

Notes of an inquorate meeting of the NEIGHBOURHOOD PLAN LOCAL COUNCIL JOINT COMMITTEE held at Mountfield, Bridport on Thursday 5 July 2018 at 10.00am

PRESENT: Councillors: Colin Baker (Bradpole Parish Council), Ian Bark (Bothenhampton & Walditch Parish Council), Bob Driscoll (Symondsburry Parish Council) and Dave Rickard (Bridport Town Council).

Also present: David Dixon (Project Manager and Community Initiatives Officer), Bob Gillis (Clerk to the Joint Committee) and Phyllida Culpin (Chair, Neighbourhood Plan Steering Group).

1. ELECTION OF CHAIR 2018/19

It was agreed that Cllr Ian Bark would be elected as Chair for the meeting.

2. APOLOGIES

An apology for absence was submitted on behalf of Paul Bowditch (Allington Parish Council), Phil Lathey (Allington Parish Council), Amanda Streatfeild (Symondsburry Parish Council) and Sarah Williams (Bridport Town Council)

It was noted that the Committee was again inquorate and it was asked that a reminder be sent to all parishes of the importance of sending a representative to these meetings.

3. MINUTES

AGREED: that the minutes of the meeting held on the 5 May 2018 and notes of 30 May 2018 be received and confirmed as a correct record at the next quorate meeting.

It was reported that Bradpole Parish Council still had some concerns regarding the housing policies, which it was hoped could be addressed during the consultation process.

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. REGULATION 14 CONSULTATION

The Project Manager reported on the consultation which had now started. There was a discussion of the consultation events scheduled and those still being planned. It was hoped that events would be held in all of the parishes.

The update was noted.

6. TOWARD THE SUBMISSION DOCUMENT

The Project Manager reported on the process to be followed after the close of the consultation.

It was agreed that all parishes would endeavour to input any hard copy consultation responses they receive directly onto the online web page. This would greatly assist with the collation of the responses.

The consultation report would be prepared in September and then the Steering Group would consider any changes before the Joint Committee was asked to consider and recommend the document to all parish councils and the Town Council.

The consultation report would provide a comment on each response. It was intended to submit a further request to Locality for technical support to provide a final 'health check' on the final draft document.

The update was noted.

7. BUDGET

The latest position on the budget was reported.

AGREED: that the latest position on the budget be noted as attached to these notes.

8. STEERING GROUP MEMBERSHIP

Symondsburry Parish Council had previously proposed Cllr Philip Colfox for the Steering Group, to replace Cllr Bob Driscoll. However, following further consideration, the Parish Council had now agreed to nominate Cllr Sylvia Ainley. This would be reported for approval to the next Joint Committee.

9. OTHER INFORMATION UPDATE ITEMS

The Neighbourhood Plan Steering Group Chair said that the Steering Group would like to have input into the selection of the Inspector for the Plan, which would be considered by the Joint Committee and the decision taken by the District Council.

The Steering Group would like to consider its future role after the Plan was submitted and discuss this with the Joint Committee.

It was agreed that the Joint Committee also needed to consider its role after adoption of the Plan. Cllr Colin Baker would prepare a report to a future meeting to include ideas for its future role, such as monitoring of the plan and options to extend the joint working amongst councils to other areas.

It was suggested that it might be helpful if the new Town Clerk was able to attend one of the consultation events over the summer. The Joint Committee looked forward to meeting Will Austin at its next meeting.

AGREED: that the next meeting of the Joint Committee be held on Thursday 2 August 2018 at 10am

The meeting closed at 11.30 am