

**Will Austin
Town Clerk**

To Members of the Best Value and
Scrutiny Sub Committee: Cllrs:
Geoffrey Ackerman, Sandra Brown,
Sarah Carney, Karen Hunt, Barry Irvine,
Ros Kayes, Maggie Ray, Martin Ray and
Steve Williams.

Mountfield
Bridport
DT6 3JP
Phone 01308 456722
e.mail: WAustin@bridport-tc.gov.uk

(Copy for information to other Members of
the Town Council)

29 May 2019

Dear Town Councillor,

You are summoned to attend a meeting of the Best Value and
Scrutiny Sub Committee to be held in Mountfield, Bridport on
Tuesday 4 June 2019 at 11.00am when it is proposed to transact
the following business.

Yours sincerely



Town Clerk

This meeting is open to the press and public

AGENDA

1. ELECTION OF CHAIRMAN
To elect a Chairman of the Sub Committee for the ensuing
Municipal Year 2019/2020.

PUBLIC FORUM

Prior to the remainder of the Sub Committee's meeting, a
period of up to 30 minutes, or less as the case may be, will
be allowed for members of the public present, who are
electors or residents in the parish of Bridport or adjoining
parishes, to ask questions and make statements in respect of
items on the agenda of this Best Value and Scrutiny Sub
Committee meeting.

2. APOLOGIES
To receive apologies for absence submitted by members.
3. DECLARATIONS OF INTEREST
To receive any declarations of interest submitted by members.
4. MINUTES
To confirm the minutes of the meeting of the Sub Committee held on 5 March 2019 (copy enclosed).
5. INTERNAL AUDIT AND ANNUAL ACCOUNTS 2018/19
Town Clerk to report on any issues raised by the Internal Auditor following visit on 28 May 2019.
6. ANNUAL REPORT
To consider the Town Council's draft Annual Report, [ENCL: 3427.](#)
7. TOWN PLAN REVIEW
To agree sub committee priorities and a review process, [ENCL: 3428.](#)
8. GRANTS 2019/20 AND SLA REVIEWS
Town Clerk to report on the timetable and process.
9. INSURANCE RENEWAL
Town Clerk to report on arrangements for the annual renewal of the Town Council's insurance policy.
10. MEMBERS' TRAINING
To agree training arrangements for the new Council. Town Clerk to report.
11. REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS
To agree a process for review, including and necessary working groups.
12. FUTURE REPORTS
To agree any reports to be submitted to future meetings.

The next meeting of this Sub Committee will be held on 3 September 2019.