation on a package of asset transfers and cash contributions, to support the maintenance of the public toilets in Bridport and West Bay, subject to an update on the latest response from West Dorset District Council. **(It will be recommended that the detail of any property transfers be considered in closed session at the end of the public items, under the Public Bodies (Admission To Meetings) Act 1960).**

**(Min No. 27) Report of Internal Auditor**  
RECOMMEND:  
that the Report of the Internal Auditor for the final visit of 2017/18 be noted.

- (Min No. 28)**  
RECOMMEND: **Annual Accounts – Year Ending 31 March 2018**  
that the Annual Accounts for 2017/18 (ENCL.3320) be approved.
- (Min No. 31)**  
RECOMMEND: **Investments**  
that £200,000 be invested in the CCLA Property Fund.
- (Min No. 32)**  
RECOMMEND **Community Governance**  
that the Town Council's preferred option for the community governance review is option 1.
- (Min No. 35)**  
RECOMMEND: **Community Bus Next Steps**  
to agree the final details of the operation of the Round Bridport service including route and costings.
- (Min No. 36)**  
RECOMMEND **West Bay Car Boot Survey And Future**  
to agree a response to review of West Bay Car Boot.
- (Min No 40)**  
RECOMMEND **Renewal of Leases**  
to agree renewal of existing leases as set out in the minutes and confirm freehold transfer of land at Flaxhayes.
- (Min No. 42)**  
RECOMMEND: **Appointments and Representatives of the Council**
- (a) that the list of representatives on outside bodies be approved as in the minutes.
  - (b) that the authorised signatories for cheques / electronic banking payments shall be Councillors Geoffrey Ackerman, Sandra Brown, Gill Massey, Martin Ray, Dave Rickard and Sarah Williams.

6. **NEIGHBOURHOOD PLAN PRE-SUBMISSION CONSULTATION AND PROJECT FUNDING**  
To consider a report of the Town Clerk, [ENCL: 3333](#) and receive a presentation on the Neighbourhood Plan consultation and from Crowdfunder on possible assistance on project delivery.
7. **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2017/18**  
To consider a report of the Town Clerk, [ENCL: 3332](#).
8. **PUBLIC OPEN FORUM**  
To agree issue for discussion at the next Open Forum.
9. **COMMUNICATIONS**  
To receive such communications as the Town Mayor, [ENCL: 3331](#).  
Leader of the Council and the Town Clerk may wish to report to Council.

**The next meeting of Bridport Town Council will be held on  
18 September 2018**