

**Will Austin
Town Clerk**

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To all Town Councillors

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2 April 2019

Dear Councillor

A meeting of the Town Council is to be held in **the TOWN HALL**, Bridport on **Tuesday 9 April 2019 at 7:00 pm**, when it is proposed to transact the following agenda.

Yours sincerely



Town Clerk

The meeting is open to the public

AGENDA

OPEN PUBLIC FORUM

Prior to the start of each ordinary Council meeting, there will be an Open Public Forum of up to 45 minutes for electors or residents in the parish of Bridport or adjoining parishes. This will be in two parts.

- a public discussion on a particular issue of current interest. There will be no time limits on public contributions in this section of the Open Forum. The subject for discussion at this meeting is the redevelopment of the Bus Station.
- public questions or statements, primarily in respect of items on the agenda of the Town Council meeting, but also in the interests of wider public discussion. Each question/contribution under this section will not exceed three minutes in duration.

1. APOLOGIES

To receive apologies for absence submitted by Members.

2. **DECLARATIONS OF INTEREST**

To receive any declarations of interest by Members.

3. **MINUTES**

To confirm the minutes of the meeting of the Town Council held on 26 March 2019 (copy herewith).

4. **STANDING ORDER 14(b)**

Questions, if any, pursuant to Standing Order 14(b).

5. **COMMITTEES**

To receive and consider the minutes of the following meetings:

- | | | |
|--|-------------------------|--------------------------------|
| a. Planning | 28 January 2019 | (previously circulated) |
| b. Planning | 25 February 2019 | (copy herewith) |
| c. Planning | 25 March 2019 | (copy herewith) |
| d. Finance and General Purposes | 20 March 2019 | (copy herewith) |

Including the following recommendations:

(Min No. 119)

RECOMMEND:

Grants to Larger Organisations

- (1) that the current arrangements be noted.
- (2) that the West Bay Discovery Centre (part of the Bridport Area Development Trust) be awarded a Service Level Agreement (SLA) grant of £3,000 per annum from 2019/20, subject to the provision of accounts and the annual review of the SLA.
- (3) that all SLA-supported grants be for a term of five years from 2019/20, with an option to review following Dorset Council's review of discretionary funding.

(Min. No 125)

RECOMMEND:

Services Administered by the Town Surveyor

Play Area Improvements

- (1) that capital funding be agreed.
- (2) that a rolling programme development be agreed.
- (3) that the Town Surveyor be given delegation to agree details with the Steering Group.

The Grove

That £10,000 be agreed for enabling works, to be funded from Delegated Functions.

Bus Station

That an additional £2,000 be agreed, to be funded from Town Plan Projects.

Asset Transfers

That the change from freehold to leasehold transfer be

agreed.

- e. **Environment and Social Wellbeing** **13 March 2019** **(copy herewith)**
A recommendation relating to a motion considered at the meeting cannot be considered during the election Purdah period, and will be brought forward following the Town Council election.
6. **PUBLIC OPEN FORUM**
To agree the subject for the next Council meeting.
7. **REPRESENTATIVES TO OUTSIDE BODIES**
To consider and agree a Town Council representative to the Burrough Harmony Centre Trust's Community Front Room Steering Group.
8. **REPORT BACK FROM OUTSIDE BODIES**
Any reports that councillors may wish to make, not already presented at committees.
9. **COMMUNICATIONS**
To receive such communications as the Town Mayor, [ENCL: 3416](#), Leader of the Council and the Town Clerk may wish to report to Council.
10. *PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*
"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."
11. **HONORARY TOWNSPERSON PROCESS**
To agree any actions arising from a report of the Town Clerk.

The next ordinary meeting of Bridport Town Council will be held on 16 May 2019. The Annual Council (Mayor Making) will be held on 30 May 2019.