

16 JANUARY 2019

COUNCIL, COMMITTEE AND WORKING GROUP MEETINGS 2019/20

REPORT OF THE TOWN CLERK

1.0 PURPOSE OF REPORT

1.1 To consider the meetings calendar for 2019/20.

2.0 BACKGROUND

2.1 The Best Value and Scrutiny Sub Committee considered a draft meetings calendar at its meeting in December 2018, for recommendation to F&GP. The Sub-Committee resolved to recommend the schedule as shown at Appendix A (with the exception of one meeting – see 2.2 below). The main changes compared with the current year's calendar are:

- Finance & General Purposes Committee meetings have been moved to Monday evenings at 7.00pm, to dovetail easily with the Full Council agenda setting process.
- Market & Business Liaison Working Group meetings to be held at 4pm.
- Open Spaces Working Group and Budget Working Group meetings to be held at 2.30pm.

2.2 Subsequent to that meeting, it was noted that no Planning Committee meeting had been scheduled for March 2020. This would mean a gap of nine weeks between meetings – realistically too long to adhere to consultation deadlines for planning applications. A date has therefore been added – 23 March 2020.

2.3 Further ad hoc meetings can be arranged as required, and the approved schedule can be adapted should the need arise.

3.0 RECOMMENDATION

3.1 That the committee approves meetings schedule as shown at Appendix A.

9 January 2019

Will Austin
Town Clerk

BRIDPORT TOWN COUNCIL - 2019/2020 CALENDAR OF MEETINGS (DRAFT)

APPENDIX A

Date	Time		Date	Time	
09 Apr 2019	7.00	COUNCIL	10 Nov 2019		Remembrance Sunday
19 Apr 2019		Good Friday	11 Nov 2019	7.00	Finance and General Purposes
22 Apr 2019		Easter Monday	19 Nov 2019	7.00	COUNCIL
29 Apr 2019	7.00	Planning	25 Nov 2019	7.00	Planning
02 May 2019		Local Elections	03 Dec 2019	11.00	Best Value and Scrutiny Sub
06 May 2019		May Day Bank Holiday	06 Jan 2020	7.00	Planning
16 May 2019	7.00	ANNUAL COUNCIL (Mayor Making)**	08 Jan 2020	7.00	Environment and Social Wellbeing
27 May 2019		Spring Bank Holiday	13 Jan 2020	7.00	Finance and General Purposes
03 Jun 2019	7.00	Planning	21 Jan 2020	7.00	COUNCIL
04 Jun 2019	11.00	Best Value and Scrutiny Sub	27 Jan 2020	7.00	Planning
05 Jun 2019	7.00	Environment and Social Wellbeing	24 Feb 2020	7.00	Planning
10 Jun 2019	7.00	Finance and General Purposes	03 Mar 2020	11.00	Best Value and Scrutiny Sub
18 Jun 2019	7.00	COUNCIL	11 Mar 2020	7.00	Environment and Social Wellbeing
24 Jun 2019	7.00	Planning	16 Mar 2020	7.00	Finance and General Purposes
29 July 2019	7.00	Planning	23 Mar 2020	7.00	Planning
26 Aug 2019		Summer Bank Holiday	24 Mar 2020	7.00	Annual Town Meeting *
02 Sep 2019	7.00	Planning	07 Apr 2020	7.00	COUNCIL
03 Sep 2019	10.00	Best Value and Scrutiny Sub	10 Apr 2020		Good Friday
04 Sep 2019	7.00	Environment and Social Wellbeing	13 Apr 2020		Easter Monday
09 Sep 2018	7.00	Finance and General Purposes	27 Apr 2020	7.00	Planning
17 Sep 2019	7.00	COUNCIL	04 May 2020		May Day Bank Holiday
23 Sep 2019	7.00	Planning	14 May 2020	7.00	ANNUAL COUNCIL (Mayor Making)**
28 Oct 2019	7.00	Planning	25 May 2020		Spring Bank Holiday
06 Nov 2019	7.00	Environment and Social Wellbeing			

* The Annual Town Meeting is a meeting of all local government electors on the current register of electors for the town (parish area) of Bridport. It is not a meeting of the Town Council, although all town councillors should attend.

** The Annual Meeting of the Town Council includes the election of Chairman of the Council (the Town Mayor) and all other annual appointments to positions and committees, required to be made by the Town Council. In an election year (2019) the formal Mayor making will take place at a separate civic ceremony, to be held on 30 May 2019

ALL MEETINGS HELD AT MOUNTFIELD, EXCEPT COUNCIL AND THE ANNUAL TOWN MEETING, WHICH ARE HELD AT THE TOWN HALL
ALL MEETINGS OPEN TO THE PUBLIC - further information on meetings of the Town Council, please contact Will Austin, Town Clerk 01308 456722

BRIDPORT TOWN COUNCIL - 2019/2020 CALENDAR OF MEETINGS

APPENDIX A

2019/2020 CALENDAR OF WORKING GROUPS (DRAFT)

Date	Time	
16 Apr 2019	4.00	Market and Business Liaison
20 Jun 2019	2.30	Highways and Transportation
25 Jun 2019	4.00	Market and Business Liaison
10 Oct 2019	2.30	Highways and Transportation
15 Oct 2019	4.00	Market and Business Liaison
16 Jan 2020	2.30	Highways and Transportation
11 Feb 2020	4.00	Market and Business Liaison
02 Apr 2020	2.30	Highways and Transportation

Open Spaces and Budget Working Group meetings to be scheduled as required, and to be held at 2.30pm.

Other Working Group meetings to be scheduled as required.

ALL WORKING GROUPS TO BE HELD AT MOUNTFIELD