

## FINANCE AND GENERAL PURPOSES COMMITTEE

Minutes of the meeting of the BEST VALUE AND SCRUTINY SUB COMMITTEE of Bridport Town Council held at Mountfield, Bridport on Tuesday 4 December 2018 at 11.00 a.m.

PRESENT Cllr Sandra Brown (Chairman)

Cllrs:	Geoffrey Ackerman	Maggie Ray
	Kelvin Clayton	Martin Ray
	Barry Irvine	Barbara Vousden

Also in attendance: Cllrs Anne Rickard and Sarah Williams.

### PUBLIC FORUM

There were no members of the public present.

#### **23. APOLOGIES**

Apologies for absence were received from Cllrs Keith Day and Dave Rickard.

#### **24. DECLARATIONS OF INTEREST**

Cllrs Geoffrey Ackerman and Sandra Brown declared an interest as trustees of Bridport Museum Trust, in respect of the previous minutes of this committee, approved at Minute 25.

#### **25. MINUTES**

The minutes of the meeting of the Best Value and Scrutiny Sub Committee held on 4 September 2018 were confirmed as a correct record and signed by the Chairman.

#### **26. COMMUNITY GRANTS**

The Town Clerk reported that late applications from Skills Training Bridport and the Melplash Agricultural Society had been approved for payment by the Finance and General Purposes Committee since the last meeting of this Sub Committee and that two further grants where Town Council funding had been approved would not now be paid, because match funding had not been awarded by Loders Parish Council.

RESOLVED: that the update be noted.

#### **27. HEALTH AND SAFETY**

The Town Clerk reported that Ellis Whittam would make their annual visit on Monday 17 December 2018.

RESOLVED: that the update be noted.

**28. MEETING DATES**

Consideration was given to a report of the Town Clerk, ENCL: 3387.

RECOMMEND: that

Finance & General Purposes Committee meetings be moved to Monday evenings at 7.00pm, to dovetail easily in to the Council agenda setting process.

The Market and Business Liaison Working Group meetings to be held at 4.00pm.

The Open Spaces Working Group meetings to be held at 2.30pm.

The Budget Working Group meetings to be held at 2.30pm.

All of the above to be circulated with the existing draft Calendar of meetings to the Finance and General Purposes Committee meeting on 16 January 2019.

**29. INTERNAL AUDIT REPORT**

Consideration was given to the latest report, ENCL: 3386.

The Town Clerk highlighted the recommendation to group items under the Transparency Code together on the Town Council's web site.

RESOLVED: that the Internal Audit report for April to August 2018 be noted.

**30. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

RESOLVED: that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw.

**31. DRAFT ESTIMATES 2019/20**

The Town Clerk reported the latest position on the draft budget.

An allowance for the Leader of the Council was discussed during this part of the meeting and Cllr Sarah Williams left the room while this items was discussed.

RESOLVED: that the update be noted and the next meeting of the Budget and Service Review Working Group considers the draft budget further on 4 January 2019, to enable recommendations to go forward to the Finance and General Purposes Committee on 16 January 2019 and the full Council on 22 January 2019.

The meeting closed at 12.20pm.

**The next meeting of this Sub Committee will be held on 5 March 2019**