

Notes of an Inquorate meeting of the NEIGHBOURHOOD PLAN LOCAL COUNCIL JOINT COMMITTEE held at Mountfield, Bridport on Thursday 30 May 2018 at 5.30pm

PRESENT: Councillors: Colin Baker (Bradpole Parish Council), Ian Bark (Bothenhampton & Walditch Parish Council), Philip Colfox (Symondsburry Parish Council) and Sarah Williams (Bridport Town Council).

Also present: David Dixon (Project Manager and Community Initiatives Officer), Bob Gillis (Clerk to the Joint Committee) and Phyllida Culpin (Chair, Neighbourhood Plan Steering Group).

**1. APOLOGIES**

An apology for absence was submitted on behalf of Allington Parish Council.

**2. MINUTES**

AGREED: that the minutes of the meeting held on 3 May 2018 be approved.

**3. DECLARATIONS OF INTEREST**

Cllr Philip Colfox stated that he would declare an interest if there was any discussion of land in which the Colfox Estate may have an interest. If there was, then he would leave the room at that time.

**4. REGULATION 14 CONSULTATION**

The Joint Committee members and the Steering Group had met together earlier that day, to consider the consultation document.

The areas that needed to be looked at following that meeting were:

- Wording of the Housing policies – revised wording to be circulated particularly in respect of H7 Community Led Housing Developments.
- Climate Change policies.
- CIL policy wording to show that funds go to relevant parish council but could be used for Neighbourhood Plan projects that benefit the area.
- Include some wording on the Joint Committee and future monitoring of the Plan.

AGREED that subject to the requested review of the sections as above and necessary updates being made, the document be endorsed for circulation.

**5. PROJECT MANAGER REPORT**

There was a discussion about the consultation process and it was AGREED that the timetable for consultation could be extended to run into September.

The Project Manager showed copies of the publicity leaflets to be delivered to all households.

It was still hoped to schedule events in all the parishes and there would be an update at the next Joint Committee meeting.

The update was noted

**6. BUDGET**

The latest position on the budget was reported.

AGREED: that the latest position on the budget be noted.

**7. STEERING GROUP MEMBERSHIP**

Symondsburry Parish Council had proposed Cllr Philip Colfox for the Steering Group, to replace Cllr Bob Driscoll.

This would be considered at the next quorate meeting of the Joint Committee.

**8. OTHER INFORMATION UPDATE ITEMS/FUTURE MEETINGS**

AGREED: that the next meeting of the Joint Committee be held on 5 July at 10am

The meeting closed at 6.50pm