

**Will Austin
Town Clerk**

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To Members of the Best Value and
Scrutiny Sub Committee: Cllrs:
Geoffrey Ackerman, Sandra Brown,
Kelvin Clayton, Keith Day, Barry Irvine,
Maggie Ray, Martin Ray, Dave Rickard
and Barbara Vousden

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(Copy for information to other Members of
the Town Council)

28 November 2018

Dear Town Councillor,

A meeting of the Best Value and Scrutiny Sub Committee is to be
held in Mountfield, Bridport on **Tuesday, 4 December 2018 at
11.00am** when it is proposed to transact the following business.

Yours sincerely



Town Clerk

This meeting is open to the press and public

AGENDA

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Best Value and Scrutiny Sub Committee meeting.

1. **APOLOGIES**
To receive apologies for absence submitted by Members.

2. DECLARATIONS OF INTEREST
To receive any declarations of interest submitted by members.
3. MINUTES
To confirm the minutes of the meeting of the Best Value and Scrutiny Sub Committee held on 4 September 2018 (previously circulated but enclosed for members of the Committee).
4. COMMUNITY GRANTS
To note two grant awards agreed by the November 2018 meeting of the Finance & General Purposes Committee and other matters arising from the 2018 grant awards. Town Clerk to report.
5. HEALTH AND SAFETY
Town Clerk to report on the annual Health & Safety review.
6. MEETING DATES
To consider a report of the Town Clerk, [ENCL: 3387](#).
7. INTERNAL AUDIT REPORT
To consider the latest report, [ENCL: 3386](#).
8. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
To move; "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw".
9. DRAFT ESTIMATES 2019/20
To receive a presentation on initial proposals for next year's budget, following discussions at the Budget Working Group. Decisions on the budget will be taken at the Finance and General Purposes Committee on 16 January 2019 and then full Council on 22 January 2019.

The next meeting of this Sub Committee will be on 5 March 2019