

Will Austin
Town Clerk

To: Members of the Finance and General
Purposes Committee -
Cllrs: Geoffrey Ackerman, Sandra Brown,
Derek Bussell, Kelvin Clayton, Keith Day,
Gillian Massey, Maggie Ray, Martin Ray and
Anne Rickard

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(Copy for information to other Members of the
Town Council)

13 March 2019

Dear Town Councillor,

You are summoned to attend a meeting of the Finance and General
Purposes Committee to be held in Mountfield, Bridport on **Wednesday
20 March 2019 at 7.00pm** when it is proposed to transact the
following business.

Yours sincerely



Town Clerk

This meeting is open to the press and public

AGENDA

PUBLIC FORUM

Immediately preceding the Committee's meeting a period of up to 30 minutes, or less as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Bridport or adjoining parishes, to ask questions and make statements in respect of items on the agenda of this Finance and General Purposes Committee meeting.

1. **APOLOGIES**
To receive apologies for absence submitted by Members.
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest by members.

3. MINUTES

To confirm the minutes of the meeting of the Committee held on 16 January 2019 (previously circulated but enclosed for members of the Committee).

4. BEST VALUE AND SCRUTINY SUB COMMITTEE

To receive the minutes of the meeting held on 5 March 2019 (copy enclosed) including the following recommendations:

Min 35. Grant Criteria for 2019/20 - RECOMMEND: that

- (1) principles for the disbursement of the proceeds of the West Bay Car Boot Sale be along the lines of the existing West Dorset District Council agreement, and be kept separate from the Town Council's community grants scheme.
- (2) the Car Boot Sale grants scheme covers the Bridport Local Area Partnership area.
- (3) the grants to be awarded be recommended to the Finance & General Purposes Committee by the Best Value & Scrutiny Sub-Committee.
- (4) grants to be awarded from the income from part of 2018, as collected by Bridport Town Council, be advertised shortly, with a view to the applications being considered at the next meeting of this committee.
- (5) Criterion 4 of the current community grants scheme be amended to include a preference for match funding from the relevant parish council in the case of any grant for activities or projects outside Bridport parish.

Min 36. Grants To Larger Organisations - RECOMMEND: that

- (1) the current arrangements be noted.
- (2) the West Bay Discovery Centre (part of the Bridport Area Development Trust) be awarded a Service Level Agreement (SLA) grant of £3,000 per annum from 2019/20, subject to the provision of accounts and the annual review of the SLA.
- (3) All SLA-supported grants be for a term of five years from 2019/20, with an option to review following Dorset Council's review of discretionary funding.

Min 38. Investment Review 2018/19 and Strategy 2019/20 – RECOMMEND:

- (1) that the investments made in 2018/19 be noted as in the report.
- (2) that the Investment Strategy be approved as drafted.

Min 39. Asset Register - RECOMMEND: that the Asset Register be approved and the Town Clerk be given delegated authority to make any final amendments, before it is signed by the Chairman of the Finance and General Purposes Committee and the Town Clerk.

Min 40. Standing Orders and Financial Regulations – RECOMMEND:

- (1) that the adoption of revised Standing Orders based on the NALC model be considered following the election of a new Council in May 2019.
- (2) that the Financial Regulations be approved without change for 2018/19.
- (3) that the model Financial Regulations be adapted for Bridport Town Council during 2019/20, and presented to the Sub-Committee for approval.

Min 41. Community Grants – RECOMMEND: that the following grants be paid:

- (1) Bridport Park Run – up to £300 for a publicly accessible defibrillator, subject to a demonstrated financial need.
- (2) Direct Action Now Group East Road - £150 as match funding towards the cost of speed monitoring equipment, subject to a demonstrated financial need.
- (3) Bridport Youth & Community Centre - £600 for production of a strategy document in support of funding bids.

Min 43. Bridport Collaboration – RECOMMEND: that the Town Council supports the initial application to the Arts Council, and agrees a contribution of £1,200 towards the project to be funded from existing budgets.

5. MARKET & BUSINESS LIAISON WORKING GROUP

To receive the minutes of the meeting held on 12 February 2019 (copy enclosed) including a recommendation on

Bucky Doo Square Conditions of Use

RECOMMEND: that

- i. Paragraph 2(b) be changed to allow buskers.
- ii. Paragraph 5(a) should refer to employees of BTC and not members.
- iii. Interpretation of the conditions should use careful judgement.

Town Clerk to report further on this matter at the meeting.

6. US MEMORIAL WORKING GROUP

To receive the minutes of the meetings held on 24 January and 13 February 2019 (copies enclosed), and to adopt the recommendations contained therein.

7. ENVIRONMENT & SOCIAL WELLBEING COMMITTEE

To consider any recommendations arising from the meeting of 13

- March 2019.
8. LOCAL GOVERNMENT REORGANISATION UPDATE
Town Clerk to report.
 9. BRIDPORT COLLABORATION
To consider a report of the Town Clerk, [ENCL: 3410.](#)
 10. SERVICES ADMINISTERED BY THE TOWN SURVEYOR
To consider a report of the Town Surveyor, [ENCL: 3411.](#)
 11. PENSIONS DISCRETIONS POLICY - REVIEW
To consider a report of the Town Clerk, [ENCL: 3412.](#)
 12. DAPTC SUBSCRIPTION
To agree the renewal of the Town Council's annual subscription.
 13. FUTURE MEETINGS
To note an extraordinary Full Council meeting scheduled for 26 March 2019, and to consider any other special meetings required.
 14. COASTAL COMMUNITY TEAM
To consider a report of the Town Clerk, [ENCL: 3413.](#)
 15. COMMUNITY BUS
Town Clerk to report.
 16. REPORTS FROM OUTSIDE BODIES
To receive any updates within the remit of this Committee.
 17. CORRESPONDENCE
Town Clerk to report any correspondence for information.
 18. ANNOUNCEMENTS
To receive Council announcements from the Leader and the Town Clerk, and Mayoralty matters from the Town Mayor.
 19. PAYMENT OF ACCOUNTS
List number 5 - 2018/2019 will be laid on the table.

The next meeting of the Committee will be on 10 June 2019